

APPROVED



Athlos Jefferson Parish

Minutes

AAJP Board Meeting

Date and Time

Wednesday April 1, 2020 at 7:00 PM

Location

[979 Behrman Hwy. Terrytown, LA 70056](#)

Join via Zoom: <https://athlosacademies.zoom.us/j/995859635>

Directors Present

E. Ketchens (remote), H. Wier (remote), J. Wright (remote), L. Allen (remote), N. Berg (remote), R. Johnson (remote), T. Nelson (remote)

Directors Absent

None

Ex Officio Members Present

K. Rogers (remote)

Non Voting Members Present

K. Rogers (remote)

Guests Present

A. Bell (remote), C. Staley (remote), D. Knicely (remote), J. Turgeon (remote), N. Thomas (remote)

I. Opening Items

A. Call the Meeting to Order

H. Wier called a meeting of the board of directors of Athlos Jefferson Parish to order on Wednesday Apr 1, 2020 at 7:02 PM.

B. Record Attendance

C. Call for Conflict of Interest

None

II. Board Training

A. Code of Ethics

Jill presented material to the board members on the Code of Ethics Policy 2005

Reporting for board members:

1. Tier 3 Financial Disclosure Form
2. Disclosure to the board of ethics if a family member may benefit from a proposed action, the board member may be part of the discussion but not the vote.

Employment

1. Board members can not be employed by Athlos Academy of Jefferson Parish
2. Past board member can not be employed by Athlos Academy of Jefferson Parish for 2 years after serving on the board.
3. Immediate family members of board members can not be employed by Athlos Academy of Jefferson Parish. (except Teachers)

Nepotism:

1. Family members can not serve on the board at the same time.

Compensation:

1. No compensation can be received, except for expenses.
2. No solicitation of personal gifts from any person seeking to do business with AAJP.
3. Max. \$50 allowance for food and drinks when participating in an event.

Recusal:

1. The conflict of interest must be disclosed to the board and the member may participate in the discussion but can not participate in the final vote.

III. Administrative Reports

A. Director's Report

Mrs. Rogers presented an update on current and past events to the board:

Student meal distributions started on Monday, March 23rd. There will be an option to pick up multiple meals on Monday and Wednesday from 9 am- 12 pm. Staff member distributing meals will have personal protection equipment and they will practice social distancing by placing the meals on the passenger side of the car or in the trunk.

Operations:

Front Office Staff will be answering calls remotely via the emergency cellphone.

The build has been fully sanitized.

Professional Development scheduled with A*Net

There is a learning curve for teachers with the virtual classrooms. Student attendance is not currently being recorded per Bese.

We are encouraging the staff to share their tips and tricks with recording the lessons. There has been 214 lessons created, 6,427 link clicks, and the average lesson has been viewed approximately 22 times.

B. Finance Update

Darin presented the Finance update:

Current Budget:

Actual Operating Surplus for 8 months was short approximately \$41,000.

Overall, we are still in a healthy budget position. There are a few cost (utilities, supplies, materials) that will decrease significantly, due to the closing of school.

C. Enrollment Update

Camille presented student enrollment information to the board.

Current Student Enrollment as March 23rd: 1,124 students

2020-2021 Student Enrollment: 1,239 returning or newly registered students

There are 500 students on the waiting list.

There has not been much movement in numbers since the Covid-19 school closure.

IV. Committee Reports

A. Governance Committee

Nick Berg presented items discussed at Governance Committee.

The Governance Committee would like to recommend approving changes to three policies:

Policy-4001 Field Work Policy

Policy-4003 Child Abuse and Neglect Policy

Policy-7201 Transportation Safety Policy

B. Finance Committee

V. Discussion Items

A. Policy 4001- Fieldwork

The Governance Committee recommends the following changes:

Section B.

Part 1. "The form of transportation contracted, whether it be publicly or privately owned and operated must be properly insured and adheres to all state transportation requirements."

Parts 2-4: The committee recommended to correct grammatical errors in these sections.

B. 4003- Child Abuse and Neglect Reporting

The Governance Committee recommends the following changes:

Part II:

Section B. adding the word " reasonable"

Part III:

Part D: Replacing the word guardian throughout the entire policy with "or caretaker" and adding in the phrase "or in person at any child welfare office."

VI. Action Items (public comment must be had immediately before each action item)

A. Policy 2005- Conflict of Interest

N. Berg made a motion to approve the changes made to the conflict of interest policy 2005.

L. Allen seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Salary Schedule

Adam Bell presented 3 different options to the board to resolve the inconsistent pay between teachers with the same experience.

1. Everyone will receive a 2% raise across the board.

2. Balance lower salaries up to higher salaries.

3. Adopt a standard teacher pay scale with uniform salaries based on education and experience.

L. Allen made a motion to to approve option 3 for the teacher pay scale, with the caveat of reviewing additional pay scale options to adopt based on the surrounding school parishes.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Facility Improvements- Amendment 2

N. Berg made a motion to approve the 2nd amendment to facility improvements.

R. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. New Hires

Keisha Rogers presented two new hires a Kindergarten Teacher (Jessica Dumas) and a SPED Paraprofessional. The paraprofessional started on March 16, 2020 per her contract and the Kindergarten Teacher will start when school resumes after COVID-19.

N. Berg made a motion to approve the hiring of the new kindergarten teacher and paraprofessional.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Recess Public Meeting/Enter into Closed Session

A. Motion to recess public meeting and enter into closed session

N. Berg made a motion to moved to recess public meeting and enter into a closed session.

J. Wright seconded the motion.

Public meeting went into recess at 9:17 pm.

The board **VOTED** unanimously to approve the motion.

B. Motion to adjourn closed session and enter into public session

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:17 PM.

Respectfully Submitted,

N. Thomas