



# Bridge Preparatory Charter School

## Board Meeting

Published on September 10, 2024 at 10:09 AM EDT  
Amended on September 12, 2024 at 6:56 PM EDT

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### Date and Time

Thursday September 12, 2024 at 7:00 PM EDT

### Location

Bridge Preparatory Charter School  
715 Ocean Terrace  
Building A - Atrium (Main Floor)  
Staten Island, NY 10301

557 5th St. #3  
Brooklyn, NY 11215

60 Washington Sq. South  
NY, NY 10003

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance		Geena Kuriakose	1 m
<b>B.</b> Call the Meeting to Order		Geena Kuriakose	2 m

	Purpose	Presenter	Time
<b>C.</b> Approve Minutes from August 8th Meeting	Approve Minutes	Geena Kuriakose	2 m

**II. Board Reports 7:05 PM**

<b>A.</b> Academic Committee Report	FYI	Traci Frey	5 m
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**III. New Business 7:10 PM**

<b>A.</b> Financial Policy and Procedures Manual	Vote	Tim Castanza & Rebecca Peters	5 m
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Proposed are a set of amendments to the school's Financial Policy and Procedures Manual, which have been reviewed and recommended by the Finance Committee. These amendments focus primarily on aligning school discretionary spending limits with industry standard levels. Further, the proposed revisions include specification of the annual review and revision cycle of the manual. Of important note, on the recommendation of the Finance Committee, the manual is being submitted for board review and approval without the inclusion of an investment policy. Such a policy is under consideration of the Finance Committee and will be brought to the board at a later date for review and inclusion in a revised manual.

<b>B.</b> Board Business Calendar, SY 2024-25 Draft	Vote	Mark Harmon-Vaught	5 m
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The Board Business Calendar outlines monthly topics for presentation, discussion, and action at Board of Trustees meetings throughout the school year. It features "deep dive" presentations on key issues for the school, board, BPCS community, and NYSED authorizers. The calendar aims to enrich board discussions, deepen understanding, leverage expertise, and strengthen oversight.

**• Proposed motion:**

To adopt the preliminary 2024-25 Board Business Calendar, with amendments permitted by the Executive Committee in consultation with the Executive Director.

**IV. Special Topics 7:20 PM**

	Purpose	Presenter	Time
<b>A.</b>	School and Board Goal-Setting	Traci Frey, Mark Harmon-Vaught, Tim Castanza	25 m
<p>The Executive Director and Board Co-Chairs will present a draft of the ED's goals for the 2024-25 school year, followed by a facilitated discussion with the board. The discussion will focus on aligning board goals for 2024-25 with the school's goals, the 2023-24 end-of-year board assessment, the NYSED Renewal Report, and insights from the July 2024 Board Strategy Session.</p> <p><a href="https://app2.boardontrack.com/boardAssessmentReport/full/1220">https://app2.boardontrack.com/boardAssessmentReport/full/1220</a></p>			
<b>V.</b>	<b>Other Business</b>		<b>7:45 PM</b>
<b>A.</b>	School Leadership Updates	FYI Tim Castanza	10 m
<b>B.</b>	Update from the Family Association	FYI Deidre Medina	5 m
<b>C.</b>	Public Comment	FYI Geena Kuriakose	2 m
<b>VI.</b>	<b>Closing Items</b>		<b>8:02 PM</b>
<b>A.</b>	Review of Action Items & Next Steps	FYI Traci Frey & Mark Harmon-Vaught	2 m
<b>B.</b>	Adjourn Meeting	Vote	