APPROVED

Cirrus Education Group

Minutes

Cirrus Education Group Monthly Board Meeting

Date and Time
Tuesday February 24, 2026 at 6:00 PM

Location
Invite link: https://us02web.zoom.us/j/85291754824?pwd=1x7ge9PjfxenbClhEMtuCjWO7vKrtN.1

Directors Present
L. Golphin (remote), N. Lewis (remote), R. Finley (remote), S. Kelly (remote)

Directors Absent
L. Taylor, T. Olagunju

Guests Present
Arleen Samuels (remote), B. Williams (remote), C. Blake (remote), Diane Freeman (remote), G. Stevens (remote), Nisah Brinson, Sonja Riley (remote), Wendy Grimes (remote)

I. Opening Items

A. Call the Meeting to Order

Lisa Golphin convened the meeting in the absence of Chair Latrell Taylor and Vice Chair Tosin. Attendance was recorded, and a quorum was confirmed.

L. Golphin called a meeting of the board of directors of Cirrus Education Group to order on Tuesday Feb 24, 2026 at 6:02 PM.

B.

Record Attendance

C. Approve Agenda

During approval of the agenda, Lisa Golphin stated that the agenda would be amended to include a Finance Committee recommendation for enrollment marketing expenditures, specifically funding for billboard outreach and direct mailers. A motion was made and seconded to amend the agenda to include these items under Action Items. The motion passed, and the amended agenda was approved.
R. Finley made a motion to Amend Agenda.
S. Kelly seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes from the Board Meeting on January 27, 2026

During review of the January 27, 2026, Board Meeting minutes, Lisa Golphin and Shirlynn Kelly stated that their understanding of the prior charter amendment vote was to amend the enrollment cap to 500 students rather than 550. Barry Williams clarified that the official meeting recording and the approved minutes reflect that the motion presented and voted upon at that meeting was to amend the charter to 550 students. He emphasized the importance of ensuring that board minutes accurately reflect the motion as stated and recorded. A motion was made by Rhonda Finley and seconded by Shirlynn Kelly to amend the January 27, 2026, board meeting minutes. The board voted to approve the motion.
R. Finley made a motion to approve the minutes from Cirrus Education Group Monthly Board Meeting on 01-27-26.
S. Kelly seconded the motion.
The board **VOTED** to approve the motion.

II. Matters of Discussion

A. Academic Committee Report

Rhonda Finley presented the Academic Committee report. Enrollment was reported at 484 students. Updates included implementation of monthly data meetings and benchmark assessments, as well as preparation for upcoming MAP and Georgia Milestones testing. Improvements in student behavior were noted across grade levels, with specific improvement in sixth grade. Increased classroom observations and walkthroughs were reported to support instructional consistency.

B. Operations Committee

Shirlynn Kelly presented the Operations Committee report. Facilities updates included repair of a water fountain and the requirement to obtain three competitive quotes for a commercial oven installation. Personnel updates included temporary custodial coverage, ongoing recruitment efforts, and background checks for new hires. A data monitoring report was reviewed, noting one adverse practice related to the conflict of interest policy

and a compliance finding regarding an outdated inventory sheet. An updated inventory sheet has been prepared, and a corrective action plan will be submitted by March 31.

C. Finance Committee

Lisa Golphin presented the Finance Committee report. The debt service coverage ratio was reported at 1.58, exceeding the required threshold. Year-to-date net income was approximately $72,000, reflecting improved financial stability. Participation in Georgia Fund 1 was discussed as a potential investment strategy. Federal funding updates included approximately $85,000 in E-Rate funding for technology upgrades. The board discussed procurement practices, including sealed bids for technology purchases.

D. Head of School Report

Barry Williams presented the Head of School report. Financial performance improved from a $1.4 million deficit in FY24 to a $58,170 profit in FY25. Updates included progress in financial stability, enrollment management, and community engagement. Audit findings were reviewed, with two findings noted. It was confirmed that the board did not formally vote to accept the FY24 audit. The board will review prior minutes and prepare a response before the March 31 deadline. The audit will be presented to the full board on March 24 for formal acceptance. Legal counsel will review the board's response related to the conflict of interest policy.
Recruitment for a Special Education Coordinator was discussed, with discussions around proposed salary ranges. The board requested review prior to extending an offer. Compensation strategies for new hires were discussed, including lower entry rates with performance-based increases. Upcoming events were reviewed, including a Black History program and a March 19 fundraiser. Condolences were expressed to Dr. Fowler's family.

III. Actions Items

A. FY27 Academic Calendar

R. Finley made a motion to Approve FY27 Calendar.
N. Lewis seconded the motion.
The board **VOTED** to approve the motion.
Barry Williams presented the 2026–2027 Academic Calendar, which aligns with Bibb County's August 3 start date and meets instructional and teacher contract requirements. The calendar includes half days for students with full professional days for teachers, traditional holiday breaks, and designated asynchronous learning days. A motion was made and seconded to approve the FY27 Academic Calendar. The motion passed.

B. Enrollment Marketing: Direct Mailer Approval (Added Item)

Barry Williams presented a proposal for enrollment marketing expenditures. He noted that the direct mailer expenditure had previously been reviewed by the Finance Committee, including the associated invoice and corresponding budget line.

Mr. Williams further presented a proposal for the distribution of 6,000 postcards to approximately 2,000 households within a 30-mile radius at a proposed cost of $3,825.
Rhonda Finley raised concerns regarding compliance with procurement policy requirements, specifically the need to obtain three competitive quotes, including quotes from Georgia-based vendors.
Following the discussion, the Board reached consensus to defer action on the postcard campaign pending the receipt and review of additional vendor quotes.

C. Enrollment Marketing: Billboard Approval (Added Item)

R. Finley made a motion to Approve Billboard Cost.
N. Lewis seconded the motion.
The board approved a $2,000 expenditure for billboard advertising.
The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

N. Lewis made a motion to Adjourn.
R. Finley seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 PM.

Respectfully Submitted,
C. Blake