APPROVED

Cirrus Education Group

Minutes

CEG - Operations Committee Meeting

Date and Time
Wednesday April 15, 2026 at 1:00 PM

Location
https://us02web.zoom.us/j/88942391153?pwd=sb4eMqa4NyErcY2W0aOZkC9Eby64ld.1

Committee Members Present
L. Taylor (remote), R. Finley (remote), S. Kelly (remote)

Committee Members Absent
L. Golphin

Guests Present
Arleen Samuels (remote), B. Williams (remote), C. Blake (remote), Diane Freeman (remote), Nisah Brinson (remote), T. Olagunju (remote), Wendy Grimes (remote)

I. Opening Items

A. Call the Meeting to Order

S. Kelly called a meeting of the Operations Committee of Cirrus Education Group to order on Wednesday Apr 15, 2026 at 1:04 PM.

B. Record Attendance

C. Approve Agenda

R. Finley made a motion to Approve agenda.
L. Taylor seconded the motion.
The committee **VOTED** to approve the motion.

D. Approve Minutes from March 4, 2026

L. Taylor made a motion to approve the minutes from CEG - Operations Committee Meeting on 03-04-26.
R. Finley seconded the motion.
The committee **VOTED** to approve the motion.

II. Operations

A. Monthly Report

Operations Monthly Report (Presented by Wendy Grimes and Chantelle Blake)

- Wendy Grimes, presented the April Operations Monthly Report. She provided updates on facility maintenance, transportation planning for upcoming field trips, and safety measures following the recent electrical fire incident.
- Ms. Grimes explained that while a new stove had been approved, additional electrical requirements, including installation of an exhaust hood and fire suppression system, must be completed prior to installation.
- She also discussed ongoing efforts to hire a School Resource Officer (SRO), noting challenges in identifying qualified candidates and the importance of securing the right fit.
- Chantelle Blake presented updates on technology, athletics, and fine arts. Ms. Blake highlighted recent student activities, including the successful talent show, and provided updates on upcoming events and program participation.
- Committee members discussed safety concerns related to traffic flow on Pio Nona Street and emphasized the need for an SRO to support student and family safety.
- Ms. Grimes clarified current procedures for traffic management and confirmed coordination efforts are ongoing.

III. Personnel

A. Personnel Report

Personnel Report (Presented by Sonja Riley)

- Sonja Riley presented the Personnel Report. Ms. Riley provided updates on current staffing needs, including vacancies for a Special Education Coordinator, School Resource Officer, and instructional positions.
- Ongoing recruitment efforts and interviews were discussed.

IV. Data Collection Updates

A.

Data Submissions and Reports & Upcoming Deadlines

Data Collection and Compliance Updates (Presented by Diane Freeman)

- Diane Freeman presented updates on data submissions, compliance requirements, and upcoming deadlines.
- Ms. Freeman reported on special education funding requirements, including the need to allocate an additional $15,000 to meet Maintenance of Effort requirements.
- She confirmed that corrective actions were in progress and expected to be completed promptly.
- Ms. Freeman also reviewed upcoming deadlines, including CLIP and SPED reporting requirements, and noted that all required technology inventory submissions had been completed in compliance with state requirements.

V. Operations Updates

A. Operations Update

General Operations Update (Presented by Barry Williams)

- Barry Williams provided a general operations update, including enrollment projections and compliance status.
- Mr. Williams reported current enrollment trends, student retention rates, and ongoing recruitment efforts.
- He also noted that website compliance and social media policy submissions had been completed without findings.

VI. Policy Review

A. Policy Review

Policy Review (Presented by Chantelle Blake)

- Chantelle Blake presented a summary of policies under review, including the Technology Acceptable Use Policy, Cell Phone Policy, and Board Code of Ethics and Conflict of Interest Policy.
- The committee discussed each policy and agreed to move all three forward to the full Board for consideration and approval.

L. Taylor made a motion to Move the Technology Acceptable Use Policy, Cell Phone Policy, and Board Code of Ethics and Conflict of Interest Policy to the Governing Board.
R. Finley seconded the motion.
The committee **VOTED** to approve the motion.

VII. Items for Approval

A. Revised FY27 Academic Calendar

FY27 Academic Calendar (Presented by Sonja Riley)

- Sonja Riley presented the revised FY27 Academic Calendar. The proposed revision aligns the school calendar with the Bibb County School District schedule, including adjustments to the fall break.
- A motion to recommend approval of the revised FY27 Academic Calendar to the Board was made and approved.

R. Finley made a motion to Move Revised FY27 Academic Calendar to the Governing Board.
L. Taylor seconded the motion.
The committee **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

R. Finley made a motion to Adjourn meeting.
L. Taylor seconded the motion.
The committee **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:55 PM.

Respectfully Submitted,
C. Blake