APPROVED

Cirrus Education Group

Minutes

CEG - Operations Meeting

Date and Time
Wednesday July 15, 2026 at 1:00 PM

Location
https://us02web.zoom.us/j/85453163884?pwd=saO19wmcgu1Xu2tLwM3njFybGb4pjv.1

Committee Members Present
L. Taylor, R. Finley (remote), S. Kelly

Committee Members Absent
L. Golphin

Guests Present
BoardOnTrack (remote), N. Brinson (remote)

I. Opening Items

A. Call the Meeting to Order

S. Kelly called a meeting of the Operations Committee of Cirrus Education Group to order on Wednesday Jul 15, 2026 at 1:24 PM.

B. Record Attendance

C. Approve Agenda

L. Taylor made a motion to Approve Agenda.

R. Finley seconded the motion.
The committee **VOTED** to approve the motion.

D. Approve Minutes from May 6, 2026

L. Taylor made a motion to approve the minutes from CEG - Operations Committee Meeting on 06-03-26.
R. Finley seconded the motion.
The Committee reviewed the June 3, 2026, meeting minutes. A correction was made to reflect that Chair Kelly, rather than Chair Taylor, adjourned the meeting. The June 3, 2026, meeting minutes were approved as corrected.
The committee **VOTED** to approve the motion.

II. Operations

A. Monthly Report

- Ongoing summer facilities projects, including campus maintenance, office relocations, restroom improvements, floor maintenance, kitchen upgrades, and the basketball court RFP.
- Progress toward transportation readiness through driver recruitment, compliance planning, and implementation of required safety procedures.
- Updates on nutrition services, including staffing, menu planning, and implementation of the Fresh Fruit and Vegetable Program.
- Safety and security enhancements, including panic button implementation, updates to emergency procedures, School Resource Officer training, and continued use of metal detectors.
- Overall campus readiness efforts remain on schedule, with leadership expressing confidence that facilities and operations will be prepared for the start of the 2026–2027 school year.

III. Personnel

A. Personnel Report

- Recruitment efforts continue for remaining instructional and operational vacancies, including a sixth-grade Math/Science teacher and custodial and transportation positions.
- All open positions have been posted through the school's website, TeachGeorgia, and other recruitment platforms.
- FY27 employee contracts have been distributed to teachers and paraprofessionals. Contracts for support staff are being finalized and scheduled for distribution by July 24.
- During the reporting period, the school received two employee resignations and filled one resulting vacancy, with recruitment continuing for the remaining opening.

- Planning for pre-planning week is underway, including finalizing the staff agenda, presentation schedule, and professional learning sessions.
- Sixteen new employees are expected to participate in onboarding activities, including completion of new hire documentation, benefits enrollment, campus tours, and orientation with the administrative team.
- Administration continues to collaborate across departments to ensure all new hires are prepared for the start of the school year and that staffing needs are addressed before teachers return.

IV. Data Collection Updates

A. Federal Programs Report

- The FY27 E-Rate Form 470 for internet access was completed and submitted. E-Rate reimbursement requests for AT&T services have also been submitted, with reimbursement expected within five to seven business days.
- Federal reimbursement requests for Title I, Title II, and IDEA funds have been processed, and recent drawdowns were reviewed. Administration continues to monitor reimbursements under the school's new banking procedures.
- The Comprehensive LEA Improvement Plan (CLIP) was submitted on time. The Georgia Department of Education returned the submission with minor revisions, which have been completed and resubmitted. Committee members were informed that the requested revisions were administrative in nature and did not require significant programmatic changes.
- Administration reported that 125 Chromebooks have been secured for student use, with final technical preparations underway before deployment.
- McKinney-Vento transportation planning is underway for eligible students. The committee discussed transportation services, available Title I funding for eligible students, and procedures for identifying and supporting newly qualified families throughout the school year.
- The committee also discussed state accountability measures, student growth data, and the importance of analyzing Cirrus Academy's academic progress beyond publicly reported school report card data. Leadership emphasized continued efforts to strengthen instructional capacity and support sustained student achievement growth.

V. Updates

A. Replication and Expansion Application

Barry Williams provided an update on the school's Replication and Expansion Application. Leadership recently participated in an interview with the State Charter Schools Commission (SCSC) as part of the application process. Mr. Williams reported that the interview focused on the school's organizational capacity, leadership structure, strategic vision, and readiness for future growth. He noted that the addition of a principal to oversee daily operations strengthened the school's application by allowing executive leadership to focus on long-term organizational goals and expansion planning.

If selected, the initiative will provide strategic planning support, operational reviews, and technical assistance to strengthen the school's capacity for future replication and charter renewal. Leadership anticipates receiving a decision by the end of July. Committee members expressed support for the opportunity and discussed how the initiative could strengthen academic programming, organizational systems, partnerships, and long-term sustainability.

B. Operations Monitoring

Barry Williams provided an update on summer operational readiness for the 2026–2027 school year. He reported significant progress in preparing the campus, including classroom setup, facility improvements, technology installations, and preparations for the Hallway Dedication Ceremony and unified K–8 Open House. Leadership also reviewed upcoming compliance and monitoring activities to ensure the school remains on track for a successful opening. Committee members commended the administration and staff for their hard work and dedication throughout the summer.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:17 PM.

Respectfully Submitted,
N. Brinson