

APPROVED



## Athlos Jefferson Parish

# Minutes

## AAJP Board Meeting

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### Date and Time

Wednesday April 7, 2021 at 7:00 PM

### Location

[979 Behrman Hwy. Terrytown, LA 70056](#)

or

<https://zoom.us/j/95216545616>

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### Directors Present

E. Ketchens (remote), H. Wier (remote), J. Wright (remote), N. Berg (remote), R. Johnson (remote), S. Sewell (remote), T. Nelson (remote)

### Directors Absent

*None*

### Guests Present

C. Vollmer (remote), D. Knicely (remote), J. Turgeon (remote), N. Thomas (remote)

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## I. Opening Items

### A. Call the Meeting to Order

N. Berg called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday Apr 7, 2021 at 7:04 PM.

### B. Record Attendance

### C. Call for Conflict of Interest

## II. Consent Agenda

### A. Approve Agenda

E. Ketchens made a motion to approve the consent agenda.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approve March 3, 2020 Board Meeting Minutes

E. Ketchens made a motion to approve the minutes from AAJP Board Meeting on 03-03-21.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Athlos Report

## III. Board Training

### A. Board Self-Evaluations

Jill presented on self evaluations.

Self evaluations can:

- identify areas for improvement
- Identify gaps
- Drive training

Jill requested to have the board members submit their self evaluations to her by June 1, 2021. The self evaluation will be sent out to each board member.

## IV. Administrative Reports

### A. Director's Report

Employee Recognition:

Anthony Spano - Upper School Teacher of the Month

Mary Galatas- Lower School Teacher of the Month

Mary Richardson- Paraprofessional of the Month

Desmond O'Connor- Support Staff of the Month

Human Resources:

4 Teachers

2 P/T Custodians  
1 Lunch Monitor  
1 Paraprofessional .

New Team Members:

Ciji P. - Paraprofessional  
Mary R.- Technology Aide (new position)

S.T.E.A.M. Saturday Training  
Science Technology Engineering, Arts and Math  
Spring 2021 STEAM Academy

AAJP teachers will lead our students for 3 Saturdays in April in innovated projects that will expand their capacities and natural ability. Students will work on projects ranging from circuitry to building models of the heart and lungs that they can take home with them weekly. We are providing lunch and transportation to all participants.

LEAP 2025 Preparation  
First day of testing will be May 1st

Distance Learning Students will have the option to test on the weekend starting Saturday May 1st.

To ensure test security of our testing environment and materials we have contracted with Caveon Test Security. They will visit our campus unannounced, to monitor our security protocols and test administration.

We have ordered Math and ELA LEAP Prep workbooks for all students, they are available for pick up on campus for our distance learning students.

## **B. Finance Report**

Celeste Vollmer presented on the following:

Balance Sheet:

- A. Cash- Cash balance is adequate to cover 32 days of expenditures.
- B. Pre-Paid the pre payment of rent accounts for the majority of prepaid expenses.

C. Receivable- a portion of receiveables are expected federal funds, and a portion is revenue that has been submitted for reimbursement but funds have yet to be received.

D. Accounts payable and accrued salaries & benefits- all items are reflective of expenses that have been invoiced in the current month but have yet to have payment submitted.

E. Fund Balance- fund balance experienced a decrease in February. This is due to less federal revenues drawn ( in comparison to prior month), and some additional expenditures paid out in February.

### **C. Approve Financials**

H. Wier made a motion to approve the financials.

S. Sewell seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Committee Reports**

### **A. Governance Committee**

Ruben Johnson Governance Chairman

Discussion Item:

Add Legal References to Policies Related to Title IX

Action Item to vote on

Early Release Policy

### **B. Finance Committee**

Harvey Wier

Discussion for bonding process will happen at the next committee meeting. There is a RFP for a Financial Advisor, board members are welcome to join the RFP scoring group.

Please see Harvey Weir to join the RFP scoring group.

## **VI. Discussion Items**

### **A. Add Legal References to Policies Related to Title IX**

There are a few policies that reference Title IX, but did not have legal references attached.

## **VII. Action Items (public comment must be had immediately before each action item vote)**

### **A.**

### **Early Release Policy**

R. Johnson made a motion to approve Attendance Policy 5201.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Salary Schedule**

Celeste Vollemer advised that the finance committee discussed reviewing the staff compensation and benefit plans.

Public Comment: Charles Medley advised that the focus on Jefferson Parish School Board Salary is fair yet it is not competitive with the other Charter Network.

R. Johnson made a motion to approve 2% staff raise to salary schedule across the board.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. New Hires**

R. Johnson made a motion to approve the new hires.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closed Session**

### **A. Motion to close session**

N. Berg made a motion to move into close session.

E. Ketchens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Motion to certify closed session/return to public session**

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

N. Thomas