DRAFT

Foxborough Regional Charter School

Minutes

Annual Foundation Meeting

Date and Time
Thursday August 27, 2026 at 2:30 PM

Location
Edward's

Meeting Format
Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our Privilege of the Floor Policy. To request to speak at a meeting, please complete the following google form before the start of the meeting.

Committee Members Present
Amanda Mathias, Ashley Walsh, James Obenchain, Karen Calvert, Kathleen Crawford, Kevin Heayden, Rachel Goldman

Committee Members Absent
None

Ex Officio Members Present

Toby Romer

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Kevin Heayden called a meeting of the FRCS Foundation Inc Committee of Foxborough Regional Charter School to order on Thursday Aug 27, 2026 at 2:38 PM.

C. Approve Minutes

II. FRCS Foundation Inc

A. Board Members Roles and Responsibilities

- Kathleen Crawford started off by announcing her resignation from the Board. We all thanked Kathleen for her many years on the board. We also noted Heidi Berkowitz's resignation.
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- Need a President and Treasurer.
- Rachel made a motion for Ashley Walsh to be the Treasurer and Kevin to move to President as he was our Vice President in Heidi's Absence. All were in favor.
- Amanda noted to keep Rachel as the Clerk. All were in favor.

B. Review Budget for Upcoming Fiscal

1. Rodman Proceeds: $22,453.00
2. Golf Tournament Proceeds: $32,451.33

Total: $54,904.33

Proposal for Budget:
Scholarships: $18,000
Travel: $18,000
Bookkeeping/Taxes: $1,200
Student Programs/Grants: $1,000
Community: $1,800

Total: $40,000
Rest for Reserves.

No vote yet. But spreadsheets were distributed to members.

C.

HouseKeeping

1. Need a new account. Heidi's name/address is on CC.
    1. Toby and Karen to close the current one and open a new one.
2. Book Keeper-Shirley declined does not have time to back log into Quickbook. Ashley, as the Treasurer, will start using QuickBooks, but we will start fresh with this fiscal year.
3. Taxes and refile and correct the error Update
    1. Karen is checking in if all this is finalized.
4. Barr Foundation Grant - Officially wrote a check back to the School.
5. Need another signed and new account. Heidi's name/address is on CC.
    1. Karen will be a second signer.

III. Other Business

A. Upcoming Plan of the Year

1. Meet Quarterly - Schedules are Hard and our Systems are in Place!
2. Rachel suggested using a Google Classroom for communication.
    1. Jim to make a Google Classroom for shared announcements and quick updates!
3. Fall Food Truck Festival?/Touch a Truck - Geared near Public Open House!
    1. Given the time, we will support FEA's Fall Festival Idea
    2. Kevin wants to research a Food Truck Festival for the Spring/Summer.
        1. Geared to Foxborough Founder's Day or our Multicultural Event?
            1. Needed more time to explore.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:15 PM.

Respectfully Submitted,
Kathleen Crawford

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.