APPROVED

Bridge Preparatory Charter School

Minutes

Executive Committee Meeting

Date and Time
Monday September 7, 2020 at 8:30 AM

Location
Dial in: (701) 802-5114
Passcode: 5094595#

Committee Members Present
George Winn (remote), Laura Timoney (remote), Laurel Gyimesi (remote), Maria Casale (remote), Rose Kerr (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Laura Timoney called a meeting of the Executive Committee Committee of Bridge Preparatory Charter School to order on Monday Sep 7, 2020 at 8:35 AM.

C. Approve Minutes

Laura Timoney made a motion to approve the minutes from Executive Committee Meeting on 08-03-20.
Rose Kerr seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D.

Welcome from Chair

Welcome on Labor Day!

II. Executive

A. School Reopening

School opens remotely on Sept 9th and in-person on 9/22. The DTL resigned noting personal reasons and it will be taken up in the academic committee tomorrow. There is a solution and school-based plan in place. One teacher went to the DOE and was replaced with teacher with Spec Ed and ESL credentials.
Noted: Landscape of education is changing. What is the protection plan for the school? Should leadership team help to shape the team and their roles.

Steps to be taken:
Need to connect with OG partner after academic meeting.
Assess job satisfaction and teacher surveys to ensure they feel supported. Ask ED for teacher details in terms of certifications.
Think about pension system as opposed to 401K as a stabilizing benefits package.
Time to form facilities committee and watch trends. Facilities may be easier with all the real estate issues happening now.
Post DTL role immediately.

B. Discuss CE0/ED Evaluation for 20/21 SY

Ending last year's evaluation process. Change wording to ED (not CEO) and provide grid with total score summary.
Formalize communications with the Board - ED should notify Exec Comm on all significant changes so we can support ED and school. All substantive information needs to come to the Exec Comm in a timely fashion.
Discussion with Tim about job security, stability and success as part of the evaluation process.
Let's set up a special time to discuss the CEO/ED 20-21 evaluation further.

C. Staff Handbook

Recommend the handbook stay the same for now and discuss when we get through other priorities. Disabilities laws are in line with existing handbook.

D. Finalize Board Agenda for September 16th meeting

Email Secretary if you have any changes or updates. Upload all information and documents on by 9/9.

III. Finance Committee

A. Committee Update

We are due to meet 9/9 but may move until next week in late afternoon.

IV. Governance Committee

A. Committee Update

Made recommendations to the Code of Ethics to note confidentiality and social media clause. Working on protocols including email communications. Drafted the Governance committee description so members know what to expect joining this committee and established committee goals.

V. Academic Committee

A. Committee Update

We are meeting 9/8 and will have report at board meeting.

VI. Other Business

A. Board and Committee Calendar

We are going to look at all committee meetings in light of back to school schedules and may need to modify.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 AM.

Respectfully Submitted,
Laura Timoney