



Amethod Public Schools

Regular Meeting of the AMPS Board of Directors

Published on December 6, 2024 at 3:52 PM PST

Amended on December 6, 2024 at 7:32 PM PST

Date and Time

Wednesday December 11, 2024 at 6:00 PM PST

Location

1450 Marina Way South Richmond CA 94804

The Board of Directors (Board) and employees of Amethod Public Schools will be holding this meeting in person at **1450 Marina Way South, Richmond, CA 94804**.

Members of the public who wish to attend in person can join us in the Home Office's Board Room at 1450 Marina Way South, Richmond, CA 94804. Or members of the public may meet via the Zoom meeting platform at:

<https://us02web.zoom.us/j/83187954557>

We also offer two-way teleconference locations for the public to attend in our Oakland school sites:

Oakland Charter High School- 2365 Coolidge Ave, Oakland, CA 94601

Downtown Charter Academy- 2000 Dennison St, Oakland, CA 94606

Oakland Charter Academy- 4215 Foothill Blvd, Oakland, CA 94601

Participating by Telephone: 669-900-9128 Meeting ID: 831 8795 4557

Public Comment: Members of the public attending in person who wish to comment on an agenda item please fill out a speaker card and submit it to a staff member. Members of the public who are joining via teleconference, please use raise hand tool in the reactions tab located at the bottom of the zoom screen or press star (*) nine if joining by telephone. The Board Chair will call on you. Please note that comments are limited to two minutes.

The Board Chair may increase or decrease the time allowed for public comment, depending upon the topic and number of persons wishing to be heard.

Access to Board Materials: A copy of the written materials which have been submitted to the School Board with the agenda relating to open session items may be reviewed by any interested persons on the Amethod Public School’s website at www.amethodschools.org following the posting of the agenda. Amethod reserves the right to show or distribute additional information and/or documents to the School Board at the meeting, and will make copies of such documents relating to open session items available to the public upon request.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (510) 436-0172. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Gilbert Lopez Jr.	2 m
B. Record Attendance		Grace Barriga	2 m
C. Announcements			2 m
D. Public Comments on Non-Agenda Items			2 m
Members of the public may comment here on non-agenda items that relate to one or more schools operated by Amethod Public Schools.			
II. Consent			6:08 PM
A. Approval of 12/02/2024 Regular Board Meeting Minutes	Approve Minutes		1 m
III. Closed Session			6:09 PM

	Purpose	Presenter	Time
A. CONFERENCE WITH LEGAL COUNSEL— ANTICIPATED LITIGATION			60 m
Significant exposure to litigation pursuant to Paragraph (2) or (3) of subdivision (d) of Section 54956.9: (two cases)			
B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION	Discuss		30 m
Title: Chief Executive Officer.			

IV. Business 7:39 PM

A. Approval of Corrective Action Plan for OCHS	Vote	Adrienne Barnes	20 m
Public Comment			
B. 23-24 Audit Report Extension	Discuss	Adrienne Barnes	5 m
Public Comment			
C. Approval of Bank Account Signers	Vote	Adrienne Barnes	5 m
Public Comment			
D. Approval of Substitute Company Approvals (4)	Vote	Adrienne Barnes	10 m
<ul style="list-style-type: none"> • The Education Team • Swing Education • Scoot Education • Sub Teacher Source/Industry Specific Solutions 			
Public Comment			
E. Approval of Provisional Internship Permit	Vote	Shameka Henderson	5 m
Public Comment			
F. Board Rotations	Vote	Gilbert Lopez Jr.	5 m
Public Comment			
G. Approval of New Board Member Addition	Vote	Gilbert Lopez Jr.	5 m
Public Comment			

	Purpose	Presenter	Time
V. Closing Items			8:34 PM
A. Adjourn Meeting	FYI	Gilbert Lopez Jr.	1 m

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Coversheet

Approval of 12/02/2024 Regular Board Meeting Minutes

Section: II. Consent
Item: A. Approval of 12/02/2024 Regular Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Special Meeting of the AMPS Board of Directors on December 2, 2024

APPROVED



Amethod Public Schools

Minutes

Special Meeting of the AMPS Board of Directors

Date and Time

Monday December 2, 2024 at 6:00 PM

Location

1450 Marina Way S, Richmond, CA 94804

The Board of Directors (Board) and employees of Amethod Public Schools will be holding this meeting in person at **1450 Marina Way South, Richmond, CA 94804**.

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ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Directors Present

E. Gallegos, E. Quiroz, G. Lopez Jr., M. Moncada

Directors Absent

None

Guests Present

G. Barriga

I. Opening Items

A. Call the Meeting to Order

G. Lopez Jr. called a meeting of the board of directors of Amethod Public Schools to order on Monday Dec 2, 2024 at 6:08 PM.

B. Record Attendance

C. Announcements

No Announcements

D. Public Comments on Non-Agenda Items

Joyce Montgomery introduces herself. She has been unpacking the financials of AMPS for the last few months. She is a retired Chief Financial Officer of public charter schools and has plenty previous experience.

II. Consent

A. Approval of 10/16/2024 Regular Board Meeting Minutes

E. Quiroz made a motion to approve the minutes from Regular Meeting of the AMPS Board of Directors on 10-16-24.

M. Moncada seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr. Aye

E. Gallegos Aye

E. Quiroz Aye

M. Moncada Aye

B. Approval of Public Records Act Policy

E. Quiroz made a motion to Approve Public Records Act Policy.

M. Moncada seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Moncada Aye

E. Quiroz Aye

E. Gallegos Aye

G. Lopez Jr. Aye

III. Business

A. 1st Interim Financial Reports - Oakland Charter Academy

E. Gallegos made a motion to Approve 1st Interim Financial Reports - Oakland Charter Academy.

E. Quiroz seconded the motion.

Josephine Quach, the representative from Charter Impact presents the 1st Interim Financial Reports for Oakland Charter Academy. Elisa Gallegos, Board Member, states she is happy to see that we are strong fiscally, and is wondering if she has any recommendations, Josephine said that we will continue to make tweaks, but as far as recommendations just staying as strong as we have been staying. Josephine begins to explain page 5 of 11 which is the revenue and expenditures.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz Aye

E. Gallegos Aye

M. Moncada Aye

G. Lopez Jr. Aye

B.

1st Interim Financial Reports - Downtown Charter Academy

E. Quiroz made a motion to Approve 1st Interim Financial Reports - Downtown Charter Academy.

E. Gallegos seconded the motion.

Josephine begins to breakdown the Financial Reports of Downtown Charter Academy.

She states that these are very sound and stable fiscal reports. She goes over page 10

and breaks down the spreadsheet shared. Josephine then goes over page 2 which

includes revenues and expenditures. Sylvia Flores, Chief Executive Officer, states that

page 2 also shows the restricted funds and how they were spent. Adrienne Barnes, Chief

Operating Officer, states that tracking has been established so that we can save money

moving forward. Josephine states that overall we will continue to monitor and she will

present updates on 2nd Interim. Elisa Gallegos, Board Member has a follow up question

regarding highlighted areas on page 4. Josephine clarifies.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Moncada Aye

E. Quiroz Aye

E. Gallegos Aye

G. Lopez Jr. Aye

C. 1st Interim Financial Reports - Benito Juarez Elementary

E. Quiroz made a motion to Approve 1st Interim Financial Reports - Benito Juarez Elementary.

M. Moncada seconded the motion.

Josephine states that we are very strong fiscally for Benito Juarez Elementary. The Board

Members take a moment to review the documents. Total Expenditures is discussed,

overall we spent less than our revenue which is great. Gilbert, the Board President asks a

question that is located on page 3 of 9, Josephine and Adrienne clarify. Restricted funds

are always spent first as shown on the spreadsheets shared.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gallegos Aye

M. Moncada Aye

E. Quiroz Aye

G. Lopez Jr. Aye

D. 1st Interim Financial Reports - Oakland Charter High School

E. Quiroz made a motion to Approve 1st Interim Financial Reports - Oakland Charter High School.

E. Gallegos seconded the motion.

Josephine states that this is very fiscally sound and stable, and that overall we will

continue to make updates based on actuals. Right now there is nothing to worry about in

terms of this budget. She brings our attention to total expenditures on page 4, she confirms that revenue exceeded expenses. She goes over total expenditures and revenue. Gilbert asks about page 7, the difference in change on page 5. Josephine clarifies that it is revenues and reserves amount.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Quiroz Aye

M. Moncada Aye

G. Lopez Jr. Aye

E. Gallegos Aye

E. 1st Interim Financial Reports - Richmond Charter Academy

E. Gallegos made a motion to Approve 1st Interim Financial Reports - Richmond Charter Academy.

E. Quiroz seconded the motion.

Josephine begins to show page 2 out of 9, and describes total revenue and expenditures. We do have a deficit because our balance carried from last year. Adrienne states that they are working with the auditors to determine best course of action. Josephine states that these numbers are projections right now, but that they are closely working with Auditors to ensure they are on the right track.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Moncada Aye

G. Lopez Jr. Aye

E. Quiroz Aye

E. Gallegos Aye

F. 1st Interim Financial Reports - John Henry High School

E. Quiroz made a motion to Approve 1st Interim Financial Reports - John Henry High School.

E. Gallegos seconded the motion.

Josephine begins to explain expenditures on page 4 out of 10. She states that is is higher than revenues but it is okay because we are still in the positives. Gil is wondering the discrepancy on Line F on Page 4, Josephine agrees. She will take this back to her office and report back during 2nd interim.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Lopez Jr. Aye

E. Quiroz Aye

E. Gallegos Aye

M. Moncada Aye

G.

Approval of Grad Night Proposal for OCHS

E. Quiroz made a motion to Approve Grad Night Proposal for OCHS.

E. Gallegos seconded the motion.

Mary Busby, Interim Chief Academic Officer presents the Grad Night Proposal for Oakland Charter High School. She states that this is an overnight trip. The trip has a few options, Option 1 cost beterrn \$239 - \$259, and the cheaper alternative is Universal Studios for \$133 per student. Students have been fundraising for this specific trip. No student will be turned away due to financial inability to pay. This does not include transportation or housing fees for the drivers. The goal for them is to go to Disneyland for Gradnight, The students will cover the cost of the tickets, but the school will pay for the transportation, housing for the drivers, and meal vouchers for the themepark.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Moncada Aye

E. Quiroz Aye

G. Lopez Jr. Aye

E. Gallegos Aye

IV. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

No reportable actions.

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

No reportable actions.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 PM.

Respectfully Submitted,
G. Lopez Jr.

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Coversheet

Approval of Provisional Internship Permit

Section:	IV. Business
Item:	E. Approval of Provisional Internship Permit
Purpose:	Vote
Submitted by:	
Related Material:	Approval of Provisional Internship Permits.docx (1).pdf



Board Meeting of December, 11 2024

To: Board

FROM: HR Department

SUBJECT: Approval of Provisional Internship Permit

DATE: 12/11/2024

Background:

The California Commission on Teacher Credentialing requires Board of Education approval to assign certificated personnel on a Provisional Internship Permit. This permit indicates that John Henry High School thoroughly searched for a qualified credentialed teacher or intern teacher. Below is the name of the employee and the subject area assigned for the 2024-25 school year for John Henry High School.

Provisional Internship Permits

John Henry High School

- Jennifer Frantz- English Teacher, Single Subject Provisional Internship Permit (9th and 12th Grade)

Recommendation:

It is recommended that the Board Members approve the as stated employee and their assignment for the 2024-2025 school year.

Amethod Public Schools
