



## Athlos Jefferson Parish

# Minutes

### AAJP Stakeholder Feedback Task Force

---

#### Date and Time

Thursday March 28, 2024 at 1:00 PM

#### Location

Athlos Academy of Jefferson Parish

[979 Behrman Hwy, Terrytown, LA 70056](#)

---

#### Committee Members Present

J. Holmes, J. Wright, Z. Bracok

#### Committee Members Absent

M. Jennings

#### Guests Present

Kathleen Wheeler, N. Thomas, Shalanda Jackson, Zuzana Bracok

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

J. Wright called a meeting of the Stakeholder Feedback Task Force Committee of Athlos Jefferson Parish to order on Thursday Mar 28, 2024 at 1:17 PM.

### II. Stakeholder Feedback Task Force

#### A. Staff Presentation: Current Discipline Policies

Kathleen Wheeler presented components of AAJPs Discipline Policy.

Each LEA should establish its own discipline policy that aligns with LDOE's guidelines with a maximum of 10 days of suspension.

- Minor/ Major Infractions
- Educator's Handbook is AAJP's Discipline Recording Platform
- ISS process for 2023-2024 school year
- Saturday School Implementation

Dr. Holmes suggested each step of the discipline policy be written out to assist all members of Administration determine the correct action.

The Committee discussed the need for an Alternative School to create a LDOE compliant expulsion policy for AAJP.

Suspension year to date totals:

March 28, 2024

In-School Suspensions 128

Out-of-School Suspensions 253

2022-2023 Suspension Totals

In-School Suspensions: 202

Out-of-School Suspensions: 176

2021-2022 Suspension Totals

In-School Suspensions 172

Out of School Suspensions 145

The committee discussed reorganizing the in-school suspension process for the 2024-2025.

- Designated Classroom for In-School Suspension
- Facilitated by a Classroom Teacher
- Lunch Period with the In-Suspension staff
- Separate Lower/ Upper School In-School Suspension locations

## **B. Staff Presentation: Current Bullying Policies**

Kathleen Wheeler presented the current bullying policy procedures:

1. Bullying incident reported by student, parent or staff

2. Parents are contacted if they are not aware,
3. Start investigation by getting statements of all students involved or witnesses.
4. Determine if the event is a recurring event or an isolated event.
5. Parents are contacted with the investigation results and next steps.

**C. Staff Presentation: SEL Assessment Process**

Zuzana Bracok discussed how the MTSS process is initiated.

1. Student is referred to MTSS by the Assistant Principal.
2. Student data is pulled from Educator's Handbook.
3. MTSS Coordinator meets with the student's teacher and does classroom observations
4. Student plan is created

The committee discussed proactively assessing every student at the beginning of each school year. (C.I. 3 Screener)

The Social Emotional assessment will identify internal and external behaviors earlier in the school year, which will provide additional lead time to creating a plan for the student.

**D. Staff Presentation: Current PBIS Training and Expectations**

The committee discussed the idea of PBIS team collaborating with the MTSS process.

The collaboration will promote a tiered reward system to promote safety and discipline throughout the AAJP campus.

There will be an official document created explaining all aspects of the PBIS tiered reward system.

**E. Discussion: Policy Updates**

The discussion of creating a LDOE compliant expulsion policy for AAJP will be presented to the Governance Committee for further action.

**III. Other Business**

**A. Determine Next Meeting Date**

The next Stakeholder Committee meeting is scheduled for April 17, 2024 at 4:00 pm.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:59 PM.

Respectfully Submitted,  
N. Thomas