

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Monthly Board Meeting

November - Annual Meeting

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#### Date and Time

Tuesday November 18, 2025 at 6:00 PM

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### Trustees Present

Anissia Vixamar, Katie Breault (remote), Mia Ortiz, Ryan Higgins (remote), Sergio Martin (remote), Todd Tetreault

#### Trustees Absent

Badawi Dweik, Matthew Yezukevich

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#### Trustees who left before the meeting adjourned

Sergio Martin

**Ex Officio Members Present**

Toby Romer

**Non Voting Members Present**

Toby Romer

**Guests Present**

Christine Barraford (remote), Karen Calvert (remote), Kathleen Foley, Tanisha Kimber

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**I. Opening Items**

**A. Record Attendance**

Mr. Martin welcomed new Trustee elects: Sandra and Sally.

**B. Call the Meeting to Order**

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Nov 18, 2025 at 6:00 PM.

Mr. Martin called the meeting to order and then turned the gavel over to Vice Chair Vixamar and left the meeting.

Sergio Martin left.

**C. Privilege of the Floor**

There was no privilege of the floor.

**II. Leadership Report**

**A. Leadership Report**

Mr. Romer reviewed his executive director leadership report PowerPoint presentation, including the following highlights:

- Upcoming events.
- Boys and girls club metro south partnership.
- FRCS strategic planning update.
- Upcoming DESE mid-cycle charter review.
- Community food insecurity support.
- Advocacy update.

Discussion ensued on the state taxes charged to students on the purchases at the book fair. This will be looked into with the intention to have FRCS absorb the cost of taxes.

### III. Board Business

#### A. MCAS and Accountability Update 2025

Mr. Romer reviewed his PowerPoint presentation on MCAS accountability update, including the following highlights:

- 2025 academic assessment and accountability data.
- Agenda.
- Overview of results.
- K-3 reading: DIEBELS assessment data.
- English language acquisition data - ACCESS.
  - English language development by grade.
- College course data AP program.
- FRCS chronic absenteeism data.

Grade level standards proficiency in MCAS.

- MCAS ELA and Math proficiency overall.
- MCAS science proficiency overall.
- MCAS proficiency and growth by sub-group over time.
- MCAS growth over time.
- MCAS comparisons with sending districts.
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State accountability system results:

- MA accountability system designations.
- Complete accountability scorecard.
- Highlights from accountability system and results.
- Next steps and actions.

Discussion ensued on analysis of data and steps for post-action review. Ms. Foley noted that professional develop opportunities are geared to the specific areas of focus for teachers for overall growth in root cause analysis.

#### B. Enrollment Update

Mr. Romer reviewed his PowerPoint presentation on enrollment data, including the following highlights:

- FRCS historical enrollment overview.
- Scenarios presented to Board in February 2025.
- Current enrollment vs. proposed enrollments.
- Changing patterns.

- Enrollment overview.

Discussion ensued on recruitment techniques to name strengths of FRCS.

### **C. Calendar Proposal for 2026-27 School Year**

Mr. Romer presented the proposed school year calendar for 2026-27, moving the start of school one week earlier because of the late date of Labor Day on September 7th.

The Board was in favor of the change and will take a formal vote on the calendar at the next meeting.

### **D. Executive Director Final Goals with Actions and Anticipated Outcomes**

This agenda item has been tabled to next meeting.

## **IV. Updates and Reports**

### **A. Committee Reports ( Finance/Facilities, Governance, DEI, Academic Excellence)**

Ms. Calvert gave an update on the FY26 budget comparing the end of October 2024 to October, 2025 including the following highlights:

- Revenue slightly higher.
- Personnel expenditures higher because of increase in salaries.
- Operating costs significantly higher due to increase in health insurance with a larger increase expected next year.
- Operating costs in IT significantly higher.

She and Mr. Michelot are reviewing expenditures going forward for critical needs.

### **B. Community Groups (FEA, Foundation, ELPAC, SEPAC)**

No update.

No update.

### **C. Policy Review**

Mr. Romer reviewed the competency determination policy. Following discussion, it was agreed to move the policy for a second review at the next meeting.

The rest of the policies were tabled to next meeting.

## **V. Annual Meeting**

### **A. Review of Terms**

Mr. Tetreault presented the terms of Trustees staggered for a three-year term. He announced that he and Mr. Badawi would not be renewing their term.

Todd Tetreault made a motion to elect Anissia Vixamar to another three-year term on FRCS Board of Trustees.

Mia Ortiz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Mia Ortiz	Aye
Todd Tetreault	Aye
Katie Breault	Aye
Anissia Vixamar	Aye
Badawi Dweik	Absent
Matthew Yezukevich	Absent
Ryan Higgins	Aye

**B. Officer Elections**

Todd Tetreault made a motion to elect the following officers to the FRCS Board from 12/1/25 to 11/30/2026: Treasurer: Matt Yezukevich Vice Chair: Anissia Vixamar Chair: Sergio Martin.

Mia Ortiz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Todd Tetreault	Aye
Mia Ortiz	Aye
Sergio Martin	Absent
Matthew Yezukevich	Absent
Ryan Higgins	Aye
Badawi Dweik	Absent
Anissia Vixamar	Aye
Katie Breault	Aye

Election of the secretary position will be tabled to next meeting.

**C. Board Recruitment/Development**

Tabled to next meeting.

**VI. Meeting Summary and Items for Next Meeting**

**A. Items for Next Meeting**

ED Final Goals and actions.

Vote on 2026-2027 school calendar.

Election of secretary.

Second reading of competency determination policy.

Report on college and career planning.

Strategic plan update.

## VII. Consent Agenda

### A. Meeting Minutes

Todd Tetreault made a motion to approve the minutes as written from Board Meeting on 06-10-25.

Ryan Higgins seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Katie Breault	Aye
Badawi Dweik	Absent
Anissia Vixamar	Aye
Mia Ortiz	Aye
Todd Tetreault	Aye
Matthew Yezukevich	Absent
Ryan Higgins	Aye
Sergio Martin	Absent

Todd Tetreault made a motion to approve the minutes of October 14 with the following corrections: correct spelling of complete in Section 3C and note Katie, Mia and Sergio present in person and Anissia and Ryan as remote from Monthly Board Meeting on 10-14-25.

Mia Ortiz seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Katie Breault	Aye
Ryan Higgins	Aye
Matthew Yezukevich	Absent
Todd Tetreault	Aye
Badawi Dweik	Absent
Anissia Vixamar	Aye
Mia Ortiz	Aye

## VIII. Executive Session

### A. Adjourn to Executive Session

No executive session.

## IX. Closing Items

### A. Adjourn Meeting

Mia Ortiz made a motion to adjourn.

Todd Tetreault seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Badawi Dweik	Absent
Anissia Vixamar	Aye
Ryan Higgins	Aye
Matthew Yezukevich	Absent
Todd Tetreault	Aye
Katie Breault	Aye
Mia Ortiz	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,  
Christine Barraford

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### Documents used during the meeting

- Executive Director Report 11-18-25.pdf
- Board Report on MCAS, Academic Assessments, and Accountability Data Fall 2025.pdf
- Board Enrollment Report 11-18-25.pdf
- Key Dates Calendar FY27 DRAFT.docx.pdf
- Toby Romer - ED Goals 25-26 w Outcomes.pdf
- October 31, 2025 Budget to Actual Comparative Summary.pdf
- FRCS\_Fiscal\_Policies\_and\_Procedures\_final\_09\_08\_2025\_w\_Changes.pdf
- FRCS\_Fiscal\_Policies\_and\_Procedures\_final\_09\_08\_2025.docx
- Policy\_Concerning\_News\_Media\_Relations\_and\_News\_Releases.docx.pdf
- Competency Determination Policy.pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.