



## Athlos Jefferson Parish

### Minutes

#### AAJP Board Meeting

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##### **Date and Time**

Wednesday January 4, 2023 at 6:00 PM

##### **Location**

[979 Behrman Hwy.](#)  
[Terrytown, LA 70056](#)

<https://zoom.us/j/91626399593>

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##### **Directors Present**

E. Ketchens, H. Wier (remote), J. Wright, N. Berg, N. Woods, T. Nelson

##### **Directors Absent**

*None*

##### **Guests Present**

A. Harvey, B. Bressler (remote), C. Martin, J. Holmes (remote), J. Turgeon (remote), Karen Chambers (remote), T. Bickart (remote)

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

N. Berg called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday Jan 4, 2023 at 6:09 PM.

##### **B. Record Attendance**

##### **C.**

## **Call for Conflict of Interest**

**D. None**

## **II. Consent Agenda**

### **A. Approve Agenda**

N. Berg made a motion to approve consent agenda.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve December Meeting Minutes**

N. Berg made a motion to approve December Meeting Minutes.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. New Hires & Stipends**

## **III. Administrative Reports**

### **A. Director's Report**

#### **January Director's Report**

##### **Prepared Mind Highlights**

- LEAP Tutoring updates
- 40 students per grade level for a total of 200 students; of the 200/61 have been attending regularly
- Pacing Guides
- Teachers and Specialists have been working to finalize pacing guides to ensure we address priority standards prior to Spring testing
- New Teacher Experience
- The state has revised it's teacher support plan and to include virtual and in person professional development. Currently we have several staff members who will attend in person and several who will participate virtually.
- School Culture Highlights
- Breakfast with Santa
- Despite the weather event we were able to host 150 families
- Christmas Concert
- Music department sponsored a concert featuring students from each grade level
- Robotics News
- The Triton Stingrays earned a berth to the state championships. They finished 12th in the team qualifier

- Student Panorama Survey
- The student panorama survey was completed and we are in the beginning phases of analyzing data. Preliminary analysis is indicating our Middle School students have a low perception of the school while our students in grades 3-5 have a positive perception of the school.
- 82% of 3-5th grade students would encourage a friend to enroll while only 39% of 6-8 grade students would encourage a friend to enroll.

### Healthy Body Highlights

- Volleyball; season is underway with games starting this week
- Boys Basketball; boys basketball will begin at the end of the month and run through Feb. 2nd

## B. CEO Report

### Superintendent's Report

**January 4, 2023**

#### December Scorecard Data:

The Average Fund Balance: \$3,136,673

The average day's cash: 76

Substitute Use: 52

Parent Complaints: 5

Withdraws: 13

New Students: 15

Current Enrollment: 1104

Enrollment Trends:

	K	1	2	3	4	5	6	7	8	Total
<b>Total EOY Enrollment</b>										
<b>for 21-22 SY:</b>	<b>109</b>	<b>111</b>	<b>143</b>	<b>137</b>	<b>130</b>	<b>133</b>	<b>132</b>	<b>128</b>	<b>99</b>	<b>1122</b>
<b>Current Enrollment</b>										
<b>22-23 SY:</b>	<b>89</b>	<b>119</b>	<b>131</b>	<b>138</b>	<b>134</b>	<b>110</b>	<b>133</b>	<b>129</b>	<b>121</b>	<b>1093</b>
<b>Variance</b>	<b>-20</b>	<b>8</b>	<b>-12</b>	<b>1</b>	<b>4</b>	<b>-23</b>	<b>1</b>	<b>1</b>	<b>22</b>	

**{YTD Persistence Rate: 95% (Goal 95%), YTD Conversion Rate: 80% (Goal 50%)}**  
 2023-2024 New Enrollment: 39

- Re-enrollment opened on January 3rd.
- Enrollment lottery scheduled for February 1st.

Employee Departures: 6

Employee Complaints: 1

**December Compliance Issues:**

The state authorizer issued a notice to revise our AFR.

Tom will discuss the audit progress.

**December Operations Report:**

We are still working to repair the electrical damage brought on by the weather event. The key fobs are not working, so the main entry door and entry to the portables will be manual.

**December Innovative Work:**

Revised teacher salary schedule.

Teacher Contract update.

**December Academics Report:**

Executive Director's report.

There are 15 weeks (66 instructional days left before LEAP testing). Every instructional minute counts. All teachers must follow the pacing guide for their grade level or content. Continue to introduce and practice Online Testing Tools.

After-school tutoring started for 3rd – 8th-grade students - four one-hour weekly sessions from December 5th through April 14th, 12 math and ELA teacher tutors (two per grade level), highly qualified, highly effective grade-level teachers.

Incentivizing parents to participate in the Steve Carter Tutoring Program.

Incentivizing VAM 3 and 4 Teachers.

PD for teachers to learn the state accountability and assessment process to make data-informed decisions for academic achievement and professional performance improvements.

Teacher training on assessment guide standards - Emphasis on High-weighted Assessment Standards (e.g., Type I).

Curriculum map alignment with LEAP assessment.

Focus on Full Academic Year (FAY) students.

Teach across the curriculum initiative.

Increased student computer time to practice typing and motor skills.

Incentives for daily teacher attendance.

The Leadership Team will begin pulling intervention groups to support as many students as possible. Each team member will work with a small group of students.

**December General Information:**

Internal PTO audit results.

Our next Coffee & Chat is this Thursday, January 20th. We will be sharing the school's action plan based on the parent survey results.

Over the next few weeks, the Leadership Team will review the student Panorama survey results, create action plans, and share results with staff and parents.

This year's results are presented in two grade bands, 3-5 and 6-8. There were 264 3rd-5th respondents and 280 6th-8th-grade respondents.

**C. School Turnaround Specialist Report**

**D. None**

**E. Finance Report**

**Audited Actual 2020-21**

TOTAL REVENUES

• 14,627,038

TOTAL EXPENSES

• 13,805,591

Operating Surplus / (Deficit)

• 821,447

**Budget 2021-22**

TOTAL REVENUES

• 16,774,760

TOTAL EXPENSES

• **16,531,505**

Projected 2021-22 (to Auditors)

• 243,255

**Projected 2021-22 (to Auditors)**

TOTAL REVENUES

• 14,793,730

TOTAL EXPENSES

• 16,531,505

Operating Surplus / (Deficit)

- (1,795,013)

#### **Budget 2022-23**

##### **TOTAL REVENUES**

- 15,610,683

##### **TOTAL EXPENSES**

- 14,931,283

##### **Operating Surplus / (Deficit)**

- 679,400

#### **Projected 2022-23**

##### **TOTAL REVENUES**

- 14,730,683

##### **TOTAL EXPENSES**

- 14,501,283

##### **Operating Surplus / (Deficit)**

- 229,400

#### **IV. Board Training**

##### **A. TBD**

Jill talked about the link to the training presentation

#### **V. Action Items (public comment must be had immediately before each action item vote)**

##### **A. Salary Schedule**

N. Berg made a motion to approve the Salary Schedule.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Pupil Progression Plan**

N. Berg made a motion to approve the Pupil Progression Plan.

N. Woods seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,  
A. Harvey