APPROVED

AMPS
AMETHOD PUBLIC SCHOOLS

Amethod Public Schools

Minutes

Regular Meeting of the AMPS Board of Directors

Date and Time
Wednesday June 12, 2024 at 6:00 PM

Location
1450 Marina Way South, Richmond, CA 94804

The Board of Directors (Board) and employees of Amethod Public Schools will be holding this meeting in person at **1450 Marina Way South, Richmond, CA 94804.**

Members of the public who wish to attend in person can join us in the Home Office's Board Room at 1450 Marina Way South, Richmond, CA 94804. Or members of the public may meet via the Zoom meeting platform at:

https://us02web.zoom.us/j/83187954557

We also offer two-way teleconference locations for the public to attend in our Oakland school sites:
Oakland Charter High School- 2365 Coolidge Ave, Oakland, CA 94601
Downtown Charter Academy- 2000 Dennison St, Oakland, CA 94606
Oakland Charter Academy- 4215 Foothill Blvd, Oakland, CA 94601

Participating by Telephone: 669-900-9128 Meeting ID: 831 8795 4557

Public Comment: Members of the public attending in person who wish to comment on an agenda item please fill out a speaker card and submit it to a staff member. Members of the public who are joining via teleconference, please use raise hand tool in the reactions tab located at the bottom of the zoom screen or press star (*) nine if joining by telephone. The Board Chair will call on you. Please note that comments are limited to two minutes. The Board Chair may increase or decrease

the time allowed for public comment, depending upon the topic and number of persons wishing to be heard.

Access to Board Materials: A copy of the written materials which have been submitted to the School Board with the agenda relating to open session items may be reviewed by any interested persons on the Amethod Public School's website at www.amethodschools.org following the posting of the agenda. Amethod reserves the right to show or distribute additional information and/or documents to the School Board at the meeting, and will make copies of such documents relating to open session items available to the public upon request.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 72 hours prior to the meeting by calling (510) 436-0172. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Directors Present
A. Emmanuelli, E. Gallegos, E. Quiroz, G. Lopez Jr.

Directors Absent
None

Guests Present
G. Barriga, S. Flores, S. Li

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance

C. Announcements

No Announcements.

D. Public Comments on Non-Agenda Items

No Public Comments.

II. Consent

A. Approval of 05/20/2024 Regular Board Meeting Minutes

E. Gallegos made a motion to Approve of 05/20/2024 Regular Board Meeting Minutes.
A. Emmanuelli seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Quiroz	Abstain
G. Lopez Jr.	Aye
A. Emmanuelli	Aye
E. Gallegos	Aye

B. Approval of Board Meeting Schedule 2024-2025

A. Emmanuelli made a motion to Approve of Worthington Direct Furniture Quote-Oakland Charter Academy.
E. Quiroz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Gallegos	Aye
A. Emmanuelli	Aye
E. Quiroz	Aye

C. Approval of Education of English Learners Policy 2024

A. Emmanuelli made a motion to Approve of Education of English Learners Policy 2024.
E. Gallegos seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
E. Quiroz	Aye
G. Lopez Jr.	Aye
A. Emmanuelli	Aye

D. Approval of Professional Boundaries Policy 2024

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

E. Approval of Revised Suicide Prevention Policy 2024 (June Updates)

E. Gallegos made a motion to Approve of Revised Suicide Prevention Policy 2024 (June Updates).
A. Emmanuelli seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Emmanuelli	Aye
E. Quiroz	Aye
E. Gallegos	Aye

Roll Call

G. Lopez Jr. Aye

F. Approval of Annual Notice Packet 2024-2025

E. Gallegos made a motion to Approve of Annual Notice Packet 2024-2025.
E. Quiroz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz Aye
E. Gallegos Aye
A. Emmanuelli Aye
G. Lopez Jr. Aye

G. Approval of Family Handbook 2024-2025

E. Quiroz made a motion to Approve of Family Handbook 2024-2025.
A. Emmanuelli seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Emmanuelli Aye
E. Quiroz Aye
E. Gallegos Aye
G. Lopez Jr. Aye

H. Approval of AMPS Employee Handbook 2024-2025

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

I. Approval of Protected Prayer Joint Resolutions Policy

E. Quiroz made a motion to Approve of Family Handbook 2024-2025.
E. Gallegos seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Emmanuelli Aye
E. Quiroz Aye
E. Gallegos Aye
G. Lopez Jr. Aye

J. Approval of Math Placement Policy 2024- John Henry High School

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

K. Approval of Math Placement Policy 2024- Oakland Charter High School

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

III. Business

A. Approval of Local Control and Accountability Plan (LCAP) 2024-2025

Sylvia presents new 3 year LCAP plan for all 6 sites. Amethod has been gathering information from families, The Board, and the community to put together a newly developed 3 year LCAP. Ms. Flores states 2024 LCAP Improvements. The 2024 LCAP: Goal 1 provides an academically rigorous, Common Core-aligned college preparatory program with support and interventions for students' academic development. On the slide shown, we can see Metrics has been broken down into Annual Measurable Outcomes, and a Desired 3 year outcome. Ms. Flores Sylvia mentions that specific metrics are in place for each desired 3 year outcome. Goal 2 creates an engaged parent community that is fully invested in and actively connected to the school community and academic program. Goal 3 creates a safe, inclusive and welcoming school climate where students and staff are engaged and fully invested in students' academic, health and socio-emotional learning. Amethod does see students that come from low socio-economic backgrounds have difficulty thriving, and the goal is to bridge that gap. Slides for the 2024-2025 Planned Expenditures for each school site is shown.
No public comments.
Board member Edgar notes that this is an impressive document and plan and gives thanks to the team working on this project. Sylvia states it was a team effort meeting two to three times a week and making this a priority.
A. Emmanuelli made a motion to Approval of Local Control and Accountability Plan (LCAP) 2024-2025.
E. Quiroz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye
E. Gallegos	Aye

B. Approval of Fiscal Year 2024-2025 Budget

A. Emmanuelli made a motion to Approval of Fiscal Year 2024-2025 Budget.
E. Quiroz seconded the motion.
Matthew Persin introduces himself and Charter Impact. He starts with explaining the State Budget Process. He proceeds with the May Revise Highlights. He explains the LCFF Increase from 2018 - 2029. The Governor May Revised Update slide is shown. There are increases in the proposal. Changes has occurred in the Learning Recovery Proposals. There are other key updates such as 10:1 TK ratio. Mr. Persin dives straight into the Fiscal Year 25 overview. There is 1,993 total enrollment. 1,878 total students that require ADA. There is $44.8M total revenues, and $43.5 total expenses. There is a $1.2M surplus. A slide detailing each site is shown and further explained. Board Member Elisa

wants to know how we can continue to stay within budget and stay conservative with our spending. Ms. Flores states that student data is lower than what we would like so she is ensuring that funds are being allocated for 1:1 support and paraeducators. Most funds are being allocated for this and professional development. Budget was cut from PD consultants due to hiring appropriate staff.
No public comments.
Board member appreciates how easy it was to understand context.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Quiroz	Aye
E. Gallegos	Aye
A. Emmanuelli	Aye

C. Approval of California Dashboard Local Indicators

E. Quiroz made a motion to Approval of California Dashboard Local Indicators.
E. Gallegos seconded the motion.
Sylvia presents Local Indicators. Local Indicators are part of California's school accountability system and are published annually s part of the California School Dashboard. Ms. Flores goes over Local Indicator Scores for this year and states that all of that standards have been met for every school. Priorities 1-3, and 6-7 are listed. There are two instances where DCA and OCA did not meet "good repair" but Ms. Flores states that has been remedied. Board Member Andres wants us to continue to strive for more and go the extra step and wants to know how the Board can support in that happening.
No public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Emmanuelli	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye
E. Gallegos	Aye

D. Approval of FY24-25 EPA Spending Plans

E. Gallegos made a motion to Approval of FY24-25 EPA Spending Plans.
A. Emmanuelli seconded the motion.
Ms. Barnes goes over Education Protected Account Spending Plans which vary per school. We are spending all of our EPA funds on instruction.
No public comments.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Emmanuelli	Aye
E. Gallegos	Aye

Roll Call

E. Quiroz	Aye
G. Lopez Jr.	Aye

E. Approval of 2024-2025 Consolidated Application for Federal Funding

E. Quiroz made a motion to Approve of 2024-2025 Consolidated Application for Federal Funding.
E. Gallegos seconded the motion.
There are multiple reports of previous spending to review. Board Member Elisa notes that Marie Arce should be removed as a main contact person. No public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Gallegos	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye

F. Approval of 2023-2024 Prop 28 AMS Annual Report

E. Gallegos made a motion to Approve of 2023-2024 Prop 28 AMS Annual Report.
A. Emmanuelli seconded the motion.
Prop 28 is a source of funding that has to be spent this year. Due to No Art Program being established in 23-24, Board member Andres asks if there is plans to spend this money. Ms. Flores states there will be plans made, but it is in the works. There is a deadline for which these funds needs to be spent. Board Vice asks if the funds can be used for next year even though they are for 23-24. Mr. Persin states there is 3 years for the money to be spent. Board Member Andres is suggesting we spend all money that we have even if it presents challenges, as in the end students are the ones who benefit. The current plan is to spend throughout the next two years. No public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Gallegos	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye

G. Approval of ConApp Reporting

The Board Chair has pulled this item from the Agenda due to it being a duplicate to item E. and will not be voting on this item.

H. Approval of HVAC Repair Quote- Downtown Charter Academy

The Board Chair has pulled this item from the Agenda and will not be voting on this item.
The Board Chair has pulled this item from the Agenda and will not be voting on this item.

I. Approval of School Outfitters Furniture Quote

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

J. Approval of Worthington Direct Furniture Quote- Oakland Charter Academy

E. Quiroz made a motion to Approve of Worthington Direct Furniture Quote- Oakland Charter Academy.
E. Gallegos seconded the motion.
Mr. Pearson provides a quote for an array of classroom furniture. He assess that some furniture needs to be replaced, he shows order for BJE and OCA. He claims students are in dyer need of these essential items. OCA has the oldest furniture of all the schools. Some furniture is broken, or not in good shape. Multiple grants can be used for this furniture. Elisa wonders where we are shopping and wants us to remain within Budget. Mr. Pearson is speaking with multiple reps from vendors so that we can get the best offer. No public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye

K. Approval of Janitorial Services Contract for 2024-2025 School Year

E. Quiroz made a motion to Approval of Negotiate Janitorial Services Contract for 2024-2025 School Year.
E. Gallegos seconded the motion.
Mr. Pearson feels that we are maintaining a clean, professional space for our staff and students. He is proposing a new contract for Janitorial Services for 2024-2025. Currently Janitors are working while students are on campus. Mr. Pearson is proposing new services with different vendors. City wide facilities, Green, Rojas, and BSM Facility services are an option. Rojas is a strong contender. Andres questions whether we have experience with Rojas, Mr. Pearson states that while he does not, Maurice Williams the Chief Academic Officer does. Elisa asks about additional services such as plumbing or fixing a broken faucet. Mr. Pearson states that while it is an additional charge they are able to take care of such situations. Mr. Pearson wants to retain 4 AMPS Facility staff to take care of things onsite. Board member Elisa wonders about transportation between the sites. Mr. Pearson states that staff are encourage to keep track of mileage for reimbursement over driving a company car. Seven staff members will be laid off. No public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz	Aye

Roll Call

A. Emmanuelli	Aye
G. Lopez Jr.	Aye
E. Gallegos	Aye

Board Chair Gilbert announces a 5 minute break at 7:40pm. Break is over at 7:51pm.

L. Approval of Ed Sped Solutions Contract 2024-2025

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

M. Approval of Ascend HR Consulting Contract 2024-2025

E. Quiroz made a motion to Approval of Ascend HR Consulting Contract 2024-202.
A. Emmanuelli seconded the motion.
Amethod has been in contract with Shameka Henderson and her contract was approved for the last year. She provides a full scope of HR Services. Director of HR is on Leave, additional support is needed. Original contract ends June 30th. The new contract has a new termination clause of 2 months. Once Director of HR comes back we may choose to scale back the need of services. Currently Ms. Flores assess we are in need of her services for the upcoming school year. The cost to Amethod Public Schools is $12,900 per month. She is paid through a consulting contract without benefits. No public comments. Board Member Edgar states Shameka has been very helpful these last few months and is a strong staff member.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz	Aye
E. Gallegos	Aye
G. Lopez Jr.	Aye
A. Emmanuelli	Aye

N. Approval of Bubbaloo Lease Extension for 2025-2030

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

O. Approval of 2024-2025 Vended Meals Agreement: Revolution Foods

E. Gallegos made a motion to Approve of 2024-2025 Vended Meals Agreement: Revolution Foods.
A. Emmanuelli seconded the motion.
Maria Arechiga, Director of Operations, request a renewal with our meal provider. We provide free meals to all students, due to the inability to cook meals on side we acquire meals from a vendor. We break even once we get reimbursement, but it does require an upfront cost. As long as we continue to manage waste and extras we should be able to break even or even create a very small profit. Board Member Andres questions the quality of the food. Maria states that we are working with vendors to get better food options. Board Member Edgar states he is aware of Revolutionary Food and has had good experiences with them. Member Andres wants to implement a strategic plan about

healthy eating habits for the kids. Andres is wondering if we are able to use the excess profits for education for the students. No public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
A. Emmanuelli	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye

P. Approval of 2024-2025 Insurance Contract

The Board Chair has pulled this item from the Agenda and will not be voting on this item.

Q. Approval of Navigator Schools PD Partnership

A. Emmanuelli made a motion to Table the Approval of Navigator Schools PD Partnership.
E. Gallegos seconded the motion.
Ms. Flores presents a partnership proposal for Amethod from Navi Impact. The cost proposal is about $115,000 for all 6 school sites. The program provides a Summer Leader Intensive, a Summer Teacher Intensive, Momentum Coaching, Site Visits, and Navigator Curriculum Resources, Professional development materials, and Teachable content. She states it aligns with how much we would like to budget for PD. This cost comes out of certain grants that we are receiving for educator training and effectiveness to provide better instruction for our students. Elisa is questioning the travel reimbursement and notes that this company is out of Hollister, CA. Ms. Flores feels that Navigator Impact aligns with our academic goals. This company is more cost effective and local which benefits the company. No public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Emmanuelli	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye
E. Gallegos	Aye

R. Approval of Character Programs (Mental Health / Bullying PDs)

E. Quiroz made a motion to Table Approval of Character Programs (Mental Health / Bullying PDs).
A. Emmanuelli seconded the motion.
Ms. Flores presents a contract to support school climate, student mental health and bullying. Live Trainings with Tom Thelen has a variety of Training Topics such as Mental Health 101, Bullying Prevention, Violence Prevention, Online Safety for Kids & Teens. They host school assembly programs. This program is specialized in trainings for students, teachers and parents. They can assist with general positive behavior support in the classroom. The Chief Academic Officer has identified needs and has received an

invoice for a total of $102,658.00. Board Member Elisa wonders how we decided on this company. Ms. Flores states we are still in the process of discovering who may be the best fit. Elisa is wondering how the social-emotional component can be taken into consideration given that we have a very diverse community. There is no deadline on this contract. If we decide to proceed with grant funding then there may be deadlines to keep in mind. The Approval has been paused, and will be revisited until the next meeting. No public comments.
The board **VOTED** to approve the motion.

Roll Call

E. Gallegos	Aye
A. Emmanuelli	Aye
G. Lopez Jr.	Aye
E. Quiroz	Aye

IV. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

The Board reconvenes from Closed Session at 10:22pm. No reportable actions.

B. CEO Evaluation

No reportable actions.

C. Conference with Labor Negotiator

No reportable actions.

D. Conference with Labor Negotiator

No reportable actions.

V. Open Session Information/Action

A. Board Approval/Ratification of Compensation Comparability Study for Chief Executive Officer Position

E. Gallegos made a motion to Board Approval/Ratification of Compensation Comparability Study for Chief Executive Officer Position.
E. Quiroz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Quiroz	Aye
E. Gallegos	Aye
A. Emmanuelli	Aye

B.

Board Chair: Required Oral Report Regarding Chief Executive Officer Employment Contract

Board President Gilbert announces contract will begin July 1 end June 30th. No public comments.

C. Board Ratification/Approval of Chief Executive Officer Employment Contract

E. Quiroz made a motion to Board Ratification/Approval of Chief Executive Officer Employment Contract.
E. Gallegos seconded the motion.
Board Member Andres shares the results for evaluations for the CEO. Evaluations were made anonymously. The findings has been discussed in depth with the board and shared with Ms. Flores. All AMPS Employees were eligible to apply. No public comments .
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr.	Aye
E. Gallegos	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye

D. Board Approval/Ratification of Compensation Comparability Study for Chief Academic Officer Position

E. Quiroz made a motion to bring up for approval for Next Meeting Board Approval/Ratification of Compensation Comparability Study for Chief Academic Officer Position.
A. Emmanuelli seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz	Aye
E. Gallegos	Aye
A. Emmanuelli	Aye
G. Lopez Jr.	Aye

E. Board Chair: Required Oral Report Regarding Chief Academic Officer Employment Contract

F. Board Ratification/Approval of Chief Academic Officer Employment Contract

VI. Discussion

A. CEO Report

Ms. Flores reports RCA and BJE is at full capacity. DCA is also at full capacity at about 300 students. JHHS, OCHS, and OCA still trying to gain more students. Enrollment

numbers are expected to grow across all sites. Goal is to attract and retain students. Home Office is almost fully staffed, She presents David Brown who is a new hire who will lead data and instruction. HR Manager and English Learner Coordinator has vacancies. She will be conducting interviews this week. School sites still has many teacher vacancies, we are working to fill those. An increase in applicants when a hiring bonus was implemented. Julia Lee will be taking over DCA as a site leader. 3 more dean of Instructions are still being hired. A preliminary report was given to Amethod that shows an increase of student achievement from last year to this year. All schools are seeing increases, some large some small but everyone is making improvements. Workplace violence prevention survey has been sent to all staff, and plans should be followed through to go into effect on July 1st. AMPS Board of Directors will have a retreat on July 31st.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:48 PM.

Respectfully Submitted,
G. Lopez Jr.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. *Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.* ***REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.*** *The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.* ***REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.*** *Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting the Amethod Public School Inc., 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 436-0172 sallyli@amethodschools.org.* ***FOR MORE INFORMATION.*** *For more information concerning this agenda, please contact Amethod Public Schools Main Administration, 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 436-0172; Email: sallyli@amethodschools.org*