APPROVED

Bridge Preparatory Charter School

Minutes

Board Meeting

Date and Time
Wednesday December 16, 2020 at 7:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/85362866716?pwd=SVFOUzNFdUN5ekhoVytsanFtWWkxZz09
Meeting ID: 853 6286 6716
Passcode: 152827
Dial by your location
646 558 8656
Meeting ID: 853 6286 6716
Passcode: 152827

Trustees Present
Amy Margolis (remote), George Winn (remote), Laura Timoney (remote), Laurel Gyimesi (remote), Rose Kerr (remote)

Trustees Absent
Azalia Volpe, Frank Santarpia, Maria Casale

Trustees who arrived after the meeting opened
Amy Margolis

Guests Present
Francesca DiCanio, Rose Marie Illuzzi (remote), Tim Castanza (remote)

I. Opening Items

A. Call the Meeting to Order

Laura Timoney called a meeting of the board of trustees of Bridge Preparatory Charter School to order on Wednesday Dec 16, 2020 at 7:06 PM.

B. Record Attendance and Guests

Amy Margolis arrived.

C. Approve Board Minutes

Laura Timoney made a motion to approve the minutes from Board Meeting on 11-18-20.
Laurel Gyimesi seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Welcome

Thank you to all who support the school during the ups and downs of COVID.

II. Executive Committee

A. Committee Update

We are finalizing paid parental leave. The ED now comes to the Executive Committee meeting and the ED Support Committee is in process and has an established timeline for the ED's annual review and trimester check-ins. All committees shared reports including the facilities committee.

III. Executive Director

A. Executive Director's Report

The new DSI started on 11/30/2020. An overview was given on current student IEPs and testing accommodations. A COVID operations report was shared. TriNet extension is being considered.

B. Admissions & Enrollment

An admissions and lottery update was given and SchoolMint will be used again. A website redesign will be complete in January.

C. Facilities Update

The Facilities Committee had one meeting and will meet again in January.

D. Monthly Financials

Monthly financials were included in the board packet.

IV. Academic Committee

A. Committee Update

An academic overview was given and a staff survey was conducted and feedback on that will be given at January 2021 board meeting.

B. Dashboard

Highlights of the dashboard were shared including attendance, related services, assessments and testing accommodations.

V. Finance Committee

A. Committee Update

Finance Committee is reviewing grant compliance and investments and the TriNet extension. The committee is awaiting two items from the ED: a transaction report to look at procedural effectiveness and a staffing plan.

VI. Board Development & Governance

A. Committee Update

A handbook is being created to house key documents, including a board mission statement, and protocols are being tightened. Recruitment is underway to expand board expertise where there are any potential gaps and a recommendation was put forth to hire hourly administrative support for the board.

VII. Votes

A. TriNet Extension

Laura Timoney made a motion to Enter into TriNet agreement.
George Winn seconded the motion.
After much review, there is no negative impact and gives us additional time to test them and conduct our due diligence.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,
Laura Timoney
Committee meetings for 2021 were shared and happy holidays and thank you to all!

Next Board Meeting: January 20th @ 7pm