

APPROVED



## Athlos Jefferson Parish

# Minutes

## AAJP Board Meeting

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### Date and Time

Wednesday November 1, 2023 at 6:00 PM

### Location

Virtual Meeting: <https://zoom.us/j/99227442320>

### Anchor Location:

Athlos Academy of Jefferson Parish

[979 Behrman Hwy](#)

[Terrytown, LA 70056](#)

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Athlos Academy of Jefferson Parish

Minutes

AAJP Board Meeting

November 1, 2023

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### Directors Present

E. Ketchens (remote), H. Wier, J. Holmes, N. Berg, T. Burns (remote)

### Directors Absent

J. Wright, K. Chambers

### Guests Present

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B. Bressler (remote), C. Martin, M. Galatas, Mrs. Faith Wilson, Ms. Pierce- a Parent, Ms. Wheeler, Teresa Tate (remote)

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## I. Opening Items

### A. Call the Meeting to Order

J. Holmes called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday Nov 1, 2023 at 6:02 PM.

### B. Pledge of Allegiance

Board Chair J. Holmes led the Pledge of Allegiance.

### C. Record Attendance

E. Ketchen left early.

### D. Call for Conflict of Interest

None

### E. Athlos Mission & Vision

Board Chair J. Holmes shared the Athlos Mission & Vision statement.

### F. Board Chair's Message

Board Chair J. Holmes read letter/ discussed the Board Chair message.

[Board Chair Message 11.1.2023.pdf](#)

## II. Consent Agenda

### A. Approve Agenda

N. Berg made a motion to approve the consent agenda items.

H. Wier seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

E. Ketchens Aye

J. Holmes Aye

K. Chambers Absent

T. Burns Aye

**Roll Call**

H. Wier Aye  
J. Wright Absent  
N. Berg Aye

**B. Approve October 4, 2023 Regular Board Meeting Minutes**

<https://app2.boardontrack.com/org/QoZbWF/minutes/downloadPdf/66428>

N. Berg made a motion to approve the minutes from AAJP Board Meeting on 10-04-23.

H. Wier seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Holmes Aye  
H. Wier Aye  
T. Burns Aye  
E. Ketchens Aye  
K. Chambers Absent  
N. Berg Aye  
J. Wright Absent

**C. Approve October 7, 2023 Board Retreat Minutes**

<https://app2.boardontrack.com/org/QoZbWF/minutes/downloadPdf/66844>

N. Berg made a motion to approve the minutes from AAJP Board Retreat on 10-07-23.

H. Wier seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Chambers Absent  
T. Burns Aye  
N. Berg Aye  
E. Ketchens Aye  
H. Wier Aye  
J. Wright Absent  
J. Holmes Aye

**D. New Hires & Stipends**

Board approved November 8th to send out stipends.

**III. Administrative Reports**

**A. Executive Director's Report**

Martin shared with her notes:

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299773>

#### IV. Discussion Items

##### A. Management agreement accreditation clause

Chris Brooks-shared his report.

The reserve cash has increased this year to compared from last year.

Dr.Bressler shared his report.

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299438>

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299439>

Tate shared her report:

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299638>

Dr. Bressler:

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299702>

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299773>

Chris Brooks -We have to make sure all numbers are in place, and depends on different purchased services.

J. Holmes- How does the Rubric works?

Dr. Bressler- This is new to us, sorry no answer for you now,

J. Holmes -Is that Rubric something we should focus on or should we just stick to our goals? Tate- No, not at this time, just stick with your goals.

##### B. Ad Hoc Committee - Board Recruitment

J. Holmes- we decided we will not form committees, but will recruit new board members.

Tate- 4 are interested, will have interviews.

Tate needs- Two Volunteers- to help select members

Meetings- this week

in next two weeks- we need someone by Jan - meeting.

Nick- I can do it for next two weeks

J. Holmes- Volunteer to help.

## V. Action Items (public comment must be had immediately before each action item vote)

### A. Finalize and Adopt the School Improvement Plan

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299849>

J. Holmes- School Improvement Plan- How are we going to address so many students who need help?

Martin-Para will pull students

Instructional Coaches- Will start Intervention Groups next Monday

Leadership team - Ms. Amaya will support.

Tutoring - We have started off with 30 students per grade level, then will open up to other students.

Progress Monitoring - Next Tuesday- starts

J. Holmes- referrals- Less referrals in October this year compared to last year. What are you doing differently?

Martin-One main thing is extra staff- to monitor. APs -parent conference, tracking how often meet with parents, Behavior Contract, sitting with parents, Wheeler- Parent Involvement -We stick to contract. Behavior plan every 3 weeks -check in, meet with students.

J. Holmes- Is that a written policy that student don't come back without parent?  
I suggest to review policy.

T. Burns- What are the components in a Behavior Contract?

Wheeler- We use the Educator Handbook- Goals, Consequences, & Rewards for obtaining goals

Wheeler- We have to make adjustments and use MTSS.

J. Holmes- I suggest not to wait to introduce MTSS , do it right away in the meeting, don't wait until 6 wks.

J. Holmes made a motion to to adopt the School Improvement Plan.

H. Wier seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wier Aye  
T. Burns Aye  
J. Wright Absent  
N. Berg Aye  
J. Holmes Aye  
E. Ketchens Absent  
K. Chambers Absent

**B. Approve Bond Resolutions & Transaction**

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299482>

Chris Brook- Had Representative to present & shared his Data & Discussion

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299482>

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299784>

N. Berg made a motion to Authorizing Resolution and Reimbursement Resolution.

H. Wier seconded the motion.

Approved

3- Things to vote on.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Burns Aye  
N. Berg Aye  
K. Chambers Absent  
E. Ketchens Absent  
J. Holmes Aye  
J. Wright Absent  
H. Wier Aye

**C. Enrollment Window for 2024-2025**

N. Berg made a motion to approve enrollment windows.

H. Wier seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

N. Berg Aye  
J. Wright Absent  
H. Wier Aye  
J. Holmes Aye  
E. Ketchens Absent  
K. Chambers Absent  
T. Burns Aye

Dr. Bressler - The enrollment window starts December 1st through January 30th, and the lottery on February 1st.

**D. Adopt the Certificated and Support Staff Stipend for 23-24**

N. Berg made a motion to adopt the Certificated and Support Staff Stipend for 23-24.  
H. Wier seconded the motion.

<https://app2.boardontrack.com/org/QoZbWF/attachment/download/299472>

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Wright Absent  
N. Berg Aye  
J. Holmes Aye  
T. Burns Aye  
H. Wier Aye  
K. Chambers Absent

**VI. Executive Session**

**A. Management Agreement Addendum - Personnel**

Board Chair- J. Holmes- gave her ending remarks to close the meeting.

**VII. Closing Items**

**A. Adjourn Meeting**

N. Berg made a motion to adjourn the meeting at 7:58.  
H. Wier seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Holmes Aye  
E. Ketchens Absent  
J. Wright Absent  
T. Burns Aye  
H. Wier Aye  
N. Berg Aye

**Roll Call**

K. Chambers Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,

M. Galatas