

APPROVED



Athlos Jefferson Parish

Minutes

AAJP Board Meeting

Date and Time

Wednesday May 6, 2020 at 7:00 PM

Location

If you plan to virtually attend, please contact Jill Turgeon at jturgeon@athlosacademies.org with your full name to be admitted to the meeting. Zoom Link:

<https://athlosacademies.zoom.us/j/995859635>

Directors Present

E. Ketchens (remote), H. Wier (remote), J. Wright (remote), L. Allen (remote), N. Berg (remote), R. Johnson (remote), T. Nelson (remote)

Directors Absent

None

Ex Officio Members Present

K. Rogers (remote)

Non Voting Members Present

K. Rogers (remote)

Guests Present

A. Bell (remote), C. Staley (remote), D. Knicely (remote), J. Turgeon (remote), N. Thomas (remote)

I. Opening Items

A. Call the Meeting to Order

H. Wier called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday May 6, 2020 at 7:03 PM.

B. Record Attendance

C. Call for Conflict of Interest

II. Consent Agenda

A. Approve Agenda

L. Allen made a motion to approve the consent agenda as presented.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve April 1, 2020 Board Meeting Minutes

L. Allen made a motion to approve the minutes from AAJP Board Meeting on 04-01-20.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve March 4, 2020 Board Meeting Minutes

L. Allen made a motion to approve the minutes from Board Meeting on 03-04-20.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Athlos Report

L. Allen made a motion to to approve the Athlos Report as presented.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Board Training

A. Importance of Strong Board Member/School Leader Relationships

Jill Turgeon discussed the importance of Board Member/ School Leader relationships.

She provided several examples that are important in building a strong relationship.

-Trust

-Open lines of communication

-Understanding your role

- No Surprises

-Confidentiality

Jill also reviewed a few tips on Robert's Rule of Order:

1. Receive permission from Chair to speak
2. Ask your questions through the Chairperson

Speaking through the Chairperson ensures that everyone has a balanced and fair discussion during the meeting.

IV. Administrative Reports

A. Director's Report

Mrs. Rogers presented updates for the month of April.

The LDOE is in support of Athlos taking attendance during distance learning.

233 parents attended the parent zoom meeting. The meeting informed parents about the attendance expectations and provided answers for any distance learning questions.

5 Phases of Distance Learning

1. Beginning Stages
2. Accountability
3. Collaboration & Monitoring
4. Refining and Assessment
5. Response to any future school closings

Highlights:

237 computers were loaned to our students to assist with distance learning

The Operation Manager and Media Specialist delivered the remaining reserved student computers.

Student Instruction Participation:

120 Clicks 6th Social Studies Lessons

99 Clicks 5th grade Math Class Lessons

5,342 meals were distributed to families over a 21 day time frame.

Parents were given a survey to get an idea of the things they liked and things they would like to see improved.

Parents liked:

The self pace of zoom lessons

The easy access of zoom lessons

Parents saw a need for improvement with:

iReady

Posting lessons sooner

Access to technology

Athlos Academy of Jefferson Parish's Employees of the Month:

Ms. Davis -Media Specialist

Ms. Noya- 2nd Grade Teacher

Ms. Francis- Kindergarten Teacher

Mr. Rogers- SPED Teacher

B. Finance Report

Darin Knicely presented the monthly financials to the board members.

Athlos Academy of Jefferson Parish received \$417,000 from the Cares Act Fund.

Current Operating Surplus: \$314,687

Budgeted YTD: \$233,268

Our expenses are lower and our revenues are higher this year because of the decrease in operational cost.

Budgeted Projected Activity: \$42,000

YTD Projected Activity: \$10,000

C. Enrollment Update

Camille Wells provided student enrollment and waitlist numbers to the board members.

Current Year Enrollment: 1,124 students

Next Year Enrollment: 1,245 students

Waitlist: 521 students

Enrollment Capacity: 1300

V. Committee Reports

A. Governance Committee

B. Finance Committee

Landon Allen (Finance Committee Chairman) will be added to the school's bank account once the COVID-19 restrictions are lifted.

VI. Discussion Items

A. FY 21 Proposed Budget

Darin Knicely provided a summarized version of the draft budget for next year.

He showed the effects on next year's school budget if Athlos JP were to mirror Jefferson Parish's pay schedule and the effects is if Athlos JP were to offer a salary schedule average of both Jefferson Parish and Orleans Parish's salaries (Average Salary).

Athlos JP's Current Salary Cost: \$3,031,000

Projected Budget for Salary Schedule Model:

1. Average Salary Choice: \$3,126,000 (P21)
2. Mirror Jefferson Parish Salary: \$3,190,000 (P21+)

Darin asked the board members to consider future cost of leasing the school building, bonding the school and the insurance cost of the building.

B. Facility Improvement Update

Steve Myers Director of Construction for Brain Tree Group provided an update on facility improvements.

The construction team will begin working on site at Athlos Academy of JP on Monday, May 11th.

Vanguard is the company that will manufacture the buildings. The building drawings will be submitted to the state/AAJP for approval by the end of the week.

Myers has been working very closely with the city to ensure the building is complete by the target completion date. All plans are currently on schedule.

VII. Action Items (public comment must be had immediately before each action item vote)

A. Policy 4001 Fieldwork

N. Berg made a motion to approve changes to policy 4001.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 4003- Child Abuse and Neglect Reporting

N. Berg made a motion to to approve the changes in policy 4003.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Salary Scale and Summary

N. Berg made a motion to to approve the salary schedule comparable to Jefferson Parish salary schedule.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. FY 20 Final Budget Approval

N. Berg made a motion to approve the FY 20 final budget.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,

N. Thomas