

# MS Delta Academies

## Minutes

### Annual Board Retreat

Day 2 of 2

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#### Date and Time

Saturday June 21, 2025 at 9:00 AM

#### Location

in-person retreat

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#### Directors Present

Cassandra Hansbrough, Erin Mulligan, Jacquelyn Brownlow, McKinley Martin, Tracy Mims

#### Directors Absent

Erica Plybeah Hemphill, Williams Brack

#### Guests Present

Ann Krafcik, Katie Wise (remote), Tamala Shaw

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### I. Opening Items

#### A. Call the Meeting to Order

McKinley Martin called a meeting to order on Saturday Jun 21, 2025 at 9:16 AM.

#### B. Record Attendance

Tracy Mims made a motion to approve the agenda with the addition of the outstanding items from the June 20, 2025 meeting agenda.

Jacquelyn Brownlow seconded the motion.

The team **VOTED** unanimously to approve the motion.

#### Roll Call

Erin Mulligan	Aye
Cassandra Hansbrough	Aye
Jacquelyn Brownlow	Aye
Williams Brack	Absent

### Roll Call

McKinley Martin Aye

Tracy Mims Aye

Erica Plybeah Hemphill Absent

Tracy Mims made a motion to approve the minutes from Board of Directors of MS Delta Academies on 05-12-25.

Cassandra Hansbrough seconded the motion.

The team **VOTED** to approve the motion.

## II. Strategic Plan

### A. Review Existing Plan

The members reviewed the existing plan and identified next steps.

### B. Priorities & Goals

The members reviewed the existing goals and identified next steps.

## III. Assessment Data

### A. Review & Analysis

The members decided to discuss this topic during the Academic Committee report.

## IV. Budget & Financials

### A. Financials

Katie Wise presented the monthly financials as of April 30, 2025, expenses over \$5,000, 2025-26 draft budget, revenue breakdown, and loan refinancing updates.

Jacquelyn Brownlow made a motion to approve the monthly financial reports, including expenditures over \$5,000.

Erin Mulligan seconded the motion.

The team **VOTED** unanimously to approve the motion.

Cassandra Hansbrough made a motion to approve the repair of the elevator using funds from the insurance claim, if approved, and then with funds from the existing loan.

Erin Mulligan seconded the motion.

The team **VOTED** unanimously to approve the motion.

Tracy Mims made a motion to pay off the existing bus purchase loan currently held by Trustmark Bank.

Cassandra Hansbrough seconded the motion.

To be paid off by June 30

The team **VOTED** unanimously to approve the motion.

Members discussed a retirement plan for the Executive Director.

Jacquelyn Brownlow made a motion to approve the 2025-26 budget as presented.

Erin Mulligan seconded the motion.

The team **VOTED** unanimously to approve the motion.

## **B. Executive Director Report**

Executive Director Dr. Tamala Shaw reported on staffing/hiring status, enrollment updates, facility repairs and maintenance (HVAC and elevator were discussed during 2025-26 budget discussion).

Members discussed building usage restrictions as outlined in the charter contract.

## **V. Committee Reports**

### **A. Governance**

McKinley Martin reported Attorney Dorsey has been retained to support the school and will attend upcoming board meetings.

### **B. Development**

Erin Mulligan and Dr. Shaw shared philanthropic goals, special event plans, and other fundraising strategies.

### **C. Finance**

Jacquelyn Brownlow and Williams Brack will attend meetings with school finance staff.

### **D. Academic**

Members discussed teacher performance and evaluation, scholar assessment data, ongoing professional development, goal setting, contract timing, current curricula used, assessments, diagnostics, and alignment with the strategic plan. Bailey Consultants have been engaged for an 8-week PD.

## **VI. Board Development**

### **A. Calendar & Recruitment**

The board members suggested several potential member names and reviewed term expiration dates. They also identified skillsets to seek in new members that would help strengthen the board's overall governance abilities.

## **VII. Other Business**

### **A. Other**

Cassandria Hansbrough made a motion to explore the option of serving additional grades at Leflore Legacy Academy.

Erin Mulligan seconded the motion.

Members discussed exploring the following expansion schedule:

26-27 K-1 grade

27-28 2-3 grade

28-29 4-5 grade

The team **VOTED** unanimously to approve the motion.

The board established its meeting schedule for the year.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:40 PM.

Respectfully Submitted,  
Tamala Shaw