APPROVED

Bridge Preparatory Charter School

Minutes

Executive Committee Meeting

Date and Time
Monday September 9, 2019 at 4:00 PM

Location
Conference Call Dial In: 1-605-472-5696. Pin: 402835#

Committee Members Present
George Winn, Laura Timoney (remote), Laurel Gyimesi, Rose Kerr

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Laura Timoney called a meeting of the Executive Committee Committee of Bridge Preparatory Charter School to order on Monday Sep 9, 2019 at 4:09 PM.

C. Approve August 5th Minutes

Rose Kerr made a motion to approve minutes from the Executive Committee Meeting on 08-05-19 Executive Committee Meeting on 08-05-19.
Laura Timoney seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Executive Committee Items to Review

A.

Bridge Prep Opening Day

L. Timoney was there on the first day of school and it went very well. Celebratory and without issue aside from buses. Students chanted they were bold, bright and unique.
R. Kerr to visit the school on 9/10 to see instruction and structure, triad, and movement.
Formal trimester visits to follow.

B. Board Recruitment

There are going to be two vacancies and possibly three that need to be filled due to job changes, relocation and medical reasons. The needs are in finance and operations and possibly marketing and media. We will need to add a trustee to the Executive Committee.
It was unanimous to ask V. Cerullo. L. Timoney to reach out.
Board Retreat - we want to schedule a retreat and have it include a board meeting.

C. Executive Director's Progress

R. Kerr to come up with a framework for ED's goals based on 5 major areas. Exec Committee + ED to determine mutual goals. Timeline will include three check-ins annually.
Monthly Dashboard - ED to design and present a monthly dashboard to the board including key school indicators with academics, discipline, attendance, assessments (MAP and OG), etc. We would like to see a baseline of students in October.
Staff - we would like to see a binder with resumes and backgrounds for the staff highlighting certifications.
Website - needs to be updated. Request made in August to ED.

D. Review Agenda for September Board Meeting

Move ED to beginning of meeting with Dashboard. Also suggested was to visit another board to see best practices for well run board meeting.

E. Finances

We need to discuss the Walton Foundation grant and managing debt. How we manage debt will be important to potential lenders or if we need to issue bonds in the future. It was recommended there be a strategic financial meeting to discuss short, medium and long term goals.

III. Other Business

A. 501c3

We have officially received government approval.

IV. Closing Items

A. Adjourn Meeting

Rose Kerr made a motion to adjourn the meeting.
Laura Timoney seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:04 PM.

Respectfully Submitted,
Laura Timoney