



Athlos Jefferson Parish

AAJP Governance Committee Meeting

Amended on July 8, 2020 at 5:20 PM CDT

Date and Time

Wednesday July 8, 2020 at 6:00 PM CDT

Location

If you plan to virtually attend, please contact Jill Turgeon at jturgeon@athlosacademies.org with your full name to be admitted to the meeting. Zoom Link: <https://athlosacademies.zoom.us/j/584085067>

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Ruben Johnson	1 m
B. Call the Meeting to Order		Ruben Johnson	
C. Approve Minutes	Approve Minutes	Ruben Johnson	1 m
II. Discussion Items			6:02 PM
A. Policy 5401- Anti-Bullying	Discuss	Jill Turgeon	15 m
Review proposed changes to Policy 5401, adding in specific details related to harassment.			
B. Uniform Dress Policy changes related to pandemic	Discuss	Jill Turgeon	5 m
Discussion and presentation of policy changes to address requirements during a health crisis and/or pandemic.			
C. Election Update	Discuss	Jill Turgeon	15 m
Presentation of details related to the upcoming board elections. Possible interview of candidates.			
III. Closing Items			6:37 PM
A. Adjourn Meeting	Vote		

Cover Sheet

Policy 5401- Anti-Bullying

Section: II. Discussion Items
Item: A. Policy 5401- Anti-Bullying
Purpose: Discuss
Submitted by:
Related Material: 5401_-_Anti-Bullying_Policy_Rev_6_3_20.pdf



Anti-Bullying ~~Policy~~/Harassment

~~Student~~ Policy 5401

Student

Approved: 8/3/2016

Revised: _____

I. PURPOSE

Athlos Academy is committed to making our school a safe and caring place for all students. We will treat each other with respect, and we will refuse to tolerate bullying and/or harassment of any kind at our school.

II. POLICY

A. Bullying/~~harassment~~ occurs in the following situations:

1. When someone intentionally commits, or conspires to commit an act of harassment, intimidation, or bullying against another student.
2. When someone regularly or repeatedly hurts, frightens, threatens, or intentionally excludes someone else.
3. Any intentional gesture or written, verbal, or physical act by a student that causes harm or fear of harm to another student or that student's property, or that is severe or persistent enough to create an intimidating, threatening, or abusive educational environment for a student.
4. Cyberbullying (the use of technology to commit an act of harassment, intimidation, or bullying).

B. Bullying/~~harassment~~ behaviors include the following:

1. Verbal bullying including derogatory comments and bad names
2. Bullying through social exclusion or isolation
- ~~1-3.~~ Hurting someone physically by hitting, kicking, tripping, ~~or~~ pushing, shoving, or spitting;
- ~~2-4.~~ Stealing or damaging another person's things;
- ~~3-5.~~ Conspiring with another person to engage in bullying behavior;
- ~~4-6.~~ Teasing someone in a hurtful way;
- ~~5-7.~~ Using put-downs, such as insulting someone's race, religion, or gender;
- ~~6-8.~~ Limiting a student's access to educational tools;
- ~~7-9.~~ Spreading rumors or untruths about someone;
10. Intentionally excluding someone else, or trying to get other kids not to play with someone;
- ~~8-11.~~ Sexual bullying;
- ~~9-12.~~ Using any form of technology to engage in cyber-bullying activities; or

Anti-Bullying Policy

~~10.13.~~ Other behaviors fitting the description of bullying as defined in La. R.S. 17:416.13.

C. School employees at Athlos Academy shall commit to the following to prevent bullying/harassment and help children feel safe at school:

1. Closely supervise students in all areas of the school and playground; and
2. Watch for signs of bullying and stop the behavior when it happens.

D. ~~Any student who feels that he/she is being bullied~~ Any incident of bullying or harassment should immediately contact his/her teacher or the Lead School Administrator, be reported to a school administrator or teacher. The Lead School Administrator shall be notified of all reports, who will in turn provide written notification that the complaint was received.

1. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
2. Students who engage in bullying behaviors will be subject to disciplinary action, not limited to revocation of technology privileges, in-school suspension, out of school suspension, or expulsion in severe cases.

III. ATHLOS ACADEMY ANTI-BULLYING PLEDGE

A. We will not accept bullying at Athlos Academy. Our goal is to create a safe, caring, and respectful school environment. We agree that it is everyone's responsibility to STOP bullying.

B. Students at Athlos Academy will do the following things to prevent bullying:

1. Treat each other respectfully.
2. Refuse to bully others.
3. Refuse to let others be bullied.
4. Try to include everyone in play, especially those who are often left out.
5. Report bullying to an adult.

Legal References:

[LaA. Rev. Stat.S. §14:40.7](#) (Cyberbullying)

[LaA. Rev. Stat.S. §17:183](#) (Hazing)

[LaA. Rev. Stat.S. §17:416.13](#) (Student Code of Conduct)

Cover Sheet

Uniform Dress Policy changes related to pandemic

Section: II. Discussion Items
Item: B. Uniform Dress Policy changes related to pandemic
Purpose: Discuss
Submitted by:
Related Material: 5404 - Uniform Dress Policy_7_6_20.pdf



Uniform Dress Policy

Student Policy 5404
 Approved: 11/2/2016
 Revised: 07/6/18

I. PURPOSE

Athlos Academy of Jefferson Parish has adopted a uniform dress policy in order to facilitate the school's unique athletics curriculum and to ensure a uniform and neat appearance of the students. Athlos Academy of Jefferson Parish expects students to keep themselves well-groomed, neatly dressed, and in uniform while at school or at school-related events.

II. POLICY

A. Students are expected to comply with the uniform dress policy at all times during the regular school day.

B. General Modesty Standards:

1. Head: No midriff showing when child touches his/her head.
2. Shoulders: Shoulders should be fully covered, no cap sleeves, no tank tops or spaghetti straps.
3. Knees: Skirts and shorts should touch the top of the knees, and skirts must be worn with a "modesty short" underneath.
4. Toes: Toes and heels covered.

C. Dress Code:

1. Students' free exercise of religious beliefs through dress and appearance shall be protected;
2. Clothing should be clean and should fit properly; and
3. Parent/guardian(s) are advised to mark all removable clothing with the student's name in permanent ink.
4. Tops:
 - a. Athlos uniform top: Logo visible, collared, any color available from official website.
 - i. **Optional second layer: Sweater, cardigan, zip-front jacket in a solid black color (no prints or patterns on jackets worn in class).** Athlos logo jackets are available from the website.

Uniform Dress Policy

- b. Optional base layer: Students may wear solid-colored, long sleeve black or white shirts under their Athlos uniform top for warmth.
 - c. Outerwear such as coats, scarves, and boots worn outside and to/from school should be appropriate for current weather conditions and free of offensive words and graphics.
5. Bottoms:
- a. Shorts and pants: Athlos shorts and pants are available from the official website.
 - b. Skorts: Athlos skorts are available from the official website. Solid black leggings or tights may be worn with the skort.
6. Footwear:
- a. Athletic shoes: Closed at toe and heel, with non-skid soles.
 - b. Footwear should be appropriate for current weather conditions.
7. Accessories/Hair:
- a. Hairstyles are expected to be non-distracting and out of the student's eyes.
 - b. Hair accessories are to be minimal and non-distracting.
 - c. Jewelry and other accessories should be minimized so that it is not distracting or pose a safety threat.
 - d. Hats or hoods will be worn outdoors only, and in the manner for which they were designed.
8. Backpacks:
- a. Backpacks must be free of offensive words and graphics.
 - b. Backpacks are required to be clear or mesh.
- D. Best Dress:
- 1. Parent/guardian(s) will be informed of Best Dress days as they arise.
 - 2. General modesty standards apply.
 - 3. Students may dress-up according to the following guidelines or remain in the school uniform.

Uniform Dress Policy

- a. Boys: Black or tan dress pants, dress shoes, button front shirts, ties optional.
- b. Girls: Dresses or skirts must be knee length or longer, shoulders must be covered, and neckline must be modest, dress shoes or sandals (no flip-flops) are acceptable.

E. Fieldwork Dress:

1. Parent/guardian(s) will be informed of Fieldwork Dress days as they arise.
2. General modesty standards apply.
3. Students may stay in uniform or wear clothing specified for the activity.

F. If students are unsure as to where their clothing falls within these guidelines, they are encouraged to inquire with a school administrator or teacher before wearing them to school. Students may be required to change clothing at the discretion of school administration.

G. Families who qualify as economically disadvantaged are encouraged to contact the School Leader for participation in a uniform assistance program.

H. The School Leader may, at any time during the school year, grant an exemption from wearing a school uniform to a student because of extenuating circumstances. This decision is subject to *Policy 5501 – Communication and Grievance*.

I. In instances of statewide or regional health emergencies and/or pandemics, students are expected to follow direction from school leaders. This may include the wearing of face masks to ensure the safety and wellbeing of staff and students.

Legal References:

[L.A. R.S. 17:81](#) (*Powers and duties of school boards*)

[L.A. R.S. 17:416.7](#) (*Dress codes*)

Cover Sheet

Election Update

Section: II. Discussion Items
Item: C. Election Update
Purpose: Discuss
Submitted by:
Related Material: 2019-12-12 - Stephen T Sewell Resume - Copy.pdf
AAJP_School_Board_Interest-Form - Sewell (1).pdf
AJP Election Process 2020FINAL.pdf

STEPHEN THOMAS SEWELL, MBA, PMP

850 Robert E Lee Blvd. • New Orleans, LA 70124 • (504) 957-6378 • StephenTSewell@gmail.com

EDUCATION

LOUISIANA STATE UNIVERSITY (LSU) Baton Rouge, LA
MASTER OF BUSINESS ADMINISTRATION (GPA 3.6) **May 2013**
Specialization: Management Consulting & Marketing
BACHELOR OF SCIENCE **December 2010**
Major: Business Management Minor: Leadership Development

PROFESSIONAL CERTIFICATIONS

PROJECT MANAGEMENT PROFESSIONAL (PMP) PMP Number: 1917377
PROPERTY & CASUALTY LICENSE – LOUISIANA Agent Number: 741779

WORK EXPERIENCE

EVOKE CONSULTING GROUP **July 2019 – Present**
Change & Configuration Management New Orleans, LA

- Provide Project Management Guidance and Support for the planning, implementation, and tracking of complex task areas including planning, resourcing, implementation, control, and evaluation management.
- Configuration Management support for Governance Boards (Engineering Review Boards, Configuration Control Boards, and Senior Leadership Project Review Boards).
- Lead and facilitate Configuration and Change Management meetings, and perform quality checks for various change initiatives, as requested by the client.
- Responsible for building, controlling, maintaining, and administering databases (Program change Report (PCR), SharePoint, Workstation, the tools); analyze existing processes, identify gaps and implement improved processes.

PETRO-MARINE UNDERWRITERS **March 2017 – July 2019**
Vice President New Orleans, LA

- Offshore Oil and Gas Project Management including Environmental and Financial Assurance, Acquisition and Divestiture Analysis, Regulatory Consulting, Financial Negotiation, and other items as requested by our clients.
- Managed in excess of \$200 million in Environmental Protection Surety Bonding annually for clients.
- Represented clients in dealings with Federal Agencies on Energy and Environmental Issues.

BP ECONOMIC OIL SPILL SETTLEMENT **June 2013 – February 2017**
Senior Project Manager / Sr. Process Consultant – Claims Administrator's Office New Orleans, LA

- Project Manager experience managing two Program Categories, which at its peak consisted of ninety-five employees spread across three different Vendors with an average monthly cost in excess of one million dollars.
- Report directly to the Chief Operating Officer for all issues relating to forecasting and processing efforts. Examples of initiatives include the creation of proposals for additional resources/vendor scopes changes, cost saving measures involving removal of resources, and key stakeholder/impact analysis for logistical coordination.
- IT Project Management experience in Agile Transformations utilizing JIRA, Tableau, and MS Excel.
- Led a five-person team tasked with thorough analysis of Program's existing processes & IT Projects, identifying process improvement opportunities, supervising several extensive reconciliation efforts, & eliminating inefficiencies.
- Proposed and Implemented process/operational change plans for Senior Management, resulting in realized savings of over \$7 million dollars per year.

FLORES MANAGEMENT CONSULTING GROUP **January 2012 – May 2013**
Project Lead – Louisiana State Board of Nursing Baton Rouge, LA

- Managed a team of five in the execution of the Project Plan, including documentation of business requirements, client interviews, communication planning and delivery, & final product delivery within allotted time and budget.
- Analyzed & Evaluated Board's current processes to find bottlenecks & opportunities to leverage best practices.
- Created thorough process map of entire internal network, & provided in-depth plan for operational efficiency.

LOUISIANA BUSINESS & TECHNOLOGY CENTER **August 2012 – May 2013**
Business Counselor – Graduate Assistant Baton Rouge, LA

- Provided consulting services to twenty clients, which produced sixteen full-time jobs & annual revenues of \$393,000.
- Guidance included business plan development, strategic market/industry analysis, financing forecasting, marketing strategy, & business valuation.

USAA – CORPORATE HEADQUARTERS

June 2012 – August 2012

Change Management Summer Associate

San Antonio, TX

- Worked closely with Change Management team to strategize & implement process changes across the enterprise.
- Created strategic communication plans and documents for seven cross-functional, deadline-driven projects.
- Designed and presented high-level presentations after thorough analysis of business problems & stakeholders.

OFFICE OF GOVERNOR BOBBY JINDAL

September 2010 – May 2012

Press Assistant

Baton Rouge, LA

- Wrote and edited press releases, speeches, talking papers, and all other documents as requested by Administration.

Regional Field Director

New Orleans, LA

- Managed all operational, strategic, purchasing, recruiting, and training activities for regional office of 52 employees.

CIVIC ENGAGEMENT & VOLUNTEERISM

YOUNG LEADERSHIP COUNCIL (YLC)

March 2014 – Present

Vice President of Development

January 2018 - Present

Board of Directors

January 2017 - Present

Project Leader, Leadership Development Series

February 2015 - Present

College Mentor, College Admission Project

March 2014 – May 2015

LOUISIANA ASSOCIATION OF PUBLIC CHARTER SCHOOLS (LAPCS)

August 2019 – December 2019

Charter Board Leadership Academy Fellowship

New Orleans, LA

CYSTIC FIBROSIS FOUNDATION OF LOUISIANA

July 2019 – Present

New Orleans Finest Honoree Award Recipient

New Orleans, LA

NEW ORLEANS POLICE AND JUSTICE FOUNDATION (NOPJF)

March 2017 – Present

Advisory Board & Finance Lead, COP NOLA Program

New Orleans, LA

LOYOLA INSTITUTE OF POLITICS (IOP)

October 2018 – May 2019

Fellowship

New Orleans, LA



INSTRUCTIONS: *Please complete this form, and along with a copy of your resume, return to info@athlosjp.org.*

PERSONAL INFORMATION

Name (Last, First, MI)		Cell Phone	Home Phone	
Email	Address	City	State	Zip

What board committee would you be most interested in serving on?	
Governance & Academics Committee	Finance Committee

Why are you interested in joining the Governing Board of Athlos Academy of Jefferson Parish?

What about the Athlos Academy of Jefferson Parish mission and vision most appeals to you?

Please describe relevant experience and/or employment:



Please describe areas of expertise/contributions you feel that you can make to Athlos Academy of Jefferson Parish:

Please describe other past or current volunteer commitments:

REFERENCES

Name	Relationship
Phone	Email

Name	Relationship
Phone	Email

Name	Relationship
Phone	Email

Signature	Name	Date
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Athlos Academy of Jefferson Parish
Election Process
2020

Candidates (in alphabetical order):

- 1- Landon Allen
- 2- Stephen Sewell

Things to note:

- The number of sitting board members whose terms extend past this election is 6.
- Election of 1 new board member is necessary, as the bylaws require a minimum of 7 members to be seated.
- There is currently no maximum number of board members, however no more than 10 is recommended. A set number of board members needs to be set by resolution by the board ASAP.
- The candidates will fill the seats in the order shown on the chart depending on the order in which they were elected. For example, the first seat to be filled shall be Landon Allen's seat (cohort B), the next two would be the vacant seats (cohort B), the final seat is a vacant seat in cohort C. Please note that this seat is only for ONE year. If incumbent members are re-elected, they will retain their current cohort, regardless of the order they were elected.

The Questioning/Nomination Process:

If candidates are present at the meeting and the board wishes to ask questions of the candidates, then Jill will facilitate the questioning.

- Candidates will have a seat at the table in order of the list above.
- A board member will ask one question and each candidate will have the opportunity to answer (2 minute limit). This will continue until each board member has had the opportunity to ask one question.
- If board members wish to do a second round of questions, they may do so following the above protocol.
- Once questioning is complete, Jill will ask for motions to nominate a candidate to be on the ballot. Nominating motions do not require a second.

- Nominations will continue until either all listed candidates are nominated, or until no more nominations are offered.

The Election Process:

- The base motion will be "I move to elect nominees (list all nominees by name) to the Athlos Academy of Utah board."
- A second is required.
- Members may then wish to amend the motion by removing a nominee
 - Amendments will need a motion and a second, and will need to be voted upon separately.
 - "I would like to offer an amendment to remove (Nominee A) from the ballot.
 - A second is needed.
 - Discussion on the amendment will ensue.
 - Once discussion is complete, a vote to amend will take place.
 - If passed, that nominee will be dropped from the ballot.
 - The process will continue until no further amendments are offered.
- The board will then proceed to the vote and elect the remaining slate of nominees. (If no amendments were made, then the original nominated slate will remain.)

Moving Forward:

- Onboarding will occur in late July/early August (after the July meeting and prior to the August meeting).
- New board members will take seat in August. Officers will be elected at that time, and committees will be chosen (along with committee chairs).