



Estimated Presidential Search Budget 2023/2024

Search Firm	\$93,000.00
Administrative Expenses	\$7,000.00
Estimated expenses, travel, advertisement, education background verification	\$75,800.00
Total	\$175,800.00

Advertisements	\$14,000.00
Boston Hotel Interviews (first round/based on 10 candidates)	
Air Travel /Travel Expenses \$1,000 round trip	\$10,000.00
Hotel (2-night stay) / (2) night stay for committee	\$20,000.00
Meeting Rooms	\$3,500.00
Catering	\$6,500.00
Parking for Committee Members @ \$55.00 two nights	\$1,400.00
Fitchburg Interviews (5 finalists)	
Air Travel \$1,000 round trip	\$5,000.00
Leominster/Hilton Double Tree (3-night Stay)	\$2,700.00
Car Service	\$2,000.00
Catering	\$3,200.00
Miscellaneous/ additional expenses for travel/Contingency	\$7,500.00
Total	\$75,800.00