APPROVED

Bridge Preparatory Charter School

Minutes

Executive Committee Meeting

Date and Time
Monday November 4, 2019 at 4:00 PM

Location
Conference Call Dial In: 1-605-472-5696. Pin: 402835#

Committee Members Present
George Winn, Laura Timoney (remote), Laurel Gyimesi, Rose Kerr, Victoria Cerullo

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Laura Timoney called a meeting of the Executive Committee Committee of Bridge Preparatory Charter School to order on Monday Nov 4, 2019 at 4:00 PM.

C. Approve Minutes

Minutes will be reviewed and approved at next Exec Committee meeting.

II. Executive Committee Items to Review

A. Trademark

We have engaged Lawyers Alliance to find a trademark attorney and will then write a letter to the management company in Florida, who we have not heard from at all. There

was no licensing agreement ever received. Did not receive the insurance policies from T. Castanza regarding trademark infringement. Once received will put them on notice for potential client.

B. Board Retreat

Board Retreat - We are cancelling the 11/13 board meeting and will hold it as part of the retreat on 11/16. We will cater lunch and change the time to now be 10am-3pm. L. Timoney and V. Cerullo to handle and email the board. Board members to complete assessments by 11/10 deadline. 11/13 call scheduled with Board on Track to finalize retreat agenda.

C. Executive Director's Progress

Input has been received for ED's goals. They are to go to ED for input and then will be sent to entire Board to review final goals and timeline.
OG - Baseline goals are in place and they are tracking OG. Classrooms have OG goals and more to follow at retreat. We will see the dashboard at the 11/16 board meeting. Eg - Baseline goals show 60% letter recognition and we are tracking them to get to 90%. A. Margolis to visit the school. R. Kerr reviewed lesson plans and met with Jill from Literacy for Life. Jill is value added times 10 and the only negative is 2.5 weeks between classroom visits. Request made to ED to see if we can add more hours.
Concerns - There are students with behavioral issues. G. Winn has recommended looking into Carbone Clinic. PAX is being considered too. We may also need a part time practitioner. More planning time is needed due to OG lesson plans + professional development. #1 priorities are Carbone + OG.

D. Review Agenda for November Board Meeting

Dashboard
Finance Committee - no word on budget vs. actual from ED, or interest bearing account or debit card.

III. Other Business

A. Risk Management

The board will focus on addressing any operational gaps that may exist.

IV. Closing Items

A. Adjourn Meeting

Laura Timoney made a motion to adjourn the meeting.
Rose Kerr seconded the motion.
The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:13 PM.

Respectfully Submitted,
Laura Timoney