

MS Delta Academies

Minutes

Board of Directors of MS Delta Academies

Date and Time

Wednesday April 12, 2023 at 1:00 PM

Location

virtual

<https://us02web.zoom.us/j/83885678291?pwd=UDZ5UXNaZDNSNWxJYW9SSEx5UUVRQT09>

Meeting ID: 838 8567 8291

Passcode: 580498

Directors Present

Cassandria Hansbrough (remote), Erica Plybeah Hemphill (remote), Erin Mulligan (remote), McKinley Martin (remote)

Directors Absent

Emily Cupples, Jacquelyn Brownlow, Williams Brack

Guests Present

Ann Krafcik, Tamala Shaw (remote), Tosha Boyd (remote)

I. Opening Items

A. Call the Meeting to Order

McKinley Martin called a meeting of the board of directors of MS Delta Academies to order on Wednesday Apr 12, 2023 at 1:10 PM.

B. Record Attendance

C. Approve Agenda

Cassandria Hansbrough made a motion to approve the agenda as presented.
Erica Plybeah Hemphill seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

Erin Mulligan made a motion to approve the minutes from Board of Directors of MS Delta Academies on 03-08-23.

Erica Plybeah Hemphill seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Chair/Vice Chair's Report

A. General Update

Board Retreat is required annually. After member discussion, the event was scheduled for 10am-4pm on Friday, June 9th in Greenwood.

B. Vote - Board Secretary

Cassandria Hansbrough made a motion to nominate Erica Plybeah for the role of Board Secretary.

Erin Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Financial Report

A. Expenditures over \$5,000

Tosha Boyd reviewed the one expenditure over \$5,000 - bus transportation.

B. Review and Approve Financial Reports

Ms. Boyd reported she has received no responses to the Request for Proposals (RFP) for audit services. The deadline will be extended and the board will vote in May.

Ms. Boyd reviewed the budget vs. actual report and highlighted several line items. She also reviewed the cashflow analysis.

Mr. Martin posed clarifying questions.

IV. Executive Director's Report

A. General Updates

Dr. Shaw discussed staffing for back office financial support moving forward. She discussed several vendors who responded to the RFP and recommendations made by a third-party evaluator.

Erin Mulligan made a motion to confirm the acceptance of the proposal from GT3 Group for financial services for Leflore Legacy Academy.

Erica Plybeah Hemphill seconded the motion.

The board **VOTED** unanimously to approve the motion.

Dr. Shaw provided a student enrollment update and enrollment strategies. Mr. Martin posed clarifying questions.

She also shared that the tenants have elected to move elsewhere. The facility will be available for rentals. Mr. Martin advised the facility needs a legal rental agreement in place before any rentals can be authorized.

Dr. Shaw discussed quotes received for purchasing a bus. She also discussed purchasing vs. financing options. Ms. Plybeah asked questions and offered comments.

B. Salary schedule

Dr. Shaw reviewed the staff salary schedule and how it was determined, as well as other benefits offered. Board members asked follow up questions.

V. Committee Reports

A. Development Committee

Erin Mulligan provided a report on the Vision Meeting RSVPs, logistics, planning and budget. Dr. Shaw and board members discussed.

B. Other Committee Reports

None

VI. Closing Items

A. Next Meeting Date & Topics

Wednesday, May 3rd as previously scheduled

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:28 PM.

Respectfully Submitted,

Tamala Shaw