

# MS Delta Academies

## Minutes

### Board Retreat

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#### Date and Time

Friday January 21, 2022 at 6:00 PM

#### Location

Leflore Legacy Academy

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#### Directors Present

Emily Cupples (remote), Jacquelyn Brownlow (remote), McKinley Martin (remote), Sonja Hollins-Alexander (remote), Williams Brack (remote)

#### Directors Absent

None

#### Guests Present

Tamala Shaw (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Emily Cupples called a meeting to order on Friday Jan 21, 2022 at 6:24 PM.

#### C. Approve Minutes

#### D. Welcome & Icebreaker

Welcome and ice breaker done prior to meeting called to order

### II. BoardonTrack Refresher

#### A. Training Video and Assessment

Board watched video training and assessment created by Board On Track. The group then reviewed the assessment and discussed board diversity and skill sets. The group also discussed the process for evaluating the CEO.

### **III. Reflection and SWOT Analysis**

#### **A. Reflection and SWOT Analysis**

Board members watched a Board on Track video about their formal board assessment, and then discussed next steps.

#### **B. Break**

### **IV. Board Business**

#### **A. Board Succession Planning & Calendar Development**

The board discussed the pipeline of members and discussed potential new members. The board discussed creating a board handbook with bylaws, calendar, policies, and more. The board also set meeting dates and times for the year.

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,  
Tamala Shaw