

DRAFT



## Athlos Jefferson Parish

# Minutes

## AAJP Board Meeting

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### Date and Time

Wednesday October 13, 2021 at 7:00 PM

### Location

[Athlos Academy of Jefferson Parish](#)

979 Behrman Hwy.

Terrytown, LA 70056 United States

<https://zoom.us/j/93653607650>

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### Directors Present

H. Wier (remote), N. Berg (remote), R. Johnson (remote), T. Nelson (remote)

### Directors Absent

E. Ketchens, J. Edwards, J. Wright

### Guests Present

C. Fisher-Rollins (remote), C. Martin (remote), J. Filkins (remote), J. Sanchez (remote), J. Turgeon (remote), K. Leybas (remote)

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## I. Opening Items

### A. Call the Meeting to Order

N. Berg called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday Oct 13, 2021 at 7:04 PM.

### B. Record Attendance

### C.

### **Call for Conflict of Interest**

None

N. Berg made a motion to Berg Motion to no conflicts of interest needed to be discussed.

H. Wier seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Administrative Reports**

### **A. Superintendent's Report**

#### **Filkins Presented**

- Fema document have been submitted last week
- They are working on collecting all reports from Fema

#### **Enrollment**

- Projected number of students 1210
- 832 confirmed returning to school when school opens back up Oct 18,2021
- 23 new student applications received
- Number of students in Powerschool 1195

#### **Kyle presented building updates**

- Lincoln Buildings started the week of the the 4th all repairs are scheduled to be completed Friday October 15th
- The few siding that's missing will be replaced Mon or Tues
- Leak test was completed( no leaks found)
- Bernhard Havo system assessment was completed waiting on price estimated receival date Oct 15th.
- Bernhard restoration working is est. completion date Oct 24th which includes ceiling tiles.
- Ceiling tiles were purchased just in case Bernhard doesn't respond or show our maintenance team can complete the task.
- **Sanchez** stated the drome view of the roof was completed and we are still waiting on the final report however the inspector did recommend that the whole roof will need to be replaced
- Berg requested we get more bids for the roof replacement by the next board meeting

#### **Martin presented revised assessment calendar**

- About 150 students a day for beginning of the yr testing
- Testing will include social skills & motor skills for Kindergarten
- Mid yr testing was moved back a week
- **Distance learning**

- Distance learning started Sept 20th and projected to end Oct 15
- Students have been completing pre recorded videos MW&F and live sessions
- About 52% recorded videos and exit tickets completed 47% participation for live sessions
- **Ensuring Quality of distance learning**
- We received 80% feedback on recorded videos
- Mrs. Martin is hosting meetings / trainings to work on better quality videos and engaging with students on live sessions
- Teachers have notice more parents sitting on on live sessions and helping their children navigate through classes
- We have had parents turn in laptops and received packets for their students
- Dr. Sanchez & Kyle was able to go out and do food and tech distribution and see some of the students

### III. Board Training

#### A. Open Meeting Law

##### Jill presented open law

- Louisiana open law no person is to be denied the right to observe deliberations of public bodies and examine public documents, except in cases established by law.”
- Who or what groups do these laws apply to?

##### **Entities that are considered "Public Bodies"**

A “public body” is a village, town, and city governing authority; parish governing authority; boards, such as school, port, or levee boards; any other state, parish, municipal, or special district boards, commissions, or authorities, as well as any of their political subdivisions if the body possesses policy making, advisory, or administrative functions. Any committee or subcommittee of any of these bodies is also a public body

##### **What is a "Walking Quorum"?**

For purposes of the Open Meetings Law, a “walking quorum” is a meeting of a public body in which some members leave the meeting and different members enter the meeting, precluding the physical presence of an actual quorum, but resulting in an actual quorum over the course of the discussion.

- **Basic Requirements of Open Meeting Law**
- **Advance Public Meeting Notice**
- Annual calendar of meetings must be posted publicly.
- Posted at the place of the meeting AND on the school website no later than 24 hours prior to the meeting, exclusive of weekends and holidays.
- Every meeting public notice must give the time, date, place, with agenda attached.

Agendas shall not be changed within 24 hours of a meeting. • Items may be added to or removed from an agenda during the meeting with a UNANIMOUS vote by the board.

- **The minutes Must include:** • The time, date, and location of meeting • The members of the body recorded as either present or absent • The substance of all matters decided, along with votes • Any information requested by the public
- **Closed sessions may be held for the following reasons:**
  - Discussion of character, professional competence, or physical or mental health of a person
  - Strategy sessions or negotiations with respect to collective bargaining, prospective litigation after formal written demand, or litigation when an open meeting would have a detrimental effect on the bargaining or litigating position of the public body
  - Discussion regarding the report, development, or course of action for security personnel, plans, or devices
  - Investigative proceedings regarding allegations of misconduct
  - Discussions between school board and individual students or the parents or tutors of those students, or both

#### Closed Session Procedures

1. Meeting must initially be convened in open session. 2. Governmental body must pass a motion, by recorded 2/3 vote to convene in closed session. 3. Must provide notice to the individual being discussed (if applicable) 24 hours prior to the closed session.

#### Closed Session Procedures, cont...

4. The governmental body must limit its discussion in closed session to the business specified in the announcement.  
5. All votes shall occur in open session.

- **Violations are Subject to Penalties**

A maximum of \$500 per violation can be assessed against an individual who knowingly and willfully participates in a meeting conducted in violation of the Open Meetings Law. The member shall be personally liable for the payment of the penalty.

## IV. Committee Reports

### A. Finance Committee

Harvey No new Developments

### B. Governance Committee

## V. Action Items (public comment must be had immediately before each action item vote)

### A. Policy 5104- Anti Bullying

N. Berg made a motion to Berg motion to approve action item for anti bullying.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Policy 5404- Uniform Dress**

N. Berg made a motion to Berg motion to approve action item for uniform policy.  
R. Johnson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. Policy 4010- Staff Dress Code**

N. Berg made a motion to Berg motion to approve action item for staff dress code.  
R. Johnson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Committee Appointments**

Ruben stated he will join Harvey with the finance committee  
Jill stated she we need more board members

**VI. Closed Session**

**A. Motion to Convene Closed Session**

N. Berg made a motion to Berg motioned to go to closed session.  
H. Wier seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Closed Session**

**C. Motion to Reconvene Public Session**

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,  
C. Fisher-Rollins