



## Athlos Jefferson Parish

# Minutes

### AAJP Board Meeting

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#### Date and Time

Wednesday November 3, 2021 at 7:00 PM

#### Location

[Athlos Academy of Jefferson Parish](#)

979 Behrman Hwy.

Terrytown, LA 70056 United States

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#### Directors Present

E. Ketchens (remote), J. Wright (remote), N. Berg, R. Johnson (remote), T. Nelson (remote)

#### Directors Absent

H. Wier, J. Edwards

#### Guests Present

C. Fisher-Rollins (remote), C. Martin (remote), D. Knicely (remote), J. Sanchez, K. Leybas (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

N. Berg called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday Nov 3, 2021 at 7:13 PM.

#### B. Record Attendance

#### C. Call for Conflict of Interest

None

N. Berg made a motion to No conflict of interest.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Administrative Reports**

### **A. Superintendent's Report**

#### **Building update**

- Dr. Sanchez stated the restoration of the building is %100 completed

#### **Martin presented**

- Staff appreciation update
- Staff members voted on a para, teacher and support staff member of the yr
- Staff members who have been apart of Athlos was recognized and given a token of appreciation which was a Athlos sweater wit their names on it

#### **School culture**

- Athlos raised over \$900 to donate to Cancer Association of Greater New Orleans which will help families with hospital bills, house hold needs and many more.
- PBIS is hosting a glow in the dark dance for all scholars who earned enough triton bucks to attend. Scholars were able to earn them from all staff members when they were caught doing something positive.
- Dr. Sanchez talked about Athlos of JP quiz bowl ranking which we are state and national champions
- Our Triton quiz bowlers ventured into academic competition with the national Fall Open against teams representing 15 states and 2 countries. With the final tally of points, the Athlos Academy Tritons emerged not only as the #1 elementary team in Louisiana but the overall Elementary Champions.  
(Athlos edged out a team from New York by a score of 230 to 225.)  
In the course of the competition, we saw the quiz bowlers exhibit Grit, Social Intelligence, Energy/Zest, and Curiosity!!! Our enthusiasm has us struggling with Humility.

### **B. Monthly Financials**

#### **Knically presented**

- Cash on hand is bout 38 days
- Receivables - Receivables are comprised mainly of grant revenue that has been submitted for reimbursement but funds have yet to be received.
- Fund Balance-fund balance decreased in September but will increase by year-end

- State Revenue for the year is slightly under budget due to being paid on last years enrollment. g. Federal Revenue is currently trending under revised budget. The team will work to bring in funds as quickly as possible.
- EXPENDITURES 70% of the funding has went back to Instruction
- Care act funding came out of out personal funding instead of the correct funding
- Making sure we coding correctly

N. Berg made a motion to berg motioned to approve Finances.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Financials**

## **III. Board Training**

### **A. Importance of Strategic Planning**

#### **Jill presented strategic planning**

- Why strategic planning
- Creating realistic goals and objectives
- Making sure everyone is on board
- Shared vision
- Stakeholders can measure progress • Workers/staff have clear objectives • End goal more likely to be accomplished • Control of schedule/deadlines
- S.M.A.R.T Goals Specific Measurable Achievable Time-Bound Relevant
- Specific For a goal to be effective, it needs to be specific. A specific goal should answer questions like:
- Measurable Quantifying goals makes it much easier to track progress and know when the goal has been accomplished.
- Achievable Goals should be empowering — not high pedestals from which you eventually tumble.
- Relevant Evaluate why the goal is important to your organization as a whole. Is it mission-driven?
- Time-Bound Goals can't stretch into infinity – they need a deadline

Jill will be conducting meeting with different teams to help set goals and how to achieve them.

## **IV. Committee Reports**

### **A. Finance Committee**

N. Berg made a motion to Berg motioned to skip finance.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. Governance Committee**

### **V. Discussion Items**

#### **A. Roof Repair Update**

**Kyle presented building repair updates**

- Building is 100% back in working conditions
- Insurance company stated the roof does not need to be replaced
- The insurance company is sending another adjuster out for a second opinion within the next 2 weeks we should hear something back regarding their next inspection
- A engineer stated the roof needs to be replaced will come out when the next insurance adjuster comes.

### **VI. Action Items (public comment must be had immediately before each action item vote)**

#### **A. Strategic Planning Advisory Ad-Hoc Committee Appointments**

**Nicely presented action items**

- Strategic planning
- 3yr action planning
- We need to add more board members

#### **B. Policy 4019- Family and Medical Leave**

N. Berg made a motion to Berg motioned to approve FMLA updates.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Policy 4034- Expense Reimbursement**

#### **D. Policy 4038- Employee Leave**

N. Berg made a motion to Berg motions to approved Employee leave.

R. Johnson seconded the motion.

PTO changed

The board **VOTED** unanimously to approve the motion.

#### **E. Enrollment and Lottery Timeline**

**Kyle presented the enrollment and lottery timeline**

- Announcement of open enrollment November 8,2021
- Lottery March 9,2022

N. Berg made a motion to Berg motioned to pass enrollment timeline.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closed Session**

### **A. Motion to Convene Closed Session**

N. Berg made a motion to Berg motioned to push closed session to next month.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Closed Session**

### **C. Motion to Reconvene Public Session**

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,

K. Leybas