APPROVED

Bridge Preparatory Charter School

Minutes

Executive Committee Meeting

Date and Time
Monday February 4, 2019 at 9:00 AM

Location
Conference call - Tel #: 605.472.5696 Pin: 402835

Committee Members Present
George Winn, Laura Timoney, Laurel Gyimesi, Louis Tobacco, Rose Kerr

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Rose Kerr called a meeting of the Executive Committee Committee of Bridge Preparatory Charter School to order on Monday Feb 4, 2019 at 9:00 AM.

C. Approve Minutes

Laura Timoney made a motion to approve minutes from the Executive Committee Meeting on 01-07-19 Executive Committee Meeting on 01-07-19.
George Winn seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Executive

A.

Review Executive Director's update

The ED's report was well done. Steve, the mentor, is working out well. We went on a walk through of the Petrides campus and are awaiting DOE feedback. Of note, an article ran that DOE is upset about funding charter rents. We will hold on contacting the Advance.

B. Update on Policies & Procedures

T. Castanza and BoostEd have the corrections from the treasurer. The treasurer is awaiting responses regarding some specific language and unanswered questions. There is a call at 5:30pm today and all should be settled. The policy manual then goes to CPA firm but we can upload it to NYSED portal while CPA firm reviews.

C. Financial Documents

Going forward, ED is responsible for monthly budgets and reports and the treasurer reviews.

D. Bylaws

Our by-laws are compliant with all education laws. L. Tobacco is now on the EC as the Sgt. at Arms. We are waiting to hear back from our lawyers if there are any other changes they want to see us make with our by-laws. We will make all changes at one time after hearing back from lawyers.

E. Board Member Participation

F. Discuss Agenda for February Board Meeting

Agenda will stay the same with the exception of the removal of the Academic committee on the agenda until the DTL is hired.

III. Closing Items

A. Adjourn Meeting

Laura Timoney made a motion to adjourn the meeting.
Rose Kerr seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
Laura Timoney