APPROVED

Bridge Preparatory Charter School

Minutes

Executive Committee Meeting

Date and Time
Wednesday January 13, 2021 at 8:00 AM

Location
Dial in: (701) 802-5114
Passcode: 5094595#

Committee Members Present
George Winn (remote), Laura Timoney (remote), Laurel Gyimesi (remote), Maria Casale (remote), Rose Kerr (remote)

Committee Members Absent
None

Ex Officio Members Present
Tim Castanza (remote)

Guests Present
Azalia Volpe (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Laura Timoney called a meeting of the Executive Committee Committee of Bridge Preparatory Charter School to order on Wednesday Jan 13, 2021 at 8:07 AM.

C. Approve Minutes

Laura Timoney made a motion to approve the minutes from Executive Committee Meeting on 12-10-20.
Rose Kerr seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Welcome from Chair

We have two items to discuss today - parental leave and ED support.

II. Executive Committee

A. Finalize Parental Leave Recommendations

Ensure final wording in school policy states up to 8 weeks of non-intermittent, supplemental leave and state consecutively.
Distinguish the schools paid parental leave from NYS Paid Family Leave
Describe waiting period and accrued time related to these policies.
Reasonable assurances - are they enforceable?

B. ED Support

The ED evaluation will be created in BoardOnTrack and ED will be shown how to upload evidence. Trimester check in will be scheduled.

III. Committee Reports

A. Finance

At the upcoming finance meeting the committee will be provided the fiscal YTD transaction report and perhaps previous year. A report on salary variances and how that was managed which summarizes discovery and response to ensure we are 100% compliant. Readying for new budget cycle.

B. Governance

Recruitment is underway and difficult.
Admin Assistant for the board - we have the funds and recommend a part time hire to support the board.

C. Academic

The board's directive to have students in school as much asap was communicated. The school is being reprogrammed and onsite education will increase greatly over the next month.
Other items discussed include attendance interventions and protocols, special education, training teachers in RTI tiered towards need, and using data to drive math and reading instruction (eg. guided reading and professional development was an outcome of looking at reading levels).

An academic data analysis presentation to the board by the ED is proposed for February 23rd.

IV. Executive Director

A. Check In & Updates

An overview was given on all grades in blended learning being reprogramed for in-person instruction four days a week.

B. Facilities Task Force

Bridge Prep's building was recognized by DOE as separate from Petrides and will stay open if Petrides closes due to COVID. DOE is finalizing space proposal which will be voted on by April's PEP meeting.

C. Teacher Survey

This will be discussed at February's Exec Committee meeting.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:36 AM.

Respectfully Submitted,
Laura Timoney