



## Fitchburg State University

### Board of Trustees Executive/Nominating Committee Meeting

#### Fitchburg State University Board of Trustees Meeting

Published on December 14, 2022 at 11:34 AM EST

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#### Date and Time

Tuesday December 20, 2022 at 1:30 PM EST

#### Location

This meeting will be held remotely.

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Notice of a meeting of the Fitchburg State University Executive/Nominating Committee, Tuesday, December 20, 2022 at 1:30 p.m.

This meeting will be held via teleconference as approved by Governor Baker.

**Live Stream:** [https://www.youtube.com/watch?v=\\_SxAClj9fpg](https://www.youtube.com/watch?v=_SxAClj9fpg)

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:30 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests			1 m
<b>B.</b> Call the Meeting to Order			1 m

	Purpose	Presenter	Time
<b>C.</b> Approve Minutes from the Executive Committee meeting held on December 5, 2022- VOTE (16-22/23)	Approve Minutes		1 m

**II. Executive Session**

**1:33 PM**

It is requested that the Board of Trustees Executive/Nominating Committee enter into executive session in accordance with MGL c. 30A, Section 21 (a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto, and

(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

The committee will not return to open session.

<b>A.</b> VOTE (17-22/23)	Vote		1 m
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**III. Closing Items**

**1:34 PM**

<b>A.</b> Adjourn Meeting	Vote		
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## Coversheet

### Approve Minutes from the Executive Committee meeting held on December 5, 2022- VOTE (16-22/23)

**Section:** I. Opening Items  
**Item:** C. Approve Minutes from the Executive Committee meeting  
held on December 5, 2022- VOTE (16-22/23)  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Board of Trustees Executive/Nominating Committee Meeting on December 5,  
2022  
VOTE Minutes.pdf

APPROVED



## Fitchburg State University

### Minutes

#### Board of Trustees Executive/Nominating Committee Meeting

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**Date and Time**

Monday December 5, 2022 at 1:00 PM

**Location**

Presidents' Hall, Mazzaferro Center, 291 Highland Ave., Fitchburg, MA 01420

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Notice of a meeting of the Fitchburg State University Executive/Nominating Committee, Monday, December 5, 2022, Presidents' Hall, Mazzaferro Center, 291 Highland Ave., Fitchburg, MA 01420

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**Committee Members Present**

D. Phillips, D. Tiernan, L. Barrieau

**Committee Members Absent**

*None*

**Guests Present**

A. Krishnamurthy, A. Tourigny, Campus Community members, E. Budd, G. Doiron, J. Bry, J. Murdoch, J. Wolfman, L. Bayless, M. Bruun, M. Fiorentino, Jr. (remote), N. Robichaud, P. Marshall, P. McCafferty, P. Weizer, R. Diakite, R. Lapidus, S. Swartz

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Phillips called a meeting of the Executive/Nominating Committee of Fitchburg State University to order on Monday Dec 5, 2022 at 1:04 PM.

**C.**

**Approve Minutes from the Executive Committee meeting held on May 3, 2022- VOTE (14-22/23)**

L. Barrieau made a motion to approve the minutes from Board of Trustees Executive/Nominating Committee Meeting on 05-03-22.

D. Tiernan seconded the motion.

The committee **VOTED** to approve the motion.

**II. Sabbatical**

**A. VOTE (15-22/23)**

The Chair indicated the sabbatical leave considered was not presented at the last meeting. It was an oversight.

L. Barrieau made a motion to grant Dr. Danielle Wigmore sabbatical leave for the 01/11/24-05/31/24 semester.

D. Tiernan seconded the motion.

The committee **VOTED** to approve the motion.

**III. By-Law Review**

**A. Discuss the draft by-laws**

D. Phillips provided an overview of the newly revised draft bylaws. One of the changes is for the Chair to appoint the committee chairs annually. This process will make scheduling committee meetings more efficient.

The President recommended a minimum of four meetings a year that would be scheduled in alignment with the faculty/librarian personnel calendar and to hold the budget meeting in May.

D. Phillips discussed the Open Meeting law which states the agendas for public meetings are to be posted 48 hours in advance of the meeting. The Fitchburg State Trustee bylaws, the packet will be posted 5 business days in advance of the meeting. She next discussed the updated name changes to the committees to better reflect their functions.

The consensus was to accept all the changes suggested and recommend approval to the full board at the next meeting.

L. Barrieau made a motion to accept all updates to the bylaws.

D. Tiernan seconded the motion.

The committee **VOTED** to approve the motion.

**IV. Review petition presented at the Nov. 8, 2022 Board meeting**

**A. Review and Discuss**

D. Phillips discussed the petition presented at the last full board meeting by the faculty. She thought significant portions were addressed or on the docket to be addressed.

The President echoed her sentiments, and added that there are no plans to appoint any additional Vice Presidents. He stated that the NECHE visiting team indicated that we were deficient in not having a Vice President of Diversity. He thought in the future, we might want to revisit that position. Also, there will be forums and an inclusive Finance Task Force established to look at the overall institutional finances.

D. Phillips talked about the line regarding faculty and staff positions. The President discussed the hiring process for faculty and staff.

L. Barrieau asked if the Trustees have the ability, within the confines of Open Meeting Law, can we look deeper in these procedures? The President responded that it would be appropriate to review these processes in the Personnel Committee.

M. Fiorentino asked what is the charge to the Finance Task Force, and what is the timeline, and next steps. The President responded that committee makeup and charge will come over the winter break and start in the spring semester. The Finance Task Force will have the opportunity to engage with the campus community.

A discussion ensued.

D. Phillips next discussed the slide presentation by the faculty union. In reviewing the document, she expressed confusion by some of the information.

There was a discussion on having an integrated approach, and which committees should review the materials and to move at a reasonable timeline.

The President offered if there are specific questions that might or might not be included, to send those to J. Bry and that way we can structure the presentation so we can be efficient and respectful of time.

There was further discussion regarding the document that the union presented. Having the finance and personnel committees review the slide presentation handout was discussed.

M. Fiorentino asked what is the hope for the results that the Task Force committees will be working on, what are the specifics?

The President responded that they didn't want to predetermine the answers. The finance team is still trying to put together a specific charge, and the enrollment management team have put together four specific points.

There was a discussion on the finance task force and the trustee committees' outcomes.

L. Barrieau made a motion to refer the handout submitted by the faculty union to the finance and personnel committees.

D. Tiernan seconded the motion.

The committee **VOTED** to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,  
D. Phillips

### **Documents used during the meeting**

- VOTE Minutes.pdf
- Sabbatical brief description.pdf
- VOTE Sabbatical 2022 - additional.pdf
- BYLAWS CDP clean.pdf
- BYLAWS CDP redline.pdf
- Petition to the Board of Trustees.pdf
- MSCA Financial Presentation 11 1 22 (4).pdf

**Fitchburg State University  
REQUEST FOR BOARD ACTION**

TO: Executive/Nominating Committee	DATE: December 20, 2022
FROM: The President	REQUEST NUMBER:
SUBJECT: May 5, 2022 Executive/Nominating Meeting Committee minutes	16-22/23

It is requested that the Fitchburg State University Board of Trustees Executive/Nominating Committee vote to approve the minutes from the December 5, 2022 meeting.



# Coversheet

## VOTE (17-22/23)

**Section:** II. Executive Session  
**Item:** A. VOTE (17-22/23)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** VOTE Executive Session December 20, 2022.pdf

**Fitchburg State University  
REQUEST FOR BOARD ACTION**

TO: Executive/Nominating Committee	DATE: December 20, 2022
FROM: The President	REQUEST NUMBER: 17-22/23
SUBJECT: Executive Session	

It is requested that the Board of Trustees Executive/Nominating Committee enter into executive session in accordance with MGL c. 30A, Section 21 (a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto, and

(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

The committee will not return to open session.