APPROVED

Bridge Preparatory Charter School

Minutes

Executive Committee Meeting

Board of Trustees intends to enter into CLOSED EXECUTIVE SESSION during this meeting.

Date and Time
Monday March 15, 2021 at 7:15 PM

Committee Members Present
George Winn (remote), Laura Timoney (remote), Laurel Gyimesi (remote), Maria Casale (remote), Rose Kerr (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Laura Timoney called a meeting of the Executive Committee Committee of Bridge Preparatory Charter School to order on Monday Mar 15, 2021 at 7:21 PM.
Laura Timoney made a motion to go into executive session to discuss a personnel matter.
Rose Kerr seconded the motion.
at 7:22pm executive session began
The committee **VOTED** to approve the motion.

II. Executive Committee

A. Executive Session

No actions were taken during executive session.

B. ED Support/Transition Plan

The ED is going to take some personal paid time off surrounding the birth of his child. This is not his paid leave off which will happen in the summer.

- It is anticipated he will be out from April 5-19th
- He will attend every committee meeting during this time period and indicate who will follow up on any outstanding committee items
- He will attend the Lottery on April 5 and the Public Hearing on April 19

L. Timoney requested a formal transition plan from ED in writing denoting responsibilities and who will be in charge during his leave.

Academic Data - At the end of April, the ED will present academic findings to see if adequate progress is being made. A line by line comparison to show the progress is requested. The State needs to see adequate progress for recertification and to see if students will pass the NYS exam. The Board needs to be assured that the list of criteria from the State will be addressed with this data. This Board presentation could serve as a dry run as to what would be presented to the State in May, both qualitatively and quantitatively. The ED will get the list of the NYS criteria and look at our Charter mandates (eg. students who have been at the school for two years will make X amount of progress) for this presentation. ED has assured the board he will cover his mandates.
School Day - alignment of the school day will happen at the academic committee meeting tomorrow and communicated thereafter to the executive committee.

III. Other Business

A. Staffing Plan

Director of Teaching & Learning - posting is on job site. The board is concerned with ED's pending leave with this academic vacancy.
Math Coach - to be posted on job site and school website. G. Winn asked about professional math coach he recommended as she books quickly. This consultant could provide meaningful professional development and add value. Perhaps the academic committee can reach out to her as she knows people nationally although she is based in TN. R. Kerr stated if we don't hire a math coach, the ED will need to bring in a Singapore math coach because it is needed and the State has requested and requires it. We must show on paper what we have done in math.
The hiring committee will take place at the end of April for both positions.
L. Timoney stated she has concerns with the State coming in May, the school has not done what they've asked, and there is no instructional leader. R. Kerr understands a hiring committee is needed sooner (by 2nd week in April) and cannot await the ED's return. She will put out calls as well for both roles.

B. Follow up

There will be a meeting on 3/16/2021 with Chair, Secretary and ED to discuss fire and safety drills as to when they occurred on specific dates. The Executive Committee will meet again on 3/17/2021 @ 8am with board members only.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:46 PM.

Respectfully Submitted,
Laura Timoney