

APPROVED



## Athlos Jefferson Parish

# Minutes

### AAJP Board Retreat

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#### Date and Time

Saturday October 7, 2023 at 8:00 AM

#### Location

Athlos Academy of Jefferson Parish

[979 Behrman Hwy.](#)

[Terrytown, LA 70056](#)

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#### Directors Present

H. Wier, J. Holmes, J. Wright, N. Berg, T. Burns

#### Directors Absent

E. Ketchens, K. Chambers

#### Guests Present

T. Tate (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

J. Holmes called a meeting of the board of directors of Athlos Jefferson Parish to order on Saturday Oct 7, 2023 at 8:08 AM.

### II. Board Training

#### A. Board Roles & Responsibilities

Sarah Vandergriff Kelley, the Associate Policy Director with the Louisiana Public Charter School Association provided in person training to the board covering the key topics of:

- Charter Schools 101
- Legal Responsibilities
- Financial Responsibilities
- Governance Best Practices

## **B. Board Ethics**

The board had a brief discussion on how to complete their annual board ethics training and the timeline it covers.

## **III. Discussion Items**

### **A. Board Self-Assessment**

Chair Holmes shared how to access the board self-assessment in Board on Track. All board members were asked to complete the self-assessment by October 13th for review at the November board meeting.

### **B. 2023-2024 Board Goals**

Chair Holmes led a discussion to create the board's goals for the year. After discussion, the draft goals were:

#### **1 - Increase Parent Engagement**

- Advertise board meetings to encourage parent attendance.
- Revitalize participation in the PTO.
- Secure interpreters so that non-English speaking parents can participate in board meetings.
- Incorporate board information in the school newsletters.

#### **2 - Increase Teacher Retention**

- Compare year over year data for voluntary and involuntary departures.
- Find options to collect more detailed feedback from departing staff.

#### **3 - Focus on Board Recruitment**

- Add parent representatives to the board.
- Consider expanding the size of the board.
- Advertise openings.
- Explore local board banks.

#### IV. Action Items

##### A. Board Committees

N. Berg made a motion to Dissolve all board committees.

H. Wier seconded the motion.

The board discussed the challenge with only 7 board members to have the bandwidth to participate in committees as well. After discussion, it was decided to eliminate committees and have full board participation on all topics for the time being.

Additionally, the board discussed alternative times for board meetings to allow for greater attendance. It was decided to continue with board meetings at the current time for now, but to extend them to 1.5 hours. It was also decided to hold the allowable number of remote board meetings on the month's when we are having trouble meeting a quorum. The board **VOTED** unanimously to approve the motion.

#### V. Closing Items

##### A. Adjourn Meeting

N. Berg made a motion to Adjourn the meeting at 11:18 am.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:18 AM.

Respectfully Submitted,  
T. Tate