

DRAFT



## Athlos Jefferson Parish

# Minutes

## AAJP Governance Committee Meeting

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### **Date and Time**

Wednesday May 8, 2024 at 5:00 PM

### **Location**

Athlos Academy of Jefferson Parish

[979 Behrman Hwy](#)

[Terrytown, LA 70056](#)

<https://zoom.us/j/96788668795>

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### **Committee Members Present**

A. Acuna, C. Martin, J. Holmes, J. Washington, J. Wright, N. Anthony, V. McCoy

### **Committee Members Absent**

A. Diperna

### **Committee Members who arrived after the meeting opened**

A. Acuna, J. Wright

### **Guests Present**

B. Bressler (remote), K. Wheeler, T. Tate (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Washington called a meeting of the Governance Committee Committee of Athlos Jefferson Parish to order on Wednesday May 8, 2024 at 5:04 PM.

J. Wright arrived at 5:07 PM.

A. Acuna arrived at 5:11 PM.

## II. Governance Committee

### A. Set Committee Goals

#### Committee Goals:

#### 1. Revise Existing Policies / Create New Policies:

- Review the Discipline Policies related to SPED students and 126.
- Add an Open Door Policy for staff to include in the Employee Handbook.
- Review the Expulsion Policy 5507 and clarify the alternative educational option and responsibilities after expulsion.
- Review the Discipline Ladder for clarification of implementation of consequences. Refer to related Behavior Ladder and Behavior Interventions.
- Review the Cell Phone policy to align with legislative updates.

Goal due date: July 2024

### B. Create Process to Review / Edit Existing Policies

#### Process:

Staff to convert existing policies to Word format.

Staff to load policies into Committee documents in BOT.

Committee members to make suggested edits to existing policies with track changes.

#### Future Committee Goals:

1. Review / edit board commitment agreement.
2. Review by-laws annually.

#### Other Committee Considerations:

1. Add a standing committee meeting agenda item for legislative updates.
2. Add consistent clarification on board roles.

#### Homework assignments:

1. Cross reference the list of existing policies with the state and authorizer policy requirements. Audit the website to assure our listed policies match the requirements. Assign a team member to update this annually.
2. Assign a staff member to create a catalog of all existing policies, list their original creation date and their last revision date. If no edits are made, at least update the dates.

3. Committee members to review the current discipline policy and alternative samples.

### **III. Other Business**

#### **A. Meeting dates / times**

2nd Wednesday of every month from 5:30-6:30 pm.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:01 PM.

Respectfully Submitted,  
J. Washington