



# Bridge Preparatory Charter School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday December 16, 2020 at 7:00 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/85362866716?pwd=SVFOUzNFdUN5ekhoVytsanFtWWkxZz09>

Meeting ID: 853 6286 6716

Passcode: 152827

Dial by your location

646 558 8656

Meeting ID: 853 6286 6716

Passcode: 152827

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#### Trustees Present

A. Margolis (remote), G. Winn (remote), L. Gyimesi (remote), L. Timoney (remote), R. Kerr (remote)

#### Trustees Absent

A. Volpe, F. Santarpia, M. Casale

#### Trustees who arrived after the meeting opened

A. Margolis

#### Guests Present

Francesca DiCanio, R. Illuzzi (remote), T. Castanza (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

L. Timoney called a meeting of the board of trustees of Bridge Preparatory Charter School to order on Wednesday Dec 16, 2020 at 7:06 PM.

**B. Record Attendance and Guests**

A. Margolis arrived.

**C. Approve Board Minutes**

L. Timoney made a motion to approve the minutes from Board Meeting on 11-18-20.

L. Gyimesi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Welcome**

Thank you to all who support the school during the ups and downs of COVID.

**II. Executive Committee**

**A. Committee Update**

We are finalizing paid parental leave. The ED now comes to the Executive Committee meeting and the ED Support Committee is in process and has an established timeline for the ED's annual review and trimester check-ins. All committees shared reports including the facilities committee.

**III. Executive Director**

**A. Executive Director's Report**

The new DSI started on 11/30/2020. An overview was given on current student IEPs and testing accommodations. A COVID operations report was shared. TriNet extension is being considered.

**B. Admissions & Enrollment**

An admissions and lottery update was given and SchoolMint will be used again. A website redesign will be complete in January.

**C. Facilities Update**

The Facilities Committee had one meeting and will meet again in January.

**D. Monthly Financials**

Monthly financials were included in the board packet.

**IV. Academic Committee**

#### **A. Committee Update**

An academic overview was given and a staff survey was conducted and feedback on that will be given at January 2021 board meeting.

#### **B. Dashboard**

Highlights of the dashboard were shared including attendance, related services, assessments and testing accommodations.

### **V. Finance Committee**

#### **A. Committee Update**

Finance Committee is reviewing grant compliance and investments and the TriNet extension. The committee is awaiting two items from the ED: a transaction report to look at procedural effectiveness and a staffing plan.

### **VI. Board Development & Governance**

#### **A. Committee Update**

A handbook is being created to house key documents, including a board mission statement, and protocols are being tightened. Recruitment is underway to expand board expertise where there are any potential gaps and a recommendation was put forth to hire hourly administrative support for the board.

### **VII. Votes**

#### **A. TriNet Extension**

L. Timoney made a motion to Enter into TriNet agreement.

G. Winn seconded the motion.

After much review, there is no negative impact and gives us additional time to test them and conduct our due diligence.

The board **VOTED** unanimously to approve the motion.

### **VIII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,

L. Timoney

Committee meetings for 2021 were shared and happy holidays and thank you to all!

**Next Board Meeting: January 20th @ 7pm**