APPROVED

AMPS
AMETHOD PUBLIC SCHOOLS

Amethod Public Schools

Minutes

Regular Meeting of the AMPS Board of Directors

Date and Time
Wednesday August 28, 2024 at 6:00 PM

Location
1450 Marina Way South, Richmond CA 94804

The Board of Directors (Board) and employees of Amethod Public Schools will be holding this meeting in person at **1450 Marina Way South, Richmond, CA 94804.**

Members of the public who wish to attend in person can join us in the Home Office's Board Room at 1450 Marina Way South, Richmond, CA 94804. Or members of the public may meet via the Zoom meeting platform at:

https://us02web.zoom.us/j/83187954557

We also offer two-way teleconference locations for the public to attend in our Oakland school sites:
Oakland Charter High School- 2365 Coolidge Ave, Oakland, CA 94601
Downtown Charter Academy- 2000 Dennison St, Oakland, CA 94606
Oakland Charter Academy- 4215 Foothill Blvd, Oakland, CA 94601

Participating by Telephone: 669-900-9128 Meeting ID: 831 8795 4557

Public Comment: Members of the public attending in person who wish to comment on an agenda item please fill out a speaker card and submit it to a staff member. Members of the public who are joining via teleconference, please use raise hand tool in the reactions tab located at the bottom of the zoom screen or press star (*) nine if joining by telephone. The Board Chair will call on you. Please note that comments are limited to two minutes. The Board Chair may increase or decrease

the time allowed for public comment, depending upon the topic and number of persons wishing to be heard.

Access to Board Materials: A copy of the written materials which have been submitted to the School Board with the agenda relating to open session items may be reviewed by any interested persons on the Amethod Public School's website at www.amethodschools.org following the posting of the agenda. Amethod reserves the right to show or distribute additional information and/or documents to the School Board at the meeting, and will make copies of such documents relating to open session items available to the public upon request.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 436-0172. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Directors Present
E. Gallegos, E. Quiroz, G. Lopez Jr., M. Moncada

Directors Absent
A. Emmanuelli

Guests Present
A. Barnes, G. Barriga, M. Arechiga, S. Flores

I. Opening Items

A. Call the Meeting to Order

G. Lopez Jr. called a meeting of the board of directors of Amethod Public Schools to order on Wednesday Aug 28, 2024 at 6:08 PM.

B. Record Attendance

C. Announcements

Maurice Williams is no longer working at AMPS, and Mary Busby who is the Director of Student Services and Special Education will be moving into the Interim Chief Academic Office role. The Board thanks Mary for stepping up to the role. Mary thanks the Board for the opportunity.

D. Public Comments on Non-Agenda Items

There are no public comments.

II. Consent

A. Approval of 08/14/2024 Regular Board Meeting Minutes

E. Quiroz made a motion to approve the minutes from Regular Meeting of the AMPS Board of Directors on 08-14-24.
M. Moncada seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Quiroz	Aye
E. Gallegos	Aye
A. Emmanuelli	Absent
G. Lopez Jr.	Aye
M. Moncada	Aye

E. Quiroz made a motion to approve the minutes from Regular Meeting of the AMPS Board of Directors on 08-14-24.
M. Moncada seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Emmanuelli	Absent
E. Quiroz	Aye
E. Gallegos	Aye
G. Lopez Jr.	Aye
M. Moncada	Aye

III. Business

A. Approval of Unaudited Actuals for Benito Juarez Elementary

E. Quiroz made a motion to Approve Unaudited Actuals for Benito Juarez Elementary.
E. Gallegos seconded the motion.
Joyce Montgomery, our financial consultant has been working hard to prepare these financial documents. This is the most accurate financial report we have as of now. For BJE there was a surplus of about 2.2 million.
The board **VOTED** to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Gallegos	Aye
E. Quiroz	Aye
M. Moncada	Aye
A. Emmanuelli	Absent

B. Approval of Unaudited Actuals for Richmond Charter Academy

E. Quiroz made a motion to Approve Unaudited Actuals for Richmond Charter Academy.
M. Moncada seconded the motion.
For RCA There is about 1 million dollar loss, which is partially due to about 1.5 years of depreciation. Revenue also had increased from first interim to second interim, and it is now being decreased.
The board **VOTED** to approve the motion.

Roll Call

E. Gallegos	Aye
G. Lopez Jr.	Aye
A. Emmanuelli	Absent
M. Moncada	Aye
E. Quiroz	Aye

C. Approval of Unaudited Actuals for John Henry High School

E. Gallegos made a motion to Approve Unaudited Actuals for John Henry High School.
E. Quiroz seconded the motion.
For JHHS There is a surplus of about $1.2 million. Moving towards having 3-4 months in reserves.
The board **VOTED** to approve the motion.

Roll Call

A. Emmanuelli	Absent
E. Quiroz	Aye
G. Lopez Jr.	Aye
M. Moncada	Aye
E. Gallegos	Aye

D. Approval of Unaudited Actuals for Downtown Charter Academy

E. Quiroz made a motion to Approve Unaudited Actuals for Downtown Charter Academy.
E. Gallegos seconded the motion.
For DCA There is a surplus of about $190k.
The board **VOTED** to approve the motion.

Roll Call

G. Lopez Jr.	Aye
M. Moncada	Aye
E. Quiroz	Aye
E. Gallegos	Aye
A. Emmanuelli	Absent

E. Approval of Unaudited Actuals for Oakland Charter Academy

E. Quiroz made a motion to Approval of Unaudited Actuals for Oakland Charter Academy.
M. Moncada seconded the motion.
For OCA There is a surplus of about $445k.

The board **VOTED** to approve the motion.

Roll Call

E. Gallegos	Aye
M. Moncada	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye
A. Emmanuelli	Absent

F. Approval of Unaudited Actuals for Oakland Charter High School

E. Gallegos made a motion to Approve Unaudited Actuals for Oakland Charter High School.
Surplus of about 1.2 million.
The board **VOTED** to approve the motion.

Roll Call

M. Moncada	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye
A. Emmanuelli	Absent
E. Gallegos	Aye

G. Approval of List of Authorized Bank Account Signers

Item has been removed from the Agenda.

H. Approval of Updated Fiscal Policy & Procedures

E. Gallegos made a motion to Approve Updated Fiscal Policy & Procedures.
E. Quiroz seconded the motion.
Adrienne Barnes, Chief Operations Officer, Presents the Updated Fiscal Policy & Procedures which highlights a few major changes. Mostly requiring approval from CEO. A change was also made to establish Network credit card accounts.
The board **VOTED** to approve the motion.

Roll Call

E. Quiroz	Aye
M. Moncada	Aye
G. Lopez Jr.	Aye
E. Gallegos	Aye
A. Emmanuelli	Absent

I. Approval of Bubbaloo Sublease

E. Gallegos made a motion to Approve Bubbaloo Sublease.
E. Quiroz seconded the motion.
Approving extension term for the first amendment sublease where a clause was created where a tenant can request an additional 5 year term to their lease, we are bound by that

contract. It was signed October of 2020. We are approving that we are moving forward with the first amendment contract that was approved in 2020. Their base rent can also be swapped for a 5% gross sale fee, whichever is higher. They have historically paid 5% because that is higher. They also pay Utilities. The sublease, and the First Amendment is shown to the Board and public.
The board **VOTED** to approve the motion.

Roll Call

E. Quiroz	Aye
G. Lopez Jr.	Aye
E. Gallegos	Aye
A. Emmanuelli	Absent
M. Moncada	Aye

J. Approval of EdTech JPA Resolution

E. Quiroz made a motion to Approve EdTech JPA Resolution.
E. Gallegos seconded the motion.
This is a purchasing collective, began in Orange County, recently it has opened up to other districts. No cost or obligation to use services. By joining we can take advantage of secured pricing.
The board **VOTED** to approve the motion.

Roll Call

M. Moncada	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye
A. Emmanuelli	Absent
E. Gallegos	Aye

K. Approval of Declaration of Need for Fully Qualified Educators (CL-500) for Oakland Charter Academy

E. Gallegos made a motion to Approve Declaration of Need for Fully Qualified Educators (CL-500) for Oakland Charter Academy.
M. Moncada seconded the motion.
An opportunity for already credentialed teachers to join AMPS while obtaining the current appropriate credential.
The board **VOTED** to approve the motion.

Roll Call

G. Lopez Jr.	Aye
M. Moncada	Aye
A. Emmanuelli	Absent
E. Quiroz	Aye
E. Gallegos	Aye

L.

Approval of Declaration of Need for Fully Qualified Educators (CL-500) for Oakland Charter High School

Item has been removed from the Agenda.

M. Approval of Curriculum Associates

E. Quiroz made a motion to Approve Curriculum Associates.
E. Gallegos seconded the motion.
Similar quote was brought in June 2024, but there have been a few changes and the quote has decreased by about $22k. The quote is now $126k.
The board **VOTED** to approve the motion.

Roll Call

E. Quiroz	Aye
G. Lopez Jr.	Aye
M. Moncada	Aye
A. Emmanuelli	Absent
E. Gallegos	Aye

IV. Closed Session

A. ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Paragraph (2) or (3) of subdivision (d) of Section 54956.9:(2 cases)

There are no reportable actions.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,
G. Lopez Jr.

Documents used during the meeting

- BJE.xlsm - Alternative Form.pdf
- RCA.xlsm - Alternative Form.pdf
- JHHS.xlsm - Alternative Form.pdf
- DCA.xlsm - Alternative Form.pdf
- OCA.xlsm - Alternative Form.pdf
- OCHS.xlsm - Alternative Form.pdf

- AMPS Fiscal Policies & Procedures_for Board Approval 8.28.2024.docx - Google Docs.pdf
- Board Briefing Sheet - Bubbaloo Sublease.pdf
- Bubbaloo Cafe First Amendment (1) (1).pdf
- Bubbaloo Cafe Lease (1).pdf
- EdTech JPA Resolution 8.28.2024.pdf
- Ed Tech JPA Associate Member Agreement.pdf
- 24-25 OCA DON CL-500.pdf
- Curriculum Associates Invoice $126k.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. *Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.* ***REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.*** *The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.* ***REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.*** *Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting the Amethod Public School Inc., 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 436-0172 sallyli@amethodschools.org.* ***FOR MORE INFORMATION.*** *For more information concerning this agenda, please contact Amethod Public Schools Main Administration, 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 436-0172; Email: sallyli@amethodschools.org*