APPROVED

Bridge Preparatory Charter School

Minutes

Executive Committee Meeting

Date and Time
Monday August 3, 2020 at 8:30 AM

Location
Dial in: (701) 802-5114
Passcode: 5094595#

Committee Members Present
George Winn (remote), Laura Timoney (remote), Laurel Gyimesi (remote), Rose Kerr (remote)

Committee Members Absent
Maria Casale

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Laura Timoney called a meeting of the Executive Committee Committee of Bridge Preparatory Charter School to order on Monday Aug 3, 2020 at 8:33 AM.

C. Approve Minutes

Laura Timoney made a motion to approve the minutes from Executive Committee Meeting on 07-06-20.
Rose Kerr seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Welcome from Chair

R. Kerr welcomed all to the meeting. Most of the agenda is on the CEO/ED evaluation and the Executive Committee really becomes the support committee for the CEO/ED to get all goals met including school and his professional goals via trimesters. What have we learned from the task force and what is our jump off point for this year?

II. Executive

A. Finalize Board Agenda for Aug 19th meeting

A good part of the agenda will be reviewing the opening plan.
Governance - Recruiting, position description finalized
Executive - CEO/ED evaluation mention
Finance - Plans went to the State, want to see an updated budget

B. Discuss formation of ED Evaluation for 20/21 SY

ED Evaluation committee formed today with members of Executive Committee. The Committee will extract areas of priority for trimester goals. BoardOnTrack documents will be reviewed and committee will discuss annual and trimester goals at Aug 17th meeting. Areas to build upon will be determined and trimester meetings scheduled with ED.
Part 11 - Partnering with the Board was noted. The board needs timely communications on how the school is progressing to assess progress and evaluate resources. School structure and facilities are critical during COVID. Communications needs to be effective, timely, proactive and in an appropriate format. Also noted was meeting deadlines. The board is awaiting ED's continuation letter and answers to monthly financial questions. The Governance committee will formalize communications.
ED needs to manage up properly. This approach will be a top-down/bottom-up process.

III. Finance Committee

A. Update

No update right now, expect to hear from ED this week.

IV. Governance Committee

A. Committee Goals

The focus is on board development and recruitment. R. Aziz will test a committee and A. Volpe will determine which committees to join. They can reach out to Committee Chairs as needed.

B. Recruitment

We will reach out to BoardOnTrack to set up a meeting to discuss recruiting strategies.

V. Academic Committee

A. Update

Families have been informed of the school options. The Committee is working on the baseline assessment which is critical to assess the loss and assess new students after they are settled in. This may need to be remote. We must have reliable growth assessments and baselines. Possible HMH for Math and Fountas & Pinnell for reading.

VI. Other Business

A. Update

Tim is on personal time until Friday and Fahron is in charge while Tim is out.
G. Winn may have some masks and will follow up when appropriate.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 AM.

Respectfully Submitted,
Laura Timoney