



## Athlos Jefferson Parish

# Minutes

## Governance Committee Meeting

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### Date and Time

Wednesday March 19, 2025 at 5:30 PM

### Location

[Athlos Academy of Jefferson Parish](#)  
[979 Behrman Hwy, Terrytown, LA 70056](#)

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### Committee Members Present

A. Acuna, J. Holmes, J. Sparks (remote), J. Washington, J. Wright, K. Wheeler, Z. Bracok (remote)

### Committee Members Absent

A. Diperna, N. Anthony, S. Darensbourg

### Guests Present

S. DiSimone (remote), T. Tate (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

J. Washington called a meeting of the Governance Committee Committee of Athlos Jefferson Parish to order on Wednesday Mar 19, 2025 at 5:38 PM.

## II. Governance Committee

### A. Communications Policy

Sarah shared a draft based of examples from other schools / districts. The Committee provided several proposed edits to the draft. It was decided to include the public comment policy as part of the communications policy.

The committee also asked to create a separate communications procedure for board vs. admin communications.

And, to update our board meeting protocol for the public that includes:

- keeping conversation to a minimum
- accommodations for disabilities

#### **B. Teacher Licensure Policy**

Sarah presented the draft update to the teacher licensure policy. The committee asked several questions around how many staff this would affect, what had been previously communicated to them and how this would impact the budget. The committee agreed to move this policy forward to the full board for consideration at the April board meeting.

#### **C. Tuition Reimbursement Policy**

Sarah presented a new tuition reimbursement policy to accompany the changes to the teacher licensure policy. The committee agreed to move this policy forward to the finance committee and full board for consideration.

#### **D. Board Handbook Template**

There wasn't time in the meeting to discuss this item, so it was moved to a future meeting.

### **III. Closing Items**

#### **A. Topics for next/future meeting(s)**

At our next meeting, the planned items are:

1. Review the updated draft communications policy and adjoining procedures.
2. Review the policy audit and make a priority for policies that need updating for next year.
3. Begin reviewing the draft Board Handbook.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,  
J. Washington