APPROVED

Cirrus Education Group

Minutes

CEG Budget Hearing 2 and Monthly Board Meeting

Date and Time
Tuesday June 23, 2026 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/83416520318?pwd=atgrB8tbfHLXR6OxLaaFwv5L8B2no0.1

Meeting chat link
https://us02web.zoom.us/launch/jc/83416520318

View meeting insights with Zoom AI Companion
https://us02web.zoom.us/launch/edl?muid=30ad9b26-87dc-40fa-93a4-0dd9e149df6e

Meeting ID: 834 1652 0318
Passcode: 393021

Directors Present
L. Golphin (remote), L. Taylor (remote), N. Lewis (remote), S. Kelly (remote), T. Olagunju (remote)

Directors Absent
R. Finley

Guests Present

N. Brinson (remote)

I. Opening Items

A. Call the Meeting to Order

L. Taylor called a meeting of the board of directors of Cirrus Education Group to order on Tuesday Jun 23, 2026 at 6:06 PM.

B. Record Attendance

C. Approve Agenda

S. Kelly made a motion to approve agenda.
L. Golphin seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes from the Board Meeting on April 21, 2026

S. Kelly made a motion to approve the minutes from Special Called Meeting - Cirrus Education Group Monthly Board Meeting on 04-21-26.
N. Lewis seconded the motion.
The board **VOTED** to approve the motion.

II. Public Hearing

A. FY27 Budget Presentation

- CFO Arleen Samuels presented FY27 budget:
  - **Total Revenue:** $9,109,685 (QBE $7,839,737 + Federal sources $1,269,748)
  - **Total Expenses:** $9,065,027
  - **Surplus:** $44,658
- **Key changes:** One kindergarten teacher converted to paraprofessional; $16,000 added for transitional costs tied to a consolidated role; instructional supplies reduced $10,000 (net +$388 vs. prior version)
- **Board discussion:** Extended Q&A on personnel matrix, role consolidations (1 position eliminated, 1 moved part-time to full-time, employees not yet notified), job description/salary range gaps, title changes (Director of Academics → Principal), and use of literacy grant funds toward salary
- **Executive session** held (6:42 PM–8:01 PM) to discuss personnel matters tied to the budget (Motion: Golphin; Second: Kelly)

B. Public Comment

- Ms. Johnson – supports returning to traditional "Principal/Vice Principal" titles

- Ms. Smith – asked about Head of School's spending authority threshold; Williams confirmed $500 limit, board approval required above that

C. FY27 Budget Adoption

S. Kelly made a motion to approve FY27 Budget.
T. Olagunju seconded the motion.
Individual board votes:

- Kelly: **Yes**, with amendments as needed
- Tosin: **Yes**, with amendments as needed
- N. Lewis: **No** — cited lack of detail/contracts around the $5.7M personnel budget and absence of an executed Head of School contract
- Golphin: **No** — same concerns regarding lack of an executed contract/evaluation for the Head of School, citing liability risk
- Chair Taylor: **Yes** (tie-breaking vote)

The board **VOTED** to approve the motion.

III. Matters of Discussion

A. Operations Committee

Update on summer projects — basketball court initiative, washer/dryer installation, bathroom fan repairs, transportation cost analysis, policy/handbook reviews (reported in detail under Handbooks/Policies below), current staffing vacancies (4th grade, 6th grade math/science, 7th grade ELA/social studies), MTSS and SPED Director roles filled, interest in adding foreign language instruction

B. Finance Committee

Report deferred due to connectivity issues; noted most content covered in Head of School report

C. Head of School Report

Head of School Report (Williams):

- Enrollment: 509 students for FY27 (goal: 500)
- New leadership hires: Dean of MTSS (Dr. Walls), Dean of Special Education (Dr. Barclay)
- Attendance ~99.85%; discipline referrals declined year-over-year
- Only 3 remaining teacher vacancies
- Facilities updates completed; exhaust fan repair pending vote
- Awarded $27,000 FFVP grant; CLIP due June 30

- "Beating the Odds" report: school scored below expected range; plans to boost MTSS/tutoring support
- Year-end profit tracking above $200,000 despite a high-expense May
- **Growth Initiative:** No-cost application opportunity for strategic planning partnership (Bellwether/GCSA) exploring potential future 9–12 expansion

D. FY27 Handbooks Review

Presented by Nisah Brinson, Brenda Edwards, and Sonja Riley, covering updates to:

- School hours (moving to 8:00 AM–3:00 PM)
- Role titles (e.g., "Director of School Culture" → "school administration")
- Updated attendance/truancy language per Georgia law
- New dress code with grade-level color coding (K-2 gray, 3-5 light blue, 6-8 royal blue) plus "Eagles Friday" spirit wear
- Cell phone lockbox policy (per Distraction-Free Schools House Bill)
- Updated Title IX, medication administration, solicitation, and technology/social media policies
- Employee Handbook updates: at-will language, leave policies (military, jury duty, Pregnant Workers Fairness Act, maternity/birth, voting/donor leave), nepotism disclosure, Title IX/harassment consolidation

E. March & May Policy Summaries

(Cell Phone Policy, Panic Button Policy, Outside Food Delivery Policy, Technology Acceptable Use Policy, Board Code of Ethics & Conflict of Interest Policy — latter updated for stricter board-member eligibility language than state statute)

IV. Actions Items

A. FY27 Committee and Board Calendar

T. Olagunju made a motion to approve FY Committee and Board Calendar.
S. Kelly seconded the motion.
The board **VOTED** to approve the motion.

B. FY27 Handbooks

T. Olagunju made a motion to approve FY27 Handbooks.
S. Kelly seconded the motion.
The board **VOTED** to approve the motion.

C. March & May Policies

S. Kelly made a motion to approve March and May Policies.
T. Olagunju seconded the motion.

The board **VOTED** to approve the motion.

D. Purchasing

T. Olagunju made a motion to approve purchasing of radios, chromebooks, and exhaust fan.
S. Kelly seconded the motion.
The board **VOTED** to approve the motion.

E. Replication and Expansion

S. Kelly made a motion to approve moving forward with application for replication and expansion.
T. Olagunju seconded the motion.
Discussion on timing/board review of application content; Kelly voiced support, citing original charter commitment to grade-level expansion; confirmed no financial cost to apply
The board **VOTED** to approve the motion.

F. Georgia One Fund Pool

N. Lewis made a motion to move 1.4M from Huntington Bank to Georgia Fund 1.
S. Kelly seconded the motion.
Proposal to move $1.4M from Huntington Bank (currently earning ~$50/month interest) into Georgia Fund 1 (recently yielding ~3.4%, fluctuates monthly); previously discussed/recommended by Finance Committee
The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:27 PM.

Respectfully Submitted,
L. Taylor