APPROVED

AMPS
AMETHOD PUBLIC SCHOOLS

Amethod Public Schools

Minutes

Regular Meeting of the AMPS Board of Directors

Date and Time
Wednesday June 21, 2023 at 6:00 PM

Location
1450 Marina Way South
Richmond, CA 94804

The Board of Directors (Board) and employees of Amethod Public Schools will be holding this meeting in person at **1450 Marina Way South, Richmond, CA 94804.**

Members of the public who wish to attend in person can join us at Richmond Charter Academy (RCA) at 1450 Marina Way South, Richmond, CA 94804. Or members of the public may meet via the Zoom meeting platform at:

https://us02web.zoom.us/j/83187954557

We also offer two-way teleconference locations for the public to attend in our Oakland school sites:
Oakland Charter High School- 2433 Coolidge Ave, Oakland, CA 94601
Downtown Charter Academy- 2000 Dennison St, Oakland, CA 94606
Oakland Charter Academy- 4215 Foothill Blvd, Oakland, CA 94601

Participating by Telephone: 669-900-9128 Meeting ID: 831 8795 4557

Public Comment: Members of the public attending in person who wish to comment on an agenda item please fill out a speaker card and submit it to a staff member. The Board Chair will call on you to enter the Boardroom. Members of the public who are join in via teleconference, please use raise hand tool in the reactions tab located at the bottom of the zoom screen or press star (*) nine

if joining by telephone. The Board Chair will call on you. Please note that comments are limited to two minutes. The Board Chair may increase or decrease the time allowed for public comment, depending upon the topic and number of persons wishing to be heard.

Access to Board Materials: A copy of the written materials which have been submitted to the School Board with the agenda relating to open session items may be reviewed by any interested persons on the Amethod Public School's website at www.amethodschools.org following the posting of the agenda. Amethod reserves the right to show or distribute additional information and/or documents to the School Board at the meeting, and will make copies of such documents relating to open session items available to the public upon request.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 72 hours prior to the meeting by calling (510) 965-4562. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Directors Present
A. Emmanuelli, E. Gallegos, E. Quiroz, G. Lopez Jr., N. Driver

Directors Absent
None

Directors who arrived after the meeting opened
N. Driver

I. Opening Items

A. Call the Meeting to Order

G. Lopez Jr. called a meeting of the board of directors of Amethod Public Schools to order on Wednesday Jun 21, 2023 at 6:02 PM.

B. Record Attendance

N. Driver arrived at 6:07 PM.

C. Announcements

4 announcements were made:

E. Quiroz says he wants to commend Mrs. Villa and Amethod Public Schools for having a wonderful graduation ceremony.

A. Emmanuelli says the Oakland community will hold a meeting at 11am on Friday, June 23rd near the Obelisco restaurant to discuss the recent shootings in the Fruitvale Station area. He says Noel Gallo will be hosting the community council meeting. He wants to know if anyone from Amethod Public Schools and someone from the latino community can collaborate with the police commission to be a representative of community safety.

Mrs. Villa says Robert Moncada will be able to attend on behalf of Amethod Public Schools.

Mrs. Villa announces that Ms. Galindo will be the new Dean of Instruction for Benito Juarez Elementary. She is currently running the summer school program at Benito Juarez Elementary.

N. Driver announces that he came back from the National Charter School Alliance Conference. He says there were a lot of things to learn from colleagues across the country.

D. Public Comments on Non-Agenda Items

No public comments were made.

II. Consent

A. Approve Minutes

E. Gallegos made a motion to approve the minutes from Regular Meeting of the AMPS Board of Directors on 05-17-23.
E. Quiroz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz	Aye
G. Lopez Jr.	Aye
E. Gallegos	Aye
A. Emmanuelli	Aye
N. Driver	Aye

B. Approval of Ed Sped Solution Master Contract 2023-2024

N. Driver made a motion to Approve of Ed Sped Solution Master Contract 2023-2024.
E. Gallegos seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Driver	Aye
E. Gallegos	Aye
G. Lopez Jr.	Aye

Roll Call

E. Quiroz	Aye
A. Emmanuelli	Aye

C. Approval of Amethod Public Schools Family Handbook 2023-2024; Benito Juarez Elementary, Richmond Charter Academy, John Henry High School, Downtown Charter Academy, Oakland Charter Academy, and Oakland Charter High School.

E. Quiroz made a motion to Approval of Amethod Public Schools Family Handbook 2023-2024; Benito Juarez Elementary, Richmond Charter Academy, John Henry High School, Downtown Charter Academy, Oakland Charter Academy, and Oakland Charter High School.
A. Emmanuelli seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz	Aye
E. Gallegos	Aye
A. Emmanuelli	Aye
G. Lopez Jr.	Aye
N. Driver	Aye

D. Approval of Amethod Public Schools Employee Handbook 2023-2024

E. Gallegos made a motion to Approval of Amethod Public Schools Employee Handbook 2023-2024.
N. Driver seconded the motion.
N. Driver says the redline document attached does not include redlines and asks for that to be updated.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
G. Lopez Jr.	Aye
N. Driver	Aye
A. Emmanuelli	Aye
E. Quiroz	Aye

E. Approval of Amethod Public Schools Board Meeting Calendar 2023-2024

G. Lopez Jr. made a motion to Approve of Amethod Public Schools Board Meeting Calendar 2023-2024 with edits in August.
A. Emmanuelli seconded the motion.
E. Quiroz points out there is a typo in the agenda for the year. He says it should be 2024 starting January and not 2023. He says staff will need to revise it to the correct year.

N. Driver says that other boards are moving to having every other month board meetings instead of every month. He suggests to see if Amethod Public Schools can move to this

new schedule. He says we should consider moving from 11 board meetings in a year to a lesser number.

Mrs. Villa says it's a good idea to have that discussion. She says she does not feel comfortable with six schools and having a board meeting every other month because things can come up. She says someone has suggested to move board meetings earlier to 5pm but she is not sure with the board members' schedules. She says Amethod Public Schools needs to open up the other school sites for teleconference locations every time. She says it is a cumbersome process for the team that needs to stay behind.

A. Emmanuelli says we do have six schools and asks if we can rotate hosting meetings at other locations.

Mrs. Villa says a senate bill passed 5 years ago and we cannot rotate locations for board meetings. We need to host board meetings in the area where Amethod Public Schools have the most students.

N. Driver says we should bring back committees and committee meetings to reduce the amount of regular board meetings. He says this is something we should consider for the next academic year. He says it will be more work for board members but this will reduce the number of times for hosting regular board meetings.

G. Lopez Jr. asks N. Driver how many other boards have reduced their board meetings.

N. Driver says that 2 schools have reduced from 11 to 7 board meetings. One charter is Education for Change and another is a single site charter in San Francisco.

E. Gallegos says since we are trying to increase the number of board members, less meetings means that there will be less time to get to know other board members.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye
N. Driver	Aye
G. Lopez Jr.	Aye

III. Business

A. NWEA Spring Testing Update

Annice Weinstein from EDTEC presents the 2022-2023 NWEA Map Overview Data. She says the data will be about student performance for their grade level and the other data will be about growth targets. Annice says that generally math takes a dip while there are

increases in reading performances. She says in middle schools, math is lower than reading. The trend in high schools shows a dip in 12th grade, this is likely due to "senioritis". If students are above the 60th percentile, they will generally meet the SBAC. For the high schools, the projections only shows 11th grade.

Annice shares the 2022-2023 pre-test to post-test growth.

N. Driver says many schools do not test their 12th graders and asks if we can test our 12th graders but not include it in the schools data.

Mrs. Villa says that when she was running a high school, she still liked to test 12th graders to see where their data stood. She says it is good practice to test 12th graders. She says some schools try to convince their students to take the test.

N. Driver says that some schools are preforming at the -.2 to +.2 which means that there is growth.

Mrs. Villa says that we need to figure out and understand the cohort data. Some schools are great but others struggle due to a lack of teachers in the classroom because substitutes are filling in.

G. Lopez Jr asks if we keep track of our students from Downtown Charter Academy onto the high school.

Mrs. Villa says we used to track this data and see how the kids start versus how they end. She says there are practices that Amethod Public Schools need to revisit, such as the 5 pillars.

G. Lopez Jr. says Downtown Charter Academy has phenomenal scores. He asks if the other schools are replicating this. He says this is the Amethod Public Schools system and why is this not replicated at the other school sites?

Mrs. Villa says there used to be an AMPS handbook that covers what classrooms looked like and what the system was like.

B. Approval of Local Control and Accountability Plan (LCAP)- Benito Juarez Elementary, Richmond Charter Academy, John Henry High School, Downtown Charter Academy, Oakland Charter Academy, and Oakland Charter High School.

G. Lopez Jr. made a motion to Approve Local Control and Accountability Plan (LCAP)- Benito Juarez Elementary, Richmond Charter Academy, John Henry High School, Downtown Charter Academy, Oakland Charter Academy, and Oakland Charter High School.
E. Quiroz seconded the motion.

N. Driver asks for clarification of the difference between item B and C.

Marie Arce, Director of Finance says that item B is the LCAP and item C is the budget portion of the LCAP. The budget needs to be approved after the LCAP has been approved.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Driver	Aye
A. Emmanuelli	Aye
E. Quiroz	Aye
G. Lopez Jr.	Aye
E. Gallegos	Aye

C. Approval of Local Control and Accountability Plan (LCAP) Budget- Benito Juarez Elementary, Richmond Charter Academy, John Henry High School, Downtown Charter Academy, Oakland Charter Academy, and Oakland Charter High School.

N. Driver made a motion to Approve Local Control and Accountability Plan (LCAP) Budget- Benito Juarez Elementary, Richmond Charter Academy, John Henry High School, Downtown Charter Academy, Oakland Charter Academy, and Oakland Charter High School with amendments to name it Budget Overview for Parents.
E. Quiroz seconded the motion.
Mrs. Villa says that all the site leaders are online to answer any questions.

N. Driver asks if the goals are aligned at all schools.

Mrs. Villa says no they are separate.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye
G. Lopez Jr.	Aye
N. Driver	Aye

D. Approval of FY 2023-2024 Budgets

E. Quiroz made a motion to Approveof FY 2023-2024 Budgets.
N. Driver seconded the motion.
Mrs. Arce shares the overview budget for 2023-2024. Marie shares that the COLA budget increased from 8.13% to 8.22%. She says the bigger changes that happened this year was lost in funding due to the governors' short fall. She shares the funds that will need to be given back or have been given back was never spent. Some one time funds will be dropped this year and the finance department is prepared for the cut backs of funds from

the governor. Marie says that the finance department has reserved some of the one time funds for the 2023-2024 school year. ESSERS funds are set to expire this year as well.

N. Driver asks if Amethod Public Schools increased the salary bands.

Mrs. Arce says that Amethod Public Schools did a compensation analysis and compared it to other charters in the area to stay competitive. There is currently 6 salary bands for teachers. Amethod Public Schools will be bringing back master teachers and this new salary band will allow teachers to move up and grow. She shares that 1450 and 1402 will be managed in house beginning 7/1/23 to save on costs. Special education expenditures have increased.

A. Emmanuelli says moving facility management to in house is a great move.

Mrs. Arce shares partial sublease of former home office to Plazitas Schools, increased insurance renewal, investments in Chief Operations Officer and Chief Academic Officer job positions, and California Community School Partnership Program. She also shares Amethod Public Schools is expecting increases in enrollment for 2023-2024 based on the current enrollment applications.

N. Driver asks when was the highest year of enrollment.

Mrs. Villa says highest enrollment was 2 years ago.

N. Driver says with low enrollment, this will be the largest budget yet. He asks if the budget will be lower the following year in fall with the drop in one time funding.

Mrs. Arce says yes, this budget has increased about 3 million dollars compared to the prior year. She says the the California Community School Partnership Program grant will help supplement the cut backs in one time funding next academic year.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos	Aye
N. Driver	Aye
E. Quiroz	Aye
A. Emmanuelli	Aye
G. Lopez Jr.	Aye

IV. Discussion

A. Chief Executive Officer Report

G. Lopez Jr. says the board will take a 5 minute break and return at 7:21pm.

Maria Arechiga, Director of Operations and Compliance says the asterisks in Oakland Charter Academy is the collapse of one cohort. They used to have three cohorts and now they have two cohorts.

Mrs. Villa shares her CEO report covering 23-24 enrollment, Community Schools Partnership Grant, Graduations 2023, CEO Reception, SB 739, and summer school. Mrs. Villa shares that she would love to push the art programs in the schools.

E. Quiroz asks for clarification of summer school dates.

Mrs. Villa says summer school is 3 weeks.

N. Driver asks if all schools offer summer school.

Ms. Arechiga replies yes. The high schools are offering credit recovery and 9 hours of targeted enrichment through ELOP funding. She says the high schools are preparing for when summer school becomes a requirement.

Mrs. Villa says she is thankful for the board and their efforts to Amethod Public Schools since being a board member is not a paid position.

G. Lopez Jr. thanks Mrs. Villa for all the work and effort she has done.

E. Gallegos congratulates the team for getting the the community school grant.

N. Driver says the team has done wonderfully despite having limited staffing this year.

V. Closed Session

A. Chief Executive Officer Evaluation

The board returns from closed session at 8:53 pm and there are no actions to report.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,
G. Lopez Jr.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. *Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior*

notice. ***REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.*** *The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.* ***REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.*** *Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting the Amethod Public School Inc., 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 965-4562 sallyli@amethodschools.org.* ***FOR MORE INFORMATION.*** *For more information concerning this agenda, please contact Amethod Public Schools Main Administration, 1450 Marina Way South Second Floor. Richmond, CA 94804; telephone, (510) 965-4562; Email: sallyli@amethodschools.org*