

APPROVED



Athlos Jefferson Parish

Minutes

AAJP Board Meeting

Date and Time

Wednesday June 2, 2021 at 7:00 PM

Location

[979 Behrman Hwy. Terrytown, LA 70056](#)

or

<https://zoom.us/j/95216545616>

Directors Present

E. Ketchens (remote), J. Wright (remote), N. Berg (remote), R. Johnson (remote), S. Sewell (remote), T. Nelson (remote)

Directors Absent

H. Wier

Guests Present

C. Martin (remote), C. Vollmer (remote), D. Knicely (remote), J. Sanchez (remote), J. Turgeon (remote), N. Thomas (remote)

I. Opening Items

A. Call the Meeting to Order

N. Berg called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday Jun 2, 2021 at 7:04 PM.

B. Record Attendance

C.

Call for Conflict of Interest

None

N. Berg made a motion to amend the agenda to add a close session.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. Approve Agenda

R. Johnson made a motion to approve the consent agenda.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve May 5th, 2021 Board Meeting Minutes

R. Johnson made a motion to approve the minutes from AAJP Board Meeting on 05-05-21.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Athlos Report

III. Board Training

A. Update on School Leader Evaluation/Required Reportings

Jill discussed the annual school leader evaluation

Board members were asked to fill out section 4 of the ESP evaluation tool by June 5th.

There will be a special meeting in July for board meeting.

Financial Disclosures are due ASAP. Please submit your completed disclosure to Jill.

IV. Administrative Reports

A. Director's Report

Employee Recognition

Upper School Teacher of the Year
6th grade ELA - Yolander Harris

Lower School Teacher of the Year
3rd grade/ Robotics Pepper DuPont

Lower Paraprofessional of the Year:
Kindergarten Hope Whittington

Upper Paraprofessional of the Year
Utility Latacha Banks

Support Staff Member of the Year
Special Education Coordinator Anna Diperna

2021 Athlos Distinguished Educator
5th grade Social Studies/ Robotics Coach Anthony Spano

Human Resources:

3 Paraprofessionals
4 Teachers
1 Assistant Principal of Lower Elementary

New Hires:
Keitha H.- Bookkeeper
Erin C.- Human Resources Specialist
Tinya L.- Assistant Principal of Lower Elementary

LEAP 2025 Recap

Weekend Testing
130 Weekend testers

Test Security
To ensure the security of our testing environment and materials we have contracted with Caveon Test Security. Caveon did not find any testing irregularities. We self reported 1 testing irregularity.

Opt Outs:
20 student opt outs

School Performance Score
Impact: Guidance from Teacher Leader Conference is that 2019 and 2021 scores will be averaged to create baseline score.

Summer Learning Program
June 1st - July 8th

9 Teachers
2 Paraprofessionals
14:1 Student/ Teacher Ratio
40+ Virtual Students
5 Virtual Tutors

B. Finance Report

Presented by Celeste Vollmer

Cash- Cash balance is adequate to cover 28 days of expenditures

Prepaid- Rent accounts for the majority of prepaid expenses

Receiveables are comprised mainly of revenue that has been submitted for reimbursement but funds have yet to be received, as well as funds we are expecting to receive.

Accounts Payable and Accrued Salaries & Benefits- all items are reflective of expenses that have been invoiced in the current month but have yet to have payment submitted.

Fund Balance experienced an increase in April. We expect the fund balance to continue to increase through year end as revenues are received.

Revenues:

State Revenue is trending in alignment with revised budget. We had a significant increase to our MFP with the mid year adjustment for students that occurred in March.

Expenditures:

Salaries & Benefits- expenditures are aligned with revised budget

Purchased Services- Purchased Services are trending slightly ahead of revised budget, but expenditures will be minimal after the end of the school year.

Supplies & Materials- The budget has been revised to reflect our actual and intended supply expenditures. Many of the federal funds we received due to the pandemic were allocated to be used to purchase supplies.

C. Approve Financials

E. Ketchens made a motion to approve financials.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Committee Reports

A. Governance Committee-

Ruben Johnson reported 2 policies will be up for vote at next months meeting.

There are 2 board member candidates that will be presented to the board next month for potential membership.

B. Finance Committee

Stephen Sowell reported no new information to present to the board this month.

VI. Discussion Items

A. Bond Update

John Phan reported the building has been appraised to determine the purchase price. Appraisal information will be available in 3 to 4 weeks.

John sent Celeste Vollmer information requesting credit information, enrollment, school's grade etc.

B. July Meeting

Jill advised there will be a special meeting on Wednesday July 7th for:

Board Member Elections

Review the appraisal results

Closed Session- School Leader Evaluation

C. Board Calendar

Nick Berg requested to have March's board meeting updated to March 9, 2022.

Vote on the official board meeting calendar for 2021-2022 will take place at the next board meeting.

VII. Action Items (public comment must be had immediately before each action item vote)

A. FY21 Budget Revision

R. Johnson made a motion to approve revised budget.

N. Berg seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. FY22 Budget

E. Ketchens made a motion to approve the 2022 budget.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. New Hires

E. Ketchens made a motion to approve new hires.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closed Session

A. Motion to go into closed session

R. Johnson made a motion to go into closed session.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Motion to adjourn closed session

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

N. Thomas