

APPROVED



Athlos Jefferson Parish

Minutes

AAJP Staff Recruitment & Retention Task Force Meeting

Date and Time

Thursday April 18, 2024 at 5:30 PM

Location

Athlos Academy of Jefferson Parish

[979 Behrman Hwy, Terrytown, LA 70056](#)

Committee Members Present

C. Martin, J. Holmes, V. McCoy

Committee Members Absent

None

Guests Present

K. Murray (remote), T. Tate (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. McCoy called a meeting of the Staff Recruitment & Retention Task Force Committee of Athlos Jefferson Parish to order on Thursday Apr 18, 2024 at 5:37 PM.

II. Discussion Items

A. Review current staff certifications

Ms. Tate shared the updated certification tracking spreadsheet with current percentages of staff in each category.

The committee discussed other pathways for mentorship to help teachers that are not certified.

B. Review draft employee onboarding plan

Ms. Tate shared the draft summer onboarding plan for new staff.

The committee provided potential additions and edits.

III. Closing Items

A. Topics for final meeting in May

May Task Force

- Review mid-year onboarding draft
- Certification in process - timeframe for completion for each
- Certification comparison to interim assessments
- Create summary recap for June

June Board Meeting

- Provide summary of task force accomplishments
- Merge with Academic Committee

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,
V. McCoy