APPROVED

Bridge Preparatory Charter School

Minutes

Board Development & Governance Committee Meeting

Date and Time
Friday May 8, 2020 at 3:00 PM

Location
Dial In: (701) 802-5114
Access code: 5094595#

Committee Members Present
George Winn (remote), Laura Timoney (remote), Laurel Gyimesi (remote)

Committee Members Absent
Frank Santarpia

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Laurel Gyimesi called a meeting of the Board Development & Governance Committee Committee of Bridge Preparatory Charter School to order on Friday May 8, 2020 at 3:04 PM.

C. Approve Minutes

II. Board Development & Governance

A. Bylaws

Governance Committee is reviewing best practices, and recommending changes to the by-laws to accord with best practices. The by-laws are also being reviewed for

ambiguities and inconsistencies with the Bridge Preparatory Charter School Procedure Manuals. Goal is to adopt consistent language throughout and putting rules of order in place so the Board can work through a committee structure. Discussion included adding task force procedures and the addition of a Parliamentarian. Drafts of amendments were presented to the Committee and a consensus was obtained for presentation to the full Board.

B. Committee Protocols

Procedures were also discussed concerning the Committees and Protocols were proposed for consistency among the Committees concerning Board communications, communications with the Executive Director and more effective utilization of BoardOnTrack. Protocols will be drafted for presentation to the Board. Noted were Chair is ex-Officio for all committees, Committee Chair selects members or their committees, and any board member may attend committee meetings.

C. Conflict Of Interest Attestation

In accord with the Bridge Preparatory Charter School Charter and its Code of Ethics, as well as requirements concerning tax preparation and Board members review of tax returns, a Conflict of Interest attestation must be prepared for annual signature by each Board member. A form will be drafted for presentation to the Board.

D. Elections

The annual election of officers will be held at the June meeting. There will not be a nominating committee formed. There will be a Chair Pro Temp if there is more than one nomination for Chair.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:05 PM.

Respectfully Submitted,
Laurel Gyimesi

Next Governance meeting 5/14/20