



Athlos Jefferson Parish

Minutes

AAJP Staff Recruitment & Retention Task Force Meeting

Date and Time

Wednesday March 20, 2024 at 5:30 PM

Location

Athlos Academy of Jefferson Parish

[979 Behrman Hwy, Terrytown, LA 70056](#)

Committee Members Present

C. Martin, J. Holmes, V. McCoy

Committee Members Absent

None

Guests Present

C. Dillon, C. Fisher-Rollins, T. Tate (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. McCoy called a meeting of the Staff Recruitment & Retention Task Force Committee of Athlos Jefferson Parish to order on Wednesday Mar 20, 2024 at 5:33 PM.

II. Staff Recruitment & Retention Task Force

A. Task Force Goals

The committee reviewed the 2 committee goals and checked off the first.

B. Review current staff certifications

Ms. Fisher-Rollins shared a summary of current staff certifications and those that are in a teaching program. Additional information was requested along with summary data. Ms. Fisher-Rollins and Ms. Tate will update the report for the April meeting.

C. Review ED job description

Ms. Tate shared the updates that were made to the job description template based on committee feedback. No additional edits were suggested by the committee.

III. Closing Items

A. Adjourn Meeting

The committee agreed on preparing the following items for the April committee meeting:

-Certification report update

-Onboarding roadmap

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:01 PM.

Respectfully Submitted,

T. Tate