APPROVED

Cirrus Education Group

Minutes

Cirrus Education Group Monthly Board Meeting

Date and Time
Tuesday August 26, 2025 at 6:00 PM

Location
Invite link: https://us02web.zoom.us/j/85291754824?pwd=1x7ge9PjfxenbClhEMtuCjWO7vKrtN.1

Directors Present
L. Golphin (remote), L. Taylor (remote), N. Lewis (remote), R. Finley (remote), S. Kelly (remote), T. Olagunju (remote)

Directors Absent
None

Guests Present
Alison Bass (remote), Arleen samuels (remote), B. Williams (remote), Brenda Edwards (remote), C. Blake (remote), Diane Freeman (remote), Joanne Binns (remote), K. Cadman (remote), L. McDonald (remote), Nisah Brinson (remote), Nyla Thornton (remote), Sonja Riley (remote), Wendy Grimes (remote)

I. Opening Items

A. Call the Meeting to Order

L. Taylor called a meeting of the board of directors of Cirrus Education Group to order on Tuesday Aug 26, 2025 at 6:14 PM.

B.

Record Attendance

C. Approve Agenda

Amended agenda to:
1. Move the executive session to the last item on the agenda and
2. Add to action items: C. Cirrus Academy Spending Moratorium on all spending over $500 until a Board-approved balanced Budget is passed.
L. Golphin made a motion to Amended Agenda.
N. Lewis seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes of Board Meeting on July 22, 2025

L. Golphin made a motion to approve the minutes from Cirrus Education Group Monthly Board Meeting on 07-22-25.
S. Kelly seconded the motion.
The board **VOTED** to approve the motion.

II. Matters of Discussion

A. Academic Committee Report

Rhonda Finley reported the current enrollment at 492 scholars. A new curriculum emphasizing phonics and literacy has been launched to strengthen early reading outcomes. Summer remediation yielded a 38% passage rate, which the committee noted as progress toward state benchmarks. The Academic Committee also highlighted recent professional development initiatives that have been positively received by staff. Additional focus areas included monitoring state accountability measures and ensuring compliance with upcoming requirements due in October.

B. Operations Committee

Shirlynn Kelly discussed various updates, including the arrival of metal detectors, facility maintenance, and enrollment numbers. The committee also reviewed fiscal year 26 grants and funding allocations, including a security grant and new initiatives for math and science teachers.

C. Personnel Committee

Latrell Taylor reported that the school has 64 total staff positions, with only one current vacancy. Recent professional development sessions, particularly those held in July, were well-attended and aligned with instructional priorities. Leadership continues to focus on staff recruitment and retention strategies.

D. Finance Committee

Lisa Golphin reviewed July expenditures, noting a deficit. A budget timeline was introduced in collaboration with Mr. Williams, with the goal of achieving a balanced budget by November 18 in partnership with Purpose Capital (Candace Ramsey - Brown). The committee also approved revisions to the board and finance meeting schedule, aligning finance committee meetings to precede Governing Board meetings.

E. Head of School Report

Barry Williams reported progress on student behavior tracking systems, ongoing marketing efforts—including website and social media updates—and upcoming compliance deadlines. Staffing updates included two vacancies: a paraprofessional and a social worker (funding for the social worker has been secured). Williams also discussed the development of two new financial trackers: a cash analysis tracker to monitor daily cash flow and a purchase request tracker for directors to align spending with budget priorities. Updates on Flylight's marketing work were also shared, including 200 website changes and ongoing deliverables. Mr. Williams confirmed that the upcoming clergy luncheon will serve as both a networking opportunity and a potential avenue for donor cultivation.

III. Executive Session

A. Executive Session to Discuss to Personnel

L. Golphin made a motion to Enter the Executive Session.
N. Lewis seconded the motion.
The board **VOTED** to approve the motion.
The Governing Board entered into executive session pursuant to O.C.G.A. § 50-14-3(b)(2) to discuss personnel matters. No action was taken. The session was facilitated by Latrell Taylor.

IV. Actions Items

A. Revise Board Meeting Dates for SY26

L. Golphin made a motion to Revise Board Meeting Dates.
R. Finley seconded the motion.
The board **VOTED** to approve the motion.
Chantelle Blake discussed revisions to the annual board calendar for SY26 to ensure alignment with Finance Committee meetings. Supporting documents reviewed included the FY26 Cirrus Annual Board Calendar and the Cirrus Academy Board & Finance Meeting Revisions (July 2025).

B. Adoption of Annual Code of Ethics and Conflict of Interest Policy

The Board tabled adoption of the Code of Ethics and Conflict of Interest Policy after identifying discrepancies in the definition of "key personnel." The Board agreed to seek further legal clarification from counsel before adoption.

C. Cirrus Academy Spending Moratorium on all spending over $500 until a Board-approved balanced Budget is passed.

N. Lewis made a motion to Approve Cirrus Academy Spending Moratorium on all spending over $500 until a Board-approved balanced Budget is passed.
R. Finley seconded the motion.
The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
C. Blake
T. Olagunju made a motion to Adjourn meeting.
L. Golphin seconded the motion.
The board **VOTED** to approve the motion.