



Athlos Jefferson Parish

Finance Committee Meeting

Published on August 20, 2025 at 4:15 PM CDT

Date and Time

Monday August 25, 2025 at 4:00 PM CDT

Location

Virtual

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order	Vote	Mike Caparotta	1 m
C. Approve Meeting Minutes	Approve Minutes	Mike Caparotta	1 m
Approve minutes for Finance Committee Meeting (Virtual) on June 4, 2025			
II. Finance Committee			4:03 PM
A. Review July 2025 Financials	Discuss	Chris Brooks	10 m
B. Grant Writer Proposal	Discuss	Chris Brooks	10 m
C. FY25 Audit Update	Discuss	Chris Brooks	5 m
D. FY26 Budget Update including Capital Expenses	Discuss	Chris Brooks	20 m

	Purpose	Presenter	Time
E. Policy & Procedures - Student Activity Funds and others Student Activity Fees PTO As many schools get in trouble over mishandling of money, can the board or finance committee be shown how this is covered currently? What are our existing procedures/policies for financial management and oversight at the school level? How is the school staff being trained to manage the funds? What oversight is there over the money? How are we assured of the oversight of responsible collection and spending of money collected? What is the existing oversight/processes over: Bank accounts, Deposits, Receiving money, Purchasing Next steps: CFO to pull together all existing docs. CFO to review with the Finance Committee and draft proposed policy on financial oversight for Governance Committee to review.	Discuss	Chris Brooks	20 m
F. Discuss Meeting Schedule - Monthly	Discuss	Chris Brooks	5 m
III. New Business			
IV. Closing Items			5:13 PM
A. Next Meeting: Monday September 22nd			5 m
B. Adjourn Meeting	Vote	Mike Caparotta	