APPROVED

Cirrus Education Group

Minutes

CEG - Operations Committee Meeting

Date and Time
Wednesday August 6, 2025 at 1:00 PM

Location
https://us02web.zoom.us/j/88942391153?pwd=sb4eMqa4NyErcY2W0aOZkC9Eby64ld.1

Committee Members Present
L. Golphin (remote), L. Taylor (remote), S. Kelly (remote)

Committee Members Absent
R. Finley

Guests Present
Arleen Samuels (remote), Brenda Edwards (remote), C. Blake (remote), Diane Freeman (remote), G. Stevens (remote), Sonja Riley (remote), Wendy Brinson (remote)

I. Opening Items

A. Call the Meeting to Order

S. Kelly called a meeting of the Operations Committee of Cirrus Education Group to order on Wednesday Aug 6, 2025 at 1:06 PM.

B. Record Attendance

C. Approve Minutes

L. Taylor made a motion to approve the minutes CEG - Operations Committee Meeting on 07-16-25.
L. Golphin seconded the motion.
The committee **VOTED** to approve the motion.

II. Operations

A. Monthly Report

Wendy Brinson reported that metal detectors have arrived and will be installed soon, with a policy and parent permission required by January 1, 2026. This will be discussed at the August 21 Parent-Teacher Meeting. Safety cones with toppers have been added for carpool traffic, and members were encouraged to review Georgia House Bills 2 and 68 on school safety.
In facilities, all HVAC units are operational except Room 502, which is awaiting a part. The maintenance contract with Mr. Camera was confirmed, and repairs are planned for the middle school entrance door handle and a leaking water fountain. The school has been repainted, with pending projects including fence repairs, custodial services, pest control, plumbing, and kitchen upgrades. A stove replacement will require Finance Committee approval.
Wendy also noted the FFVP program will launch in August, fall sports schedules have been shared, and PC Genesis is being implemented to replace Bill.com and QuickBooks. The transition requires a Microsoft Professional upgrade, and data entry is currently limited to one user until the upgrade is complete.
Latrell Taylor emphasized the need to pause new spending until the financial situation is clearer, while Lisa outlined upcoming subcommittee and finance committee meetings scheduled for August 20th to review the budget.

III. Data Collection Updates

A. Data Submissions and Reports & Upcoming Deadlines

Diane Freeman reported enrollment at 480 students, which is 30 more than previously reported. EIP and REB testing will begin on October 7. She noted an increase in SPED enrollment and that several kindergarten students with no prior school experience may qualify for funding, potentially doubling the per-student allocation to $12,000 if data is entered accurately.

IV. Federal Program Update

A. Federal Program Update

Diane announced the school received a $47,147 FY26 Security Grant, the HB2 Aided Math and Science Teacher Incentive, a new QBE Categorical Grant for a school social worker, and FY26 Title I and II allocations. Metal detectors purchased with the security grant will not be active until January 1 and require a Board-approved implementation

plan. Additional QBE funding will not be available until March, and spending priorities will focus on needed special services.

V. Other Business

A. Board and Finance Committee Meeting Date Changes

Lisa Golphin requested that Finance Committee meetings be scheduled prior to the Governing Board meetings, with Board meetings moved later in the month to accommodate this change. Chair Taylor noted she had spoken with Board members who agreed, and the Board will vote on the proposed meeting date changes at the August 26 meeting.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:19 PM.

Respectfully Submitted,
C. Blake
L. Golphin made a motion to Adjourn meeting.
S. Kelly seconded the motion.
The committee **VOTED** to approve the motion.