

**Fitchburg State University
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 1, 2018
FROM: The President	REQUEST NUMBER: 27-17/18
SUBJECT: Transcript Fee Increase	

It is requested that the Fitchburg State University Board of Trustees vote to recommend the following student fee, effective for the fall semester 2018:

Transcript Fee

Transcript Fee: \$2.50 increase for an electronic transcript and \$10.00 increase for mailed paper copies. The new cost for transcripts will be \$7.50 for electronic copies and \$15.00 for mailed paper copies.