

APPROVED



# Foxborough Regional Charter School

## Minutes

### Academic Excellence Committee Meeting

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#### Date and Time

Wednesday September 17, 2025 at 8:00 AM

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### Committee Members Present

Anissia Vixamar (remote), Kathleen Foley, Mia Ortiz (remote), Tanisha Kimber (remote), Toby Romer

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#### Committee Members Absent

Katie Breault

#### Guests Present

Christine Barraford (remote), Heidi Berkowitz, Sergio Martin (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Mia Ortiz called a meeting of the Academic Excellence Committee of Foxborough Regional Charter School to order on Wednesday Sep 17, 2025 at 8:03 AM.

## **II. Academic Excellence**

### **A. Discussion of annual reporting schedule of academic assessments and interventions.**

Ms. Ortiz began the discussion on the systematic scheduling with regard to reporting academic measures with regard to the overall school climate, attendance, behavioral matters and related interventions.

Mr. Romer suggested discussing the FRCS instructional vision which he had recently presented to the Board of Trustees. He reviewed his PowerPoint presentation including the following highlights:

- Academic goals for the 2025-26 school year.
- FRCS instructional vision development with regard to
  - Curriculum.
  - Instruction.
- Assessment and feedback.

Mr. Foley added that she and Mr. Romer meet with the team of principals and vice principals involved in instruction on a three-week cycle. Trends and patterns are identified as well as opportunities for professional development in order to align with established goals.

Discussion ensued on qualitative measures that are used to assess other things in the classroom that shed light on student progress or faculty development. Mr. Romer noted that the team goal is to ensure that clear measures of non-academic outcomes, i.e. social-emotion and community based engagement, are brought into account besides quantitative data. Toward that end, strategic planning surveys of students and faculty are taken and assessed.

Mr. Romer noted that the Committee will meet on the third Wednesday of each month.

He then reviewed the agenda for the October meeting:

1. AP test results.

2. Interim assessment of data MAP DIEBELS.
3. ACCESS English language data.

Mr. Romer suggested that, following the Committee's review of the agenda items and what is relevant, a formal presentation be made to the Board at its November meeting.

The Board will be apprised of today's meeting at the Board's meeting on October 14th.

#### **B. Discussion of next steps**

Mr. Romer reviewed the complete list of suggested topics for discussion at subsequent meetings.

Discussion ensued on the priorities of topics and the information and data needed in order to make clear assessments of what is going on and the measures being taken to make improvements.

Mr. Martin stressed the importance of tracking quantitative data, as this was the information most families sought in making a decision to choose FRCS for the education of their child. Mr. Romer stated that the team the team is addressing the issue with a sense of urgency and immediacy under the larger goal of improving academic goals.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Mia Ortiz made a motion to adjourn.

Anissia Vixamar seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Mia Ortiz Aye

Toby Romer Aye

Katie Breault Absent

Anissia Vixamar Aye

Kathleen Foley Aye

Tanisha Kimber Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,  
Christine Barraford

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#### **Documents used during the meeting**

- PlanningDocument.Academic Excellence.docx
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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.