

APPROVED



Foxborough Regional Charter School

Minutes

Governance Committee Meeting

Date and Time

Tuesday April 28, 2026 at 8:00 AM

Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). Meetings start promptly on time as noted on the agenda.

Online meeting link: <https://foxboroughrcs-org.zoom.us/j/85919926235?pwd=jVd4wRfPBnZFdCFxta33v7DcfT2cna.1>

Committee Members Present

Andrea Alberto (remote), Karen Calvert, Katie Breault (remote), Martine Albama, Mia Ortiz (remote), Sergio Martin (remote), Toby Romer (remote)

Committee Members Absent

None

Guests Present

Christine Barraford

I. Opening Items

A. Record Roll Call Attendance

B. Call the Meeting to Order

Katie Breault called a meeting of the Governance Committee of Foxborough Regional Charter School to order on Tuesday Apr 28, 2026 at 8:02 AM.

C. Privilege of the Floor

There was no privilege of the floor.

II. Policy Review

A. Initial Policy Review

Non-Discrimination, Harassment and Retaliation Policy - First Reading

Mr. Romer reported that the policy was developed in collaboration with Ms. Albama and legal counsel in alignment with state and federal laws, including collective bargaining agreements. The policy combines non-discrimination and harassment elements with appropriate legal citations.

Ms. Albama clarified that the new policy intentionally uses broad language to cover all protected categories under federal and state law, rather than listing specific ones, in order to avoid creating an exhaustive list that would need constant updates.

A separate document of procedures for investigating claims will need to be developed.

Discussion ensued, including the following highlights:

- Need to establish clear procedures for handling discrimination complaints, as current practices are handled on a case-by-case basis without a formal process.
- The importance of creating a standardized procedure that ensures fair and impartial investigation of all reports as current practices involve HR and legal counsel conducting investigations.

Although the Board has full control over the policy, detailed procedures would be developed separately and not require Board approval. However, given the sensitive nature of the topic, Board members, within the scope of their fiduciary duties to uphold the charter, will have the opportunity to review and understand these procedures.

Mr. Martin added that the Board relies on the Executive Director to communicate any complaints that could impact the charter, similar to how legal matters are handled. Mr. Romer noted that complaint information is already reported in the annual report to the state, providing anonymized patterns and frequency data.

Following discussion, it was agreed to add general references to external reporting resources in the policy while maintaining detailed external contacts in separate student and employee handbooks for a second reading.

Mr. Romer also announced that the Committee is reviewing policies regarding AI and deepfakes in response to recent guidance from the Commissioner of Education, with potential updates to be considered for future policy revisions.

B. Second Policy Review

Withdrawal from School Policy - Second Reading

Mr. Romer reviewed the underlined changes made to the Withdrawal from School Policy, including a) the removal of policy with regard to tenth-grade students; and b) the change in language regarding the conditions for the requirement of a two-parent signature. The committee is still awaiting Commissioner approval for the enrollment policy, which is necessary to enable enrollment of 10th grade students for the upcoming school year.

The Withdrawal policy will be advanced to the Board for its approval.

III. Closing Items

A. Approval of Minutes

Sergio Martin made a motion to approve the minutes and edits proposed from Governance Committee Meeting on 01-27-26.

Toby Romer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Katie Breault Aye

Toby Romer Aye

Martine Albama Aye

Karen Calvert Aye

Andrea Alberto Aye

Sergio Martin Aye

Mia Ortiz Aye

Sergio Martin made a motion to approve the minutes and edits proposed from Governance Committee Meeting on 03-24-26.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Martine Albama Aye

Mia Ortiz Aye

Roll Call

Katie Breault Aye
Andrea Alberto Aye
Karen Calvert Aye
Sergio Martin Aye
Toby Romer Aye

B. Vote to Adjourn

Karen Calvert made a motion to adjourn.
Sergio Martin seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Sergio Martin Aye
Katie Breault Aye
Karen Calvert Aye
Mia Ortiz Aye
Martine Albama Aye
Toby Romer Aye
Andrea Alberto Aye

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 AM.

Respectfully Submitted,
Christine Barraford

Documents used during the meeting

- Non-Discrimination Policy Including Harassment And Retaliation - DRAFT 2026.docx.pdf
- Student Withdrawal from School Policy Revised Spring 2026 (1).pdf

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.