

# MS Delta Academies

## Minutes

### Board of Directors of MS Delta Academies

Leflore Legacy Academy

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#### Date and Time

Monday August 8, 2022 at 5:30 PM

#### Location

virtual

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#### Directors Present

Cassandra Hansbrough (remote), Erin Mulligan (remote), Jacquelyn Brownlow (remote), McKinley Martin (remote), Williams Brack (remote)

#### Directors Absent

Amanda Wiltshire, Emily Cupples, Erica Plybeah Hemphill

#### Guests Present

Rene Fumich (remote), Tamala Shaw (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

McKinley Martin called a meeting of the board of directors of MS Delta Academies to order on Monday Aug 8, 2022 at 5:46 PM.

#### B. Record Attendance

#### C. Approve Agenda

Williams Brack made a motion to approve the agenda as presented.  
Cassandra Hansbrough seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### D. Approve June Minutes

Williams Brack made a motion to approve the minutes from Board of Directors of MS Delta Academies on 06-28-22.

Erin Mulligan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Jacquelyn Brownlow	Aye
Williams Brack	Aye
Amanda Wiltshire	Absent
McKinley Martin	Aye
Erin Mulligan	Aye
Erica Plybeah Hemphill	Absent
Cassandra Hansbrough	Abstain
Emily Cupples	Absent

**E. Approve July Minutes**

Cassandra Hansbrough made a motion to approve the minutes from Board of Directors of MS Delta Academies on 07-18-22.

Williams Brack seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Chair's Report**

**A. Committee Assignments for Board Members**

In the absence of the Chair, Vice Chair McKinley Martin provided a report and led the discussion.

The following Committee Assignments are recommended for resolution:

**Governance Committee**

Chair - McKinley Martin (Mack)  
Erica Plybeah  
Williams Brack  
Emily Cupples

**Academic Achievement Committee**

Chair – Cassandra Hansborough  
Erin Mulligan  
Emily Cupples  
Jacquelyn Brownlow

**Finance Committee**

Chair – Jacquelyn Brownlow (Treasurer)  
Amanda Wiltshire  
Williams Brack  
Cassandra Hansborough

### **Development Committee (Fundraising)**

Chair - Erin Mulligan  
Erica Plybeah  
McKinley Martin (Mack)  
Amanda Wiltshire  
Williams Brack made a motion to approve the committee assignments as presented.  
Erin Mulligan seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
In the absence of the Chair, Vice Chair McKinley Martin provided a report and led the discussion.

### **B. Board on Track**

Mr. Martin noted the link for Board on Track for training and encouraged all members to use the system regularly and to RSVP via Board on Track for meetings.

## **III. Executive Director's Report**

### **A. New Board Members**

Dr. Shaw will send all members the conflict of interest form, the board member responsibilities form, and other key documents via email. She asked all members to make a brief video and/or statement of support for the school.

### **B. Operations Update**

Dr. Shaw reported the school bus has been purchased and is operating.

The facility construction is still underway. A lift station was required, which is an additional, unexpected emergency expense due to flooding. Target end of August for completion.

The furniture is being put together and will be ready soon.

The church continues to occupy the space as tenants. What this partnership looks like continues to evolve as needed.

### **C. Financials**

The audit is underway. As per state regulations, we will need to use a different audit company next year.

#### **D. Personnel**

One teacher position is open and seven candidates are being interviewed now. Employment is looking overall good at this point. Coaching is being provided for the teachers who are career changers.

Mr. Martin inquired about how the national teacher shortage has affected the school. Dr. Shaw shared that it has had some impact -- the school would ideally be fully staffed by now.

#### **E. Enrollment**

The enrollment target was not met and will impact the annual budget.

#### **F. Academics**

Virtual instruction is underway and going well. An experienced coach has helped monitor instruction and provided feedback on teacher instruction and scholar engagement.

Take home instructional packets are being created to help virtual instruction be enhanced by tangible curricula.

### **IV. Financial Report**

#### **A. Approve Financial Report**

Afton Partners has assisted with developing a five-year budget for the board's review at a future meeting.

Mr. Brack asked about how lower enrollment will affect the ability to repay the loan. Dr. Shaw and Rene Fumich both addressed this issue.

Rene Fumich reviewed the monthly financial documents and provided update on existing grants.

### **V. Closing Items**

#### **A. Next Meeting Date & Topics**

The second Monday of each month will be the standing meeting time. Reminders will come via email through Board on Track.

Next meeting: 5:30-6:30pm on Sept. 12.

Dr. Shaw shared that Ms. Cupples will continue to miss meetings for personal reasons, and Mr. Martin may need to have his role changed to Chair moving forward in accordance with the bylaws.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:29 PM.

Respectfully Submitted,  
Tamala Shaw