

APPROVED



## Athlos Jefferson Parish

# Minutes

## AAJP Board Meeting

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### **Date and Time**

Wednesday May 5, 2021 at 7:00 PM

### **Location**

[979 Behrman Hwy. Terrytown, LA 70056](#)

or

<https://zoom.us/j/95216545616>

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### **Directors Present**

E. Ketchens (remote), H. Wier (remote), N. Berg (remote), T. Nelson (remote)

### **Directors Absent**

J. Wright, R. Johnson, S. Sewell

### **Guests Present**

C. Vollmer (remote), J. Turgeon (remote), N. Thomas (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

N. Berg called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday May 5, 2021 at 7:05 PM.

### **B. Record Attendance**

### **C. Call for Conflict of Interest**

None

## II. Consent Agenda

### A. Approve Agenda

H. Wier made a motion to approve the consent agenda.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approve April 7th, 2021 Board Meeting Minutes

H. Wier made a motion to approve the minutes from AAJP Board Meeting on 04-07-21.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Athlos Report

### D. Legal Reference additions to Policy Related to Title IX

## III. Board Training

### A. Annual School Leader Evaluation

Jill discussed the School Leader Evaluation Process:

Board Members will have a closed session meeting in June and review completed rubric for the school leader.

## IV. Administrative Reports

### A. Director's Report

Employee Recognition- Team members will be voted on next week,announced on Friday.  
Teacher of the year will be announced in the upcoming weeks.

Human Resources:

Separations

HR Specialist

Teacher

Dean of Students

New Team Members

Taryta H.- Teacher

Tanja J.- Teacher

Cassie T.- P/T Custodian

Towanka F.- P/T Custodian

### STEAM Saturdays

146 student participants

18 staff members

78 students were on the waiting list

7 staff on the waitlist

37 distance learning participants

STEAM student participants had attendance rate of 97%

Teacher participants had attendance rate of 100%

23 parent email request to pre-register for the next event

STEAM Saturdays was funded in part by Title IV funds

### Athletics are Back!

50 football players

22 soccer players

20 cheerleaders

9 coaches/ sponsors

Season runs through May 18th!

LEAP 2025 Spirit

NERD Day

Crazy Hair Day

Twin Day

### LDOE Site Visit

There was no areas of concern found in the following areas:

General Compliance

Facilities Compliance

Special Education

Summer Learning Program for 1st -8th graders On Campus/ Virtual

June 1st - July 1st

Virtual Times: 1:00pm -4:00 pm or 4:00pm- 8:00pm

On Campus Times : 9:00am - 1:00pm

On Campus Meals; Breakfast and Lunch

Virtual Meals: Drive up meals on Monday and Wednesdays

Technology: Virtual students will be issued a laptop. On campus students will have technology available on campus.

Covid 19

1 student was quarantined this month as they were identified as a close contact to a person in their home. No in school cases.

**B. Finance Report**

Cash- Cash Balance is adequate to cover 30 days of expenditures

Prepaid- Rent accounts for the majority of prepaid expenses

State Revenue is trending slightly over revised budget. Overall funding is down slightly in 20-21 due to lower than budgeted enrollment numbers

Salaries & Benefits- expenditures are aligned with revised budget

**C. Approve Financials**

H. Wier made a motion to approve the financials.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Committee Reports**

**A. Governance Committee- No report this month**

None

**B. Finance Committee**

The Finance Committee reviewed RFPs for the financial advisor position and will recommend Mr. Phan as the financial advisor.

**VI. Action Items (public comment must be had immediately before each action item vote)**

**A. Financial Advisor Proposal/Result of RFP**

H. Wier made a motion to approve Mr. Phan as the financial advisor.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Salary Schedule- Reconsideration**

H. Wier made a motion to to approve a 5% salary schedule pay increase.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Master Service Agreement Extension**

H. Wier made a motion to approve the Master Service Agreement Extension.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. New Hires**

H. Wier made a motion to approve all new hires.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Closing Items**

**A. Adjourn Meeting**

H. Wier made a motion to adjourn the meeting.

T. Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:47 PM.

Respectfully Submitted,  
N. Thomas