APPROVED

Cirrus Education Group

Minutes

CEG - Operations Committee Meeting

Date and Time
Wednesday May 6, 2026 at 1:00 PM

Location
https://us02web.zoom.us/j/88942391153?pwd=sb4eMqa4NyErcY2W0aOZkC9Eby64ld.1

Committee Members Present
L. Golphin (remote), L. Taylor (remote), R. Finley (remote), S. Kelly

Committee Members Absent
None

Guests Present
B. Williams (remote), Diane Freeman (remote), Diane Freeman (remote), Nisah Brinson (remote), Sonja Riley (remote)

I. Opening Items

A. Call the Meeting to Order

S. Kelly called a meeting of the Operations Committee of Cirrus Education Group to order on Wednesday May 6, 2026 at 1:27 PM.

B. Record Attendance

C. Approve Agenda

L. Taylor made a motion to Approve Agenda.
R. Finley seconded the motion.
The committee **VOTED** to approve the motion.

D. Approve Minutes from March 4, 2026

L. Taylor made a motion to approve the minutes from CEG - Operations Committee Meeting on 04-15-26.
R. Finley seconded the motion.
The committee **VOTED** to approve the motion.

II. Operations

A. Monthly Report

Monthly Report presented by Wendy Grimes

- Ms. Wendy Grimes presented the Operations Monthly Report to the committee. Discussion included facilities, maintenance, transportation operations, safety compliance requirements, and operational planning for the upcoming school year.
- Updates were provided regarding facility improvement projects, including restroom repairs, plumbing and electrical maintenance, basketball court improvement quotes, fire suppression system needs, and campus safety upgrades. The committee discussed the importance of obtaining finalized vendor quotes to support FY27 budget planning.
- Ms. Grimes and committee members discussed transportation operations, including rising fuel costs, Title I transportation expenditures, bus insurance limitations, and student transportation logistics.

III. Personnel

A. Personnel Report

Personnel Report presented by Sonja Riley

- Ms. Sonja Riley presented the Personnel Report and provided updates regarding staffing, recruitment, retention efforts, certification compliance, and personnel planning for the upcoming school year.
- The committee discussed ongoing recruitment efforts for certified teachers and paraprofessionals, including interviews and application reviews for current vacancies.
- Ms. Riley reported on staff attendance and personnel compliance requirements, including teacher certification renewals and paraprofessional qualification requirements. The committee also discussed staffing retention considerations and compensation competitiveness for specialized instructional roles.

- Discussion included upcoming Georgia Department of Education special education guidance and implementation expectations related to student identification and compliance procedures.

IV. Data Collection Updates

A. Data Submissions and Reports & Upcoming Deadlines

Data Submissions and Reports & Upcoming Deadlines presented by Diane Freeman

- Ms. Diane Freeman presented updates regarding state and federal reporting requirements, data submissions, compliance timelines, and monitoring activities.
- The committee discussed federal funding allocations, coding corrections, maintenance of effort compliance, and upcoming reporting deadlines, including DE46 preparation requirements.
- Updates were provided regarding student assessment completion, Georgia Milestones testing, summer remediation planning, enrollment tracking, and student application follow-up efforts.
- Ms. Freeman also provided updates regarding mental health and behavioral support funding, instructional support allocations, and operational readiness for summer programming initiatives.

V. Operations Updates

A. Operations Update

Operations Update by presented by Barry Williams

- Mr. Barry Williams provided operational updates regarding ongoing monitoring efforts, school programming, and operational planning activities.
- Discussion included student programming, student council updates, fundraising considerations, operational support needs for families, and planning for summer instructional and enrichment opportunities.

VI. Items for Approval

A. Items for Approval

No items for approval

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:43 PM.

Respectfully Submitted,
R. Finley