APPROVED

AMPS
AMETHOD PUBLIC SCHOOLS

Amethod Public Schools

Minutes

Special Meeting of the AMPS Board of Directors

Date and Time
Monday December 2, 2024 at 6:00 PM

Location
1450 Marina Way S, Richmond, CA 94804

The Board of Directors (Board) and employees of Amethod Public Schools will be holding this meeting in person at **1450 Marina Way South, Richmond, CA 94804.**

Members of the public who wish to attend in person can join us in the Home Office's Board Room at 1450 Marina Way South, Richmond, CA 94804. Or members of the public may meet via the Zoom meeting platform at:

https://us02web.zoom.us/j/83187954557

We also offer two-way teleconference locations for the public to attend in our Oakland school sites:
Oakland Charter High School- 2365 Coolidge Ave, Oakland, CA 94601
Downtown Charter Academy- 2000 Dennison St, Oakland, CA 94606
Oakland Charter Academy- 4215 Foothill Blvd, Oakland, CA 94601

Participating by Telephone: 669-900-9128 Meeting ID: 831 8795 4557

Public Comment: Members of the public attending in person who wish to comment on an agenda item please fill out a speaker card and submit it to a staff member. Members of the public who are joining via teleconference, please use raise hand tool in the reactions tab located at the bottom of the zoom screen or press star (*) nine if joining by telephone. The Board Chair will call on you. Please note that comments are limited to two minutes. The Board Chair may increase or decrease

the time allowed for public comment, depending upon the topic and number of persons wishing to be heard.

Access to Board Materials: A copy of the written materials which have been submitted to the School Board with the agenda relating to open session items may be reviewed by any interested persons on the Amethod Public School's website at www.amethodschools.org following the posting of the agenda. Amethod reserves the right to show or distribute additional information and/or documents to the School Board at the meeting, and will make copies of such documents relating to open session items available to the public upon request.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 436-0172. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Directors Present
E. Gallegos, E. Quiroz, G. Lopez Jr., M. Moncada

Directors Absent
None

Guests Present
G. Barriga

I. Opening Items

A. Call the Meeting to Order

G. Lopez Jr. called a meeting of the board of directors of Amethod Public Schools to order on Monday Dec 2, 2024 at 6:08 PM.

B. Record Attendance

C. Announcements

No Announcements

D. Public Comments on Non-Agenda Items

Joyce Montgomery introduces herself. She has been unpacking the financials of AMPS for the last few months. She is a retired Chief Financial Officer of public charter schools and has plenty previous experience.

II. Consent

A. Approval of 10/16/2024 Regular Board Meeting Minutes

E. Quiroz made a motion to approve the minutes from Regular Meeting of the AMPS Board of Directors on 10-16-24.
M. Moncada seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
M. Moncada	Aye
E. Quiroz	Aye
G. Lopez Jr.	Aye

B. Approval of Public Records Act Policy

E. Quiroz made a motion to Approve Public Records Act Policy.
M. Moncada seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz	Aye
E. Gallegos	Aye
G. Lopez Jr.	Aye
M. Moncada	Aye

III. Business

A. 1st Interim Financial Reports - Oakland Charter Academy

E. Gallegos made a motion to Approve 1st Interim Financial Reports - Oakland Charter Academy.
E. Quiroz seconded the motion.
Josephine Quach, the representative from Charter Impact presents the 1st Interim Financial Reports for Oakland Charter Academy. Elisa Gallegos, Board Member, states she is happy to see that we are strong fiscally, and is wondering if she has any recommendations, Josephine said that we will continue to make tweaks, but as far as recommendations just staying as strong as we have been staying. Josephine begins to explain page 5 of 11 which is the revenue and expenditures.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Moncada	Aye
E. Quiroz	Aye
G. Lopez Jr.	Aye
E. Gallegos	Aye

B.

1st Interim Financial Reports - Downtown Charter Academy

E. Quiroz made a motion to Approve 1st Interim Financial Reports - Downtown Charter Academy.
E. Gallegos seconded the motion.
Josephine begins to breakdown the Financial Reports of Downtown Charter Academy. She states that these are very sound and stable fiscal reports. She goes over page 10 and breaks down the spreadsheet shared. Josephine then goes over page 2 which includes revenues and expenditures. Sylvia Flores, Chief Executive Officer, states that page 2 also shows the restricted funds and how they were spent. Adrienne Barnes, Chief Operating Officer, states that tracking has been established so that we can save money moving forward. Josephine states that overall we will continue to monitor and she will present updates on 2nd Interim. Elisa Gallegos, Board Member has a follow up question regarding highlighted areas on page 4. Josephine clarifies.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Moncada	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye
E. Gallegos	Aye

C. 1st Interim Financial Reports - Benito Juarez Elementary

E. Quiroz made a motion to Approve 1st Interim Financial Reports - Benito Juarez Elementary.
M. Moncada seconded the motion.
Josephine states that we are very strong fiscally for Benito Juarez Elementary. The Board Members take a moment to review the documents. Total Expenditures is discussed, overall we spent less than our revenue which is great. Gilbert, the Board President asks a question that is located on page 3 of 9, Josephine and Adrienne clarify. Restricted funds are always spent first as shown on the spreadsheets shared.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Quiroz	Aye
E. Gallegos	Aye
M. Moncada	Aye

D. 1st Interim Financial Reports - Oakland Charter High School

E. Quiroz made a motion to Approve 1st Interim Financial Reports - Oakland Charter High School.
E. Gallegos seconded the motion.
Josephine states that this is very fiscally sound and stable, and that overall we will continue to make updates based on actuals. Right now there is nothing to worry about in

terms of this budget. She brings our attention to total expenditures on page 4, she confirms that revenue exceeded expenses. She goes over total expenditures and revenue. Gilbert asks about page 7, the difference in change on page 5. Josephine clarifies that it is revenues and reserves amount.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz Aye
M. Moncada Aye
G. Lopez Jr. Aye
E. Gallegos Aye

E. 1st Interim Financial Reports - Richmond Charter Academy

E. Gallegos made a motion to Approve 1st Interim Financial Reports - Richmond Charter Academy.
E. Quiroz seconded the motion.
Josephine begins to show page 2 out of 9, and describes total revenue and expenditures. We do have a deficit because our balance carried from last year. Adrienne states that they are working with the auditors to determine best course of action. Josephine states that these numbers are projections right now, but that they are closely working with Auditors to ensure they are on the right track.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos Aye
G. Lopez Jr. Aye
E. Quiroz Aye
M. Moncada Aye

F. 1st Interim Financial Reports - John Henry High School

E. Quiroz made a motion to Approve 1st Interim Financial Reports - John Henry High School.
E. Gallegos seconded the motion.
Josephine begins to explain expenditures on page 4 out of 10. She states that is is higher than revenues but it is okay because we are still in the positives. Gil is wondering the discrepancy on Line F on Page 4, Josephine agrees. She will take this back to her office and report back during 2nd interim.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Moncada Aye
E. Quiroz Aye
G. Lopez Jr. Aye
E. Gallegos Aye

G.

Approval of Grad Night Proposal for OCHS

E. Quiroz made a motion to Approve Grad Night Proposal for OCHS.
E. Gallegos seconded the motion.
Mary Busby, Interim Chief Academic Officer presents the Grad Night Proposal for Oakland Charter High School. She states that this is an overnight trip. The trip has a few options, Option 1 cost beterrn $239 - $259, and the cheaper alternative is Universal Studios for $133 per student. Students have been fundraising for this specific trip. No student will be turned away due to financial inability to pay. This does not include transportation or housing fees for the drivers. The goal for them is to go to Disneyland for Gradnight, The students will cover the cost of the tickets, but the school will pay for the transportation, housing for the drivers, and meal vouchers for the themepark.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz	Aye
M. Moncada	Aye
E. Gallegos	Aye
G. Lopez Jr.	Aye

IV. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

No reportable actions.

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

No reportable actions.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 PM.

Respectfully Submitted,
G. Lopez Jr.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. *Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.* ***REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.*** *The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.* ***REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.*** *Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires*

reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting the Amethod Public School Inc., 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 436-0172 gbarriga@amethodschools.org. ***FOR MORE INFORMATION.*** *For more information concerning this agenda, please contact Amethod Public Schools Main Administration, 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 436-0172; Email: gbarriga@amethodschools.org*